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ABSTRACT

A descriptive profile is provided of Monroe Community College (MCC). Section I offers background information on the history, purpose, and facilities of the college. Section II contains a brief profile of MCC's service area, looking at the population and quality of life in Rochester, New York, and examining the school's relationship to the community. In section III, data are presented on the characteristics of MCC students, evening students, alumni, faculty, and staff. Section IV focuses on MCC's academic programs, covering transfer, business, technology, health science, and service programs. Evidence of excellence at MCC is cited in section V, which highlights the ways in which MCC, its programs, students, graduates, alumni, faculty and staff, and departments and programs have been honored and recognized. Section VI considers ways in which MCC relates to local businesses, the community of Monroe County, and other colleges and universities. An overview of campus services and activities is presented in section VII, which looks at the library, computer holdings, recent innovations, student services, campus communications, recreational and cultural events, facilities, administrative and instructional services, and faculty resources and development. Section VIII explains how MCC is organized, offering information on the board of trustees, administrative structure, academic governance organization, MCC Foundation, Inc., MCC Alumni Association, and MCC Association, Inc. Finally, Section IX presents financial data regarding tuition and fees, revenues and appropriations, and costs. (AYC)

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Fact Book

Fall 1985

Frances P. Osborn
Associate Vice President,
Institutional Advancement

State University
of New York

JC 860 206

INTRODUCTION

Our second FACT BOOK, like the first, is a word portrait of Monroe Community College. I hope it conveys the excitement, pride, and enthusiasm I found as I gathered the data for this book.

A genuine spirit came through, a uniquely MCC spirit...a spirit reflective of the long and proud Rochester tradition for excellence.

The first FACT BOOK, since it was published in Rochester's sesquicentennial year, borrowed the sesquicentennial slogan: OUR SPIRIT SHOWS.

It's no longer the sesqui year, but the MCC spirit still shows. It's present in this book.

Time Covered

In this report we are using academic years, from September through August, instead of calendar years. Therefore, dates such as 1983-84 indicate September, 1983 to September, 1984. In business and industry 1983-84 might indicate a two-year period.

Since MCC "sat" for its portrait in Spring, 1985, most data represent the previous academic year--1983-84. In some instances, we have been able to include later data and have tried to clearly indicate that.

Because community college dynamics are always changing, and MCC in order to respond to change has not held to traditional administrative structures, some references in this book may use office titles that are not consistent with current organization charts.

An Information Book

The FACT BOOK is an information book. We have tried to put the people, places, and events in readable, narrative form to explain the many areas of the college not only to the college community but to our many friends and supporters in the Community of Monroe.

ACKNOWLEDGEMENTS

The entire college community contributed material for the FACT BOOK. Faculty and staff patiently filled out questionnaires and suggested items to be included. Department Chairs, Division Deans, and Directors spent hours being interviewed, combing files for data, and checking copy for accuracy. Cooperation and pride in their work is typical of MCC people.

With special thanks to--

Sherrill Ison, Institutional Planning and Research

Sue Blum, Office of Institutional Planning and Research

Carol Connolly, Office of Academic Affairs

Ilene Klass, Office of Student Affairs

Cheryl Desmond, Office of the Department of English

William Gruhn, Supervisor of Print Shop, and his staff

Carol Burritt and Shirley Barone, Public Relations and Publications

The Fact Book was truly a team effort.

Frances P. Osborn, Chair, Strategic Planning Committee and
Middle States Coordinator

June, 1985.

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Section I

WHAT WE ARE

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MONROE COMMUNITY COLLEGE

A Brief History

Monroe Community College was established in 1961 as a unit of the State University of New York by the Board of Supervisors of Monroe County, the forerunner of the Monroe County Legislature. The college was designed to provide the first two years of university-parallel, technical, and semi-professional higher education for the residents of Monroe County. MCC's first president, Dr. LeRoy V. Good, was named on January 11, 1962.

Classes began the following September with 720 students and 37 faculty in a former city high school at 410 Alexander Street in Rochester. In 1963 the college held its first summer session with 249 students, and in the fall enrolled 464 in its first evening session.

Record Growth

Since that relatively modest beginning, MCC has grown to more than 11,000 students with a full-time faculty of 290 (Fall, 1984). The 1984 summer session enrolled 3,959; the fall evening session, 4,610.

We quickly out-grew Alexander Street, and in 1968 moved to the present 314-acre campus a mile south of the city line, where we presently occupy 10 interconnected buildings and a separate Services Building.

An early planning paper "MCC--the 60's" noted that the new campus had a planned capacity of 4,500 students, a figure surpassed with day students alone by 1969. Consistently record enrollments have put an increasingly serious strain on facilities.

Eighty-two students were awarded the Associate Degree in Liberal Arts at the first Graduation Ceremony in June, 1964. By 1984 MCC had been authorized to award the following degrees: Associate in Arts, 9 Associate in Science, 31 Applied Associate in Science, and 17 Certificate programs. The 1984 graduating class, had 1,803 students.

First in the Nation

In June 1965, Monroe Community College was accredited by Middle States Association of Colleges and Secondary Schools, the first college in the nation to receive accreditation within three years of its opening. MCC's accreditation was reaffirmed on February 28, 1976, and we look forward to our next reaccreditation visit, scheduled for October, 1985.

MCC Selected for League for Innovation Membership

MCC's most recent honor was in May, 1985, when were selected from 1,271 community colleges nationwide to join the distinguished League for Innovation in the Community College. League colleges are committed to educational excellence and acknowledged to be the finest in North America. MCC became the 18th member. See Section V-1 for a description of League colleges and their activities.

Leadership

Dr. Peter A. Spina, our current president, joined MCC on January 1, 1982. His predecessors were Dr. LeRoy V. Good, the founding president, who served until his death in 1972; George A. Glasser, Vice-President of Financial Affairs, Acting President, 1972-3 and again in 1981; Dr. Moses Koch, 1973-1981.

MCC's initial and subsequent Boards of Trustees have provided enlightened and stable governance to guide the college into the strong educational institution that it is today. For more information on the Board of Trustees and administrative leadership, see Section VIII, "How We Are Organized."

PHILOSOPHY AND GOALS

The mission of Monroe Community College is to provide the best possible higher educational opportunities for the Community of Monroe. We achieve that mission through commitment to

- * quality programs
- * democratic ideals
- * community centeredness
- * lifelong learning
- * comprehensiveness

The Mission Statement, which follows, was drafted by the Strategic Planning Committee to reaffirm that commitment and clarify future plans.

Within our broad mission, every unit of the college identifies its specific contribution and draws up the steps necessary to achieve its goal. From the top administrative divisions to the smallest departments, each area constantly assesses and revises the individual short-term goals that accomplish the larger mission.

The Philosophy and Goals Committee, an elected standing committee of the Academic Governance Organization, is specifically charged with constantly refining our goals and monitoring our progress.

The complete "Philosophy, Mission, and Goals of Monroe Community College" is in Section 4.2 of the MCC POLICY MANUAL. Brief statements of our philosophy are in most college documents, including the college catalog (page 7 of the 1983-4 catalog) and Admissions Bulletin (page 2 of the 1983-4 Bulletin), which is sent to each prospective student. Short-term goals and practical steps to achieve them are available from individual offices and departments.

MISSION OF MONROE COMMUNITY COLLEGE

The mission of Monroe Community College is to serve the educational needs of our community by providing learning opportunities for all who can benefit from instruction at a postsecondary level. By offering programs equivalent to the first two years of baccalaureate study, career-oriented programs leading to associate degrees and/or certificates, and programs in community services, we are dedicated to creating a comprehensive, learning-centered environment. Through careful planning and a realistic assessment of our resources, we strive to be both innovative and flexible in responding to the educational needs of the community.

In serving students with a variety of interests and abilities, Monroe Community College places a high value on excellence in teaching as well as effective student services. The College encourages a respect for traditional verities and mastery of basic skills in its general education requirements. By sponsoring cocurricular events and by promoting community service programs of an educational and informative nature, the campus is a significant resource for enriching the community.

In accomplishing its purpose, Monroe Community College enjoys strong support as a vital part of the Rochester educational community, as an integral unit of the State University of New York, and as a purposeful institution of higher education dedicated to maintaining a national reputation for outstanding academic, educational and administrative services.

GOALS OF MONROE COMMUNITY COLLEGE

Goals of Monroe Community College are derived from, and must be consistent with, the philosophy of the College. Each goal is one specific, achievable action whose accomplishment will endorse the College's philosophy. These goals determine the direction of Monroe Community College and are simple, precise, measurable statements whose achievements can and should be evaluated by the College community.

Goals of Monroe Community College fall into two categories: continuing goals and short-term goals. Continuing goals are so directly related to the philosophy of the College that commitment to their accomplishment is essential. These are ongoing, long-term goals of a permanent nature. Short-term goals are statements of a desire to change a specific action of the College and may alter the direction of the College. They are set for periods of 1-2 years by the College community.

Continuing Goals

The educational goals for all programs of the College should be concerned with teaching students to pursue knowledge, question, reason, communicate with others and take action with a sense of enthusiasm and responsibility for their humanity, creative intelligence, and cultural, intellectual and scientific heritage. The institution recognizes the value of the liberal arts in all programs as it upholds the humanist traditions of education.

Several goals derived from the College's mission are as follows:

(1) To provide a locus for the pursuit of knowledge, the mastery of vocational skills, and opportunities for personal and professional development.

(2) To provide programs, courses and services that reflect the needs of a dynamic, technically sophisticated and multifaceted community.

(3) To sustain a faculty dedicated to teaching excellence and the concept that personal attention and concern for students' education is of foremost importance.

(4) To instill in students a respect for learning and an acquaintance with the traditions and responsibilities of an educated citizenry.

(5) To assist students in developing their capacities to think clearly and critically, to communicate effectively, and to address the concerns they face as articulate and contributing members of society.

(6) To provide counseling and advisement services to assist students in making informed educational choices, developing positive and realistic self-concepts, and shaping and sustaining healthful personal values.

(7) To maintain a consistent and effective array of learning opportunities and support services for all students regardless of their programs or enrollment status.

(8) To promote cultural, social and recreational opportunities for the College and the community within the limits of our resources.

(9) To encourage the continuous and timely examination of College programs and services, together with the process and practices designed to implement them and assess their effectiveness.

(10) To promote in every possible way an atmosphere of cooperation, partnership and trust among the community, faculty, students, administration, Board of Trustees, and alumni in implementing the mission, philosophy, goals and objectives of the College.

Continuing goals related to specific programs at Monroe Community College are as follows:

(1) Transfer Education

To prepare students for further study by providing those planning continuing education past Monroe Community College the liberal arts and science background and area

concentrations needed for success in their programs. To provide counseling and articulation with upper-level colleges to insure student success after transfer.

(2) Career Education

To provide career-oriented programs preparing students for immediate employment upon graduation. To provide courses designed to assist career expansion, advancement, and/or retraining for returning students. To keep these curricula current by constant articulation with the professional community.

(3) Developmental and Remedial Education

To provide learning assistance to members of the community interested in improving their basic academic skills and attitudes in reading/study skills, writing, mathematics and interpersonal skills for employment and self-growth as well as to help students ameliorate putative skill deficiencies so that they may enter the program or course for which they were previously ineligible. To help students acquire academic skills never learned, develop and improve academic skills possessed, remediate requisite academic skills and maintain and review academic skills once mastered.

(4) Community Service

To provide service to the community by identifying community needs through continuing, active and cooperative exchange with the various segments of the community and by cooperation with government, area colleges, industry, and community groups to direct College physical and human resources toward fulfilling those needs.

(5) Lifelong Education

To provide educational experiences and services to those interested in lifelong education including areas of alternative lifestyles, leisure time, retirement and aging, vocational and professional upgrading, current problems of society, and personal enrichment.

MCC FACILITIES

Campus

The MCC campus at 1000 East Henrietta Road consists of 11 buildings, 10 interconnected. The buildings, including the Rush Range building, total 692, 198 square feet. In addition, classes are conducted at campus extensions, industries, and institutions. Our larger campus becomes the entire Monroe County, when we add to the places already mentioned, the locations where students are involved in work-study and field work.

LEROY V. GOOD LIBRARY

Our library, named to honor our founding president Dr. LeRoy V. Good, has over 86,000 volumes in open stacks and subscribes to 883 periodicals. There are individual study carrels and group-study rooms; also a typing room, lounge areas, a record collection and listening area. The Developmental Education Program is located on the fourth floor of the Library.

CARL S. HALLAUER STUDENT CENTER

The Carl S. Hallauer Student Center, named in honor of a founding trustee of MCC, contains the offices for student government, clubs and organizations, and meeting facilities. The MONROE DOCTRINE office and Station WMCC are in this building.

A cafeteria, the forum dining area, and a faculty-staff dining room offer food service. In addition, the public relations office, health services, audio-visual center, bookstore, financial aid office, print shop, and a word processing center are in the Hallauer Center.

ADMINISTRATION BUILDING

The Administration Building contains offices of the college President, Vice-Presidents, and administrative personnel, as well as offices for Admissions, Lifelong Learning, Community Services, Bursar, Counseling, Registration and Records, Transfer and Placement.

ARTS BUILDING

The Arts Building contains the 574-seat Little Theatre and offices for the Theatre, Art, and Music Departments. The

Theatre, in the core of the building, is surrounded by practice rooms, art studios, and drama classrooms.

HUMANITIES/BUSINESS BUILDING

In addition to classrooms, the Humanities/Business Building contains labs for typing and word processing, marketing and retailing, modern languages, and data processing. The computer center, an electronic learning center, and the Educational Opportunity Program office are in this building.

SCIENCE BUILDING

The Science Building contains classrooms and laboratories for microbiology and biology, biomedical engineering technology, medical laboratory technology, geology and paleontology, anatomy and physiology, chemistry, physics, and general science. The Dental Hygiene Clinic is on the second floor.

TECHNOLOGY BUILDING

The Technology Building contains classrooms and laboratories for mathematics, medical records technology, radiologic technology, criminal justice, civil technology, optical engineering technology, mechanical technology, electronic technology, biomedical engineering technology, fire protection technology, industrial instrumentation technology, nursing, and drafting. A new greenhouse, 90' x 16', was added in 1983-84, also a new Human Ecology Laboratory.

NORTH AND SOUTH TOWERS

The two Towers contain large lecture halls in the core of the buildings, surrounded by faculty offices.

SAMUEL J. STABINS HEALTH, RECREATION, AND PHYSICAL EDUCATION COMPLEX

The Physical Education complex, named to honor a founding trustee, contains classrooms and a large multi-purpose gymnasium, weight and exercise room, wrestling room, modern dance studio, first aid and training room, gymnastic facilities, five racquetball courts, and both a swimming pool and diving pool.

Outdoor facilities include eight lighted tennis courts, baseball field, field hockey area, quarter-mile track, lacrosse field, soccer fields, a 2.7 mile cross-country course, an obstacle course, and fitness and nature trails.

SERVICES BUILDING

The Services Building is separate from the ten connected buildings and contains the shops necessary for maintaining the college buildings and grounds. A large warehouse contains space for Purchasing, Shipping and Receiving, and Storage.

OFF-CAMPUS FACILITIES

AUTOMOTIVE TECHNOLOGY LABORATORY

The Automotive Technology Lab is a two-minute drive from the main campus on Brighton-Henrietta Townline Road. The lab consists of a classroom, toolroom, library/information center, and three bays with two lifts.

RUSH FIREARMS RANGE

The Rush Firearms Range is a 124-acre property with two firing ranges suitable for firing high caliber weapons, and a large building. The Firearms Range, located in the town of Rush, was donated to MCC by the Rochester Cavalry Troops Association for use in firearms training by the college's Criminal Justice Training Center and local police agencies.

CRIMINAL JUSTICE AND PUBLIC SAFETY TRAINING CENTER

The Center is conveniently located at 3055 Brighton-Henrietta Townline Road, one-half mile from the main campus. Currently 12,000 square feet have been remodeled for two classrooms, offices, conference rooms, and support space to meet training needs for area criminal justice agencies. The New York State Municipal Police Training Council has authorized the Center to provide local police recruit and supervisory training.

VOCATIONAL/TECHNICAL CENTER IN FAIRPORT

The College maintains both its non-credit adult vocational program and its Heating, Ventilating and Air Conditioning Certificate Program in Fairport at the Forman Center (BOCES #1). Fully equipped classroom and laboratory facilities are available during both day and evening hours.

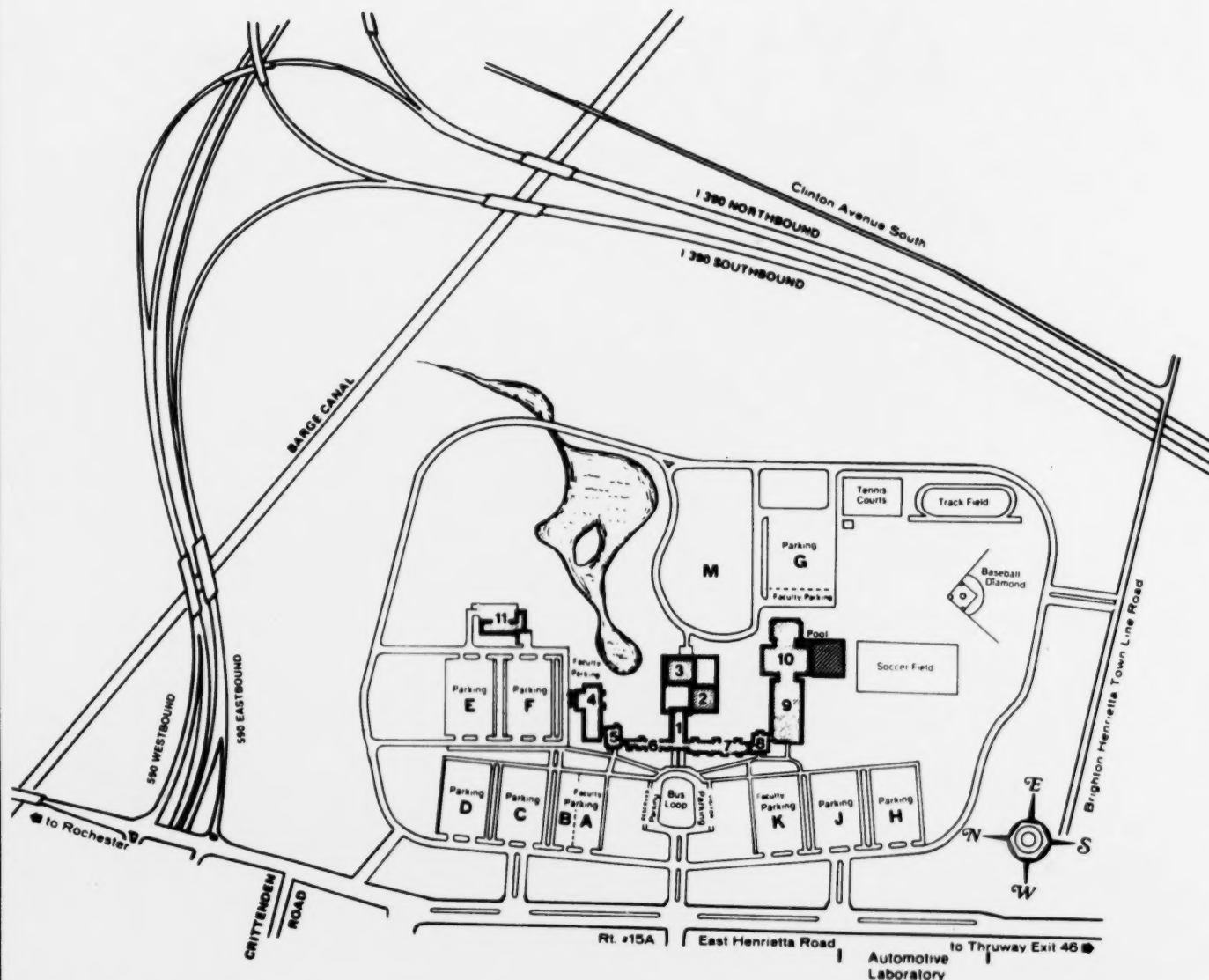
MONROE COMMUNITY COLLEGE

314-ACRE CAMPUS
TOWN OF BRIGHTON
THREE & ONE-HALF MILES
FROM DOWNTOWN
ROCHESTER

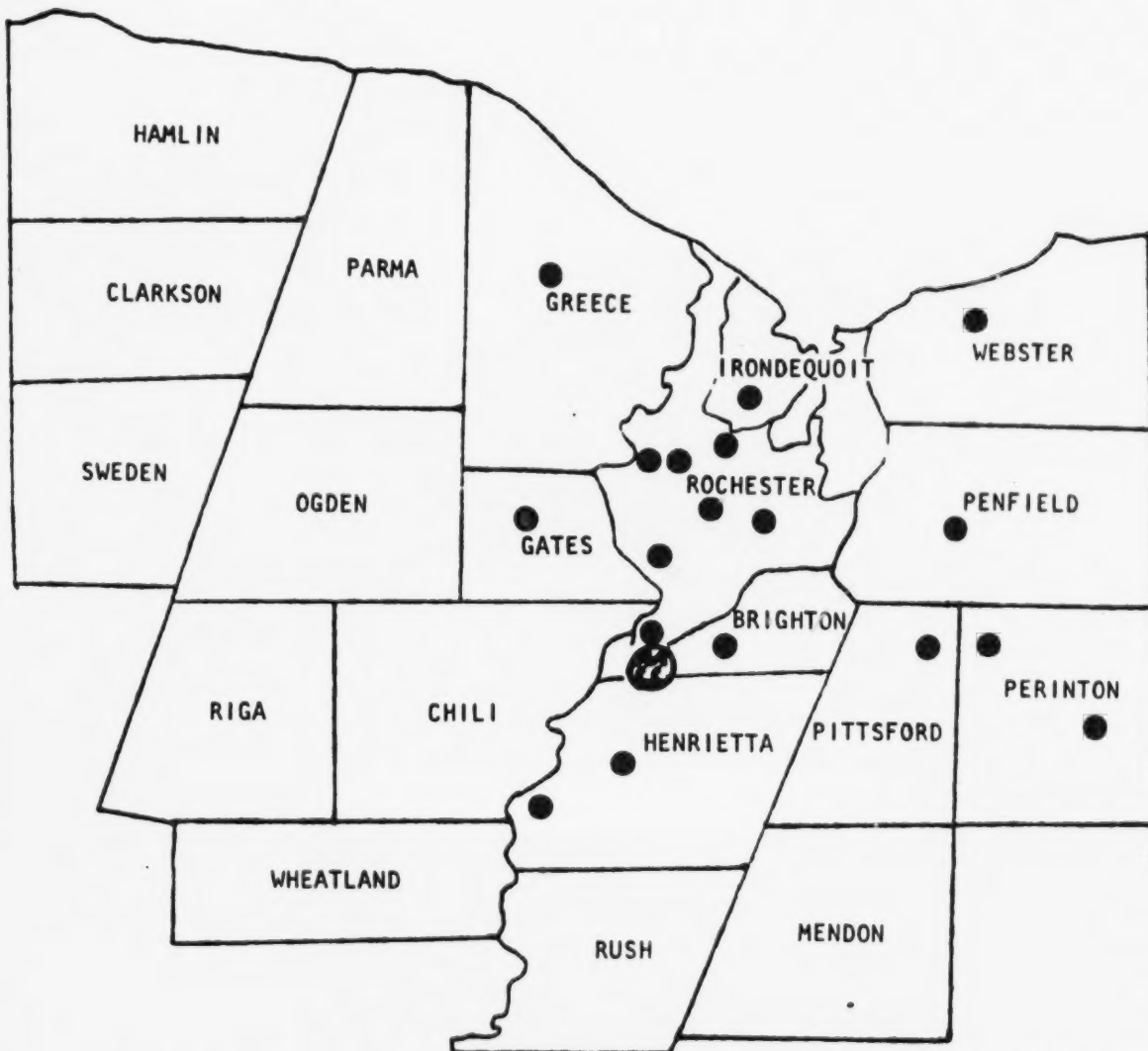
MAP LEGEND

- 1** Administration Building
Information on Admissions
Evening and Summer
Sessions
Administrative offices
- 2** LeRoy V. Good Library
Art Shows—Exhibits
- 3** Carl S. Hallauer
Student Center
Cafeteria and Snack Bar
Kitchens
Bookstore
AVTV Center
- 4** Arts Building
Theatre
Art Studios
Music Studios
- 5** Faculty Office and
Lecture Hall Building
- 6** Humanities/Business
Language, Reading and
Secretarial Science Labora-
tories Data Processing
- 7** Science Building
Science Laboratories
Dental Hygiene Laboratory
- 8** Faculty Office and
Lecture Hall Building
- 9** Technology Building
Laboratories for Technical
Courses
Nursing Laboratory
- 10** Samuel J. Stabins
Physical Education
Complex
Gymnasium
Swimming Pool
Classrooms and Teaching
Stations
Faculty Offices
- 11** Service Building
Purchasing

Criminal Justice/Public Safety
Training Center
(3055 Brighton-Henrietta
Town Line Rd.)



Campus Extension Centers



Off-Campus Program Locations

BOCES #1 — Forman Center
 Brighton Town Hall
 East Rochester High School
 Eastman Kodak Marketing and Education Center
 Edison Technical and Occupational Center
 Faipoint High School
 Gates—Chili High School
 Genesee Hospital
 Greece—Athena High School

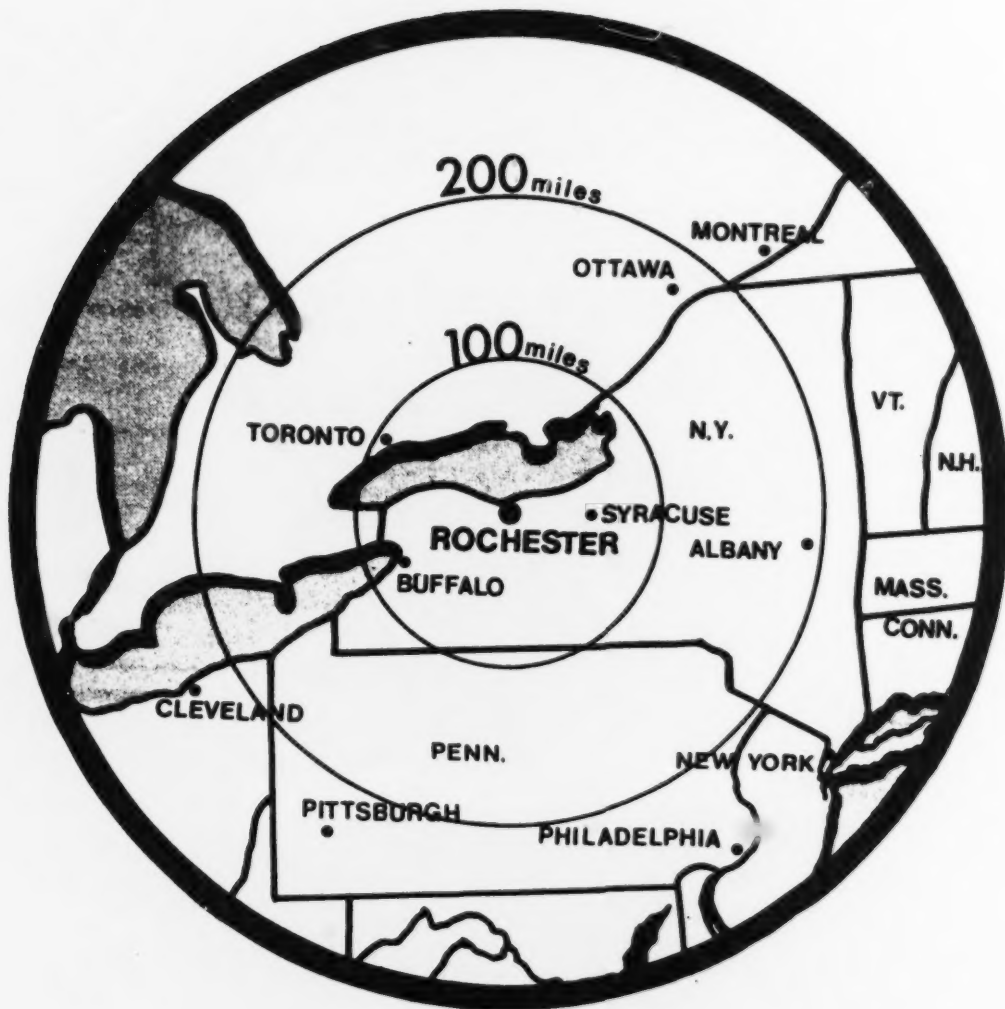
Henrietta Volunteer Ambulance Training Center
 Irondequoit High School
 Penfield High School
 Public Safety Building — Monroe County Jail
 Rochester General Hospital
 Rochester Products, Division of General Motors
 University of Rochester, Town House
 Wilson Magnet High School
 Webster High School

Section II

WHERE WE ARE



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WHERE WE ARE

Monroe Community College is in Rochester, New York, a part of Monroe County, on the south shore of Lake Ontario, in the western part of New York State.

A 400-mile radius includes 12 northeastern states and the two most populous Canadian provinces.* Within this area live 80 million people, over one-third of the total U.S. population and nearly four times the population of Canada.

Population

The Rochester Metropolitan area has close to a million people in five counties: Livingston, Monroe, Ontario, Orleans, and Wayne; the greatest number of people live in Monroe County, the location of the city of Rochester.

1980 POPULATION (U.S. Bureau of Census)	
City of Rochester - - - - -	241,539
County of Monroe - - - - -	701,000
Standard Metropolitan Statistical	
Area - - - - -	969,800

Quality of Life

Monroe County is governed by a 29-member County Legislature; the city of Rochester by a 9-member City Council. Rochester is ranked eighth in the nation for outstanding quality of life in economic, political, environmental, health, education, arts, recreation, and social components of urban living.**

MCC Is Essential To Rochester's Quality

MCC's education programs contribute directly to Rochester's unusually fine quality of life. Our food service, recreation, retailing, marketing, and fashion buying programs, for example, link directly with Rochester needs and opportunities.

--A large number of the teachers in Rochester's 174 elementary and 45 secondary schools began their education in MCC's Liberal Arts transfer program.

--MCC recreation graduates serve schools, industries, health centers, and the wide variety of recreational needs in Monroe County's 11,000 acres of parkland.

--MCC food service, hotel technology, retailing, marketing, and recreation students serve a tourist industry

that brings more than \$224 million to Monroe County's economy and supports nearly 5,000 jobs.**** When the new \$40 million Riverside Convention Center opens in July, 1985, Rochester expects a \$10 million annual increase in tourism. The three new hotels opening this year will provide 1,000 new jobs.

--MCC business administration, accounting, retailing, marketing, and fashion buying programs support the Rochester area's 100 shopping centers, with 1715 establishments that occupy over 10 million square feet of retail space.

--MCC programs in nursing, biomedical engineering, medical records, medical lab, radiologic technology, dental hygiene, human services, and liberal arts support Rochester's eight general hospitals with 2869 beds, nearly 2000 surgeons, and over 45 dentists, as well as 150 health and social service agencies.

Rochester Made Means Quality

Rochester has long had a commitment to quality. In 1908, Rochester businessman Sidney Clark coined the phrase, "Rochester Made Means Quality," a slogan the Rochester Chamber of Commerce continues to use today.

In 1985, as in 1908, Rochester's quality is evident. The city ranks #1 in work-force stability and has the nation's highest percentage of professional and highly skilled employees--41.5 percent of the work force.***

Worker productivity in Rochester is higher than in most metropolitan areas: \$90,793 worth of goods per worker, compared to San Francisco's \$58,311; Boston \$50,159; Atlanta \$48,069; and Dallas, \$46,826.***

Rochester Is A Technology Leader

Industry is important in Rochester. Our city is the headquarters of four of the Fortune 500:

Eastman Kodak Company
Bausch & Lomb, Inc.
Sybron Corporation
Gannett Company, Inc.

While the Fortune 500 are most visible, there are over one hundred world class tooling and machining firms and nearly a thousand manufacturing firms, giving Rochester the lowest unemployment rate in New York State (3.9%; April, 1985) and the highest per capita income in Upstate New York. A surprising 36% of the total Rochester workforce is employed in manufacturing; nationwide the figure is 13%.

Rochester companies were practicing "high tech" before the term was invented and are world leaders in optics, photography, graphic technologies, electronics communications, office automation, process control, production automation, medical and scientific instrumentation, pharmaceuticals, chemicals, and plastics.

MCC Supports Rochester's Technological Leadership

MCC has strong business and technology programs to support local needs: electronics technology, optical technology, engineering, chemical technology, instrumentation technology, mechanical technology, industrial technology, quality and reliability technology, industrial security; and a wide variety of business and management programs. Additionally, MCC has offered more than 450 Employee Training and Development courses for local industry and has co-sponsored workshops with the Small Business Administration.

Since Rochester exports more goods per capita than any other city in the nation, and provides \$4 of every \$10 of goods exported from New York State, MCC encourages an international aspect in courses such as business, literature, sociology, and geography.

*data from the Rochester Chamber of Commerce, 1984.

**PLACES RATED ALMANAC, Rand McNally, 1985. Rochester has been ranked sixth in the nation by the U.S. Environmental Protection Agency, 1982.

***Susan Eisenhower, "History of Success Gives Local Economy a Competitive Edge," CHRISTIAN SCIENCE MONITOR, May 15, 1984, p. B17.

****U.S. Travel Data Center; study from Rochester-Monroe County Convention & Visitors Bureau, Inc.

Section III

WHO WE ARE

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STUDENTS

MCC had a credit enrollment for Fall, 1984, of 11,479 students, the second highest in our history. In addition, approximately 2,000 students were taking non-credit courses. The full-time equivalents (FTEs)* for 1984-5 were approximately 8,350 (exact number not available at publication).

	CREDIT	NON-CREDIT	FTE
1984	11,479	2,144	8,350 (est.)
1983	11,908	1,904	8,447
1982	11,138	780	7,927
1981	11,266	575	7,871

MCC's population has increased at the same time Monroe County's decreased. To use the census years for a comparison, MCC's enrollment increased 39% from 1970-80 while Monroe County's population decreased 1.4%. Also, MCC is maintaining its enrollment levels in spite of a general downward trend in higher education.

More Students; Fewer Credit Hours

Although there are more students, they take fewer credit hours, a continuing trend. Full-time day students registered for an average of 14.92 credit hours, down from 15.70 in 1975; Continuing Education students registered for 4.41 credit hours, down from 5.20 in 1975.

The student mix is different, also. There are more part-time students, especially in the day: from 10.0% in 1975 to 19.8% in 1984. The combination of more part-time students and fewer credit hours per student creates an imbalance in financing. Although we have a larger number of students, FTEs are not proportionately higher. Because income is based on FTEs, the large numbers of students place a heavier burden on administrative and student service areas, especially Admissions, Registration, Counseling, Maintenance, and Food Service.

Older and Female

Three-fourths (76%) of all credit hours are generated by students who are under 24, almost one-half (46.7%) by those under 20. Formerly our fastest-growing enrollment group was 20-24; however, due to changing population demographics, we expect the over 25's to be the fastest-growing in the future.

Female students outnumber males 5-4, a figure which can be misleading. During the day, males and females are roughly equal (52% female), but females comprise almost 60% of the

Continuing Education students.

Curricular Emphases

Curriculum choice of all students at MCC, day and evening, reflects national trends, with business and technology as clear favorites. Even though both dropped slightly in 1984, more than 36% of the students are enrolled in the Business Division, followed by 35.18% in the Technologies.** Since 1978 the Liberal Arts enrollment stopped declining and remained level (17.31%).

Diverse Student Body

Our student body reflects the diversity of Monroe County's population. In 1984, 12% were minority:

7.6%	Black
2.2%	Asian
1.9%	Hispanic
.4%	Native American

In addition, we have a number of foreign students on campus.

22	Spring, 1985
25	Fall, 1984
35	Spring, 1984

The 1984 Incoming Students (Day)

In Fall, 1984, fifteen percent of all Monroe County high school graduates enrolled at Monroe Community College, comprising forty-five percent of our incoming students. Almost one-half of the recent graduate enrollees were from suburban Monroe County public schools; thirteen percent from the City of Rochester, a percentage that has not changed significantly the last four years.

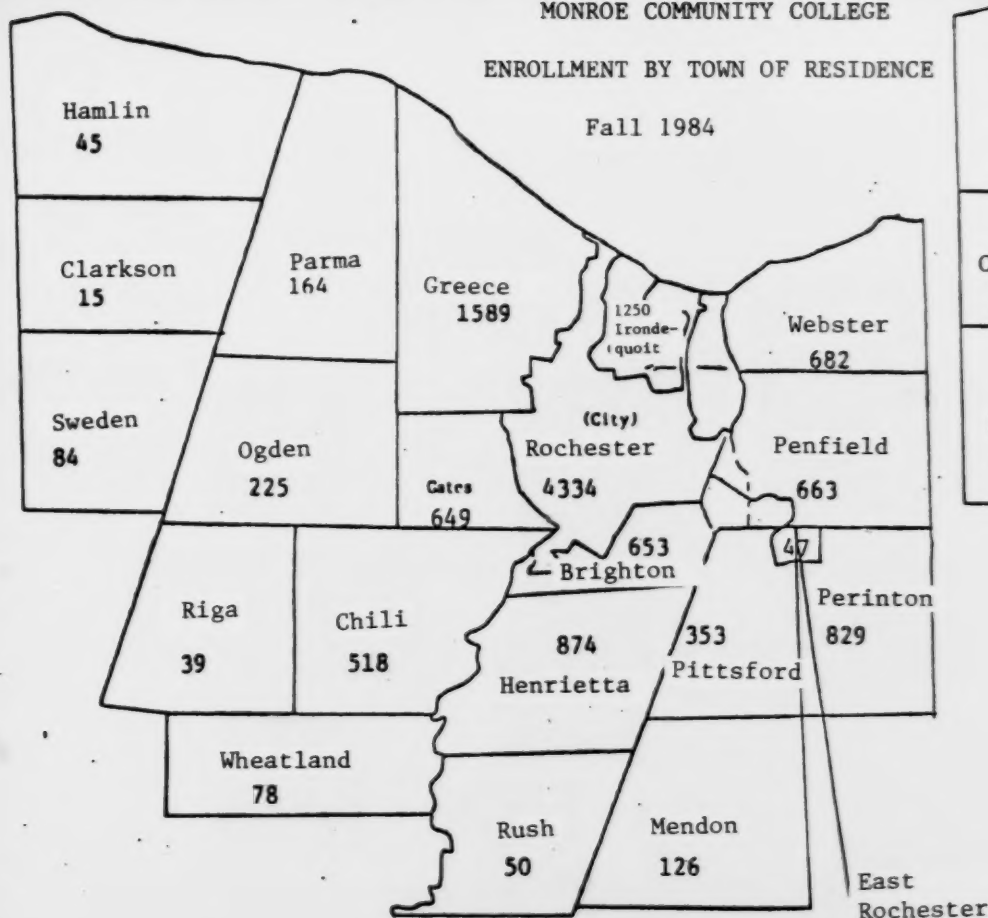
Rochester City Schools	448 (13%)
Monroe County Public Schools	1,687 (49%)
Monroe County Parochial Schools	489 (14%)
Others--Out of County or State,	826 (24%)
G.E.D., High School unknown	

Three-fourths of the incoming students enrolled in career programs, mirroring a persistent national as well as MCC trend. When MCC began offering career programs in 1963, 60% of the incoming students enrolled in Liberal Arts, 40% in career programs. By 1970 that ratio had more than reversed itself with 36% Liberal Arts and 64% career.

MONROE COMMUNITY COLLEGE

ENROLLMENT BY TOWN OF RESIDENCE

Fall 1984



CITY OF ROCHESTER: 4,334
 TOWNS: 8,933
 MONROE COUNTY TOTAL: 13,267
 OUTSIDE MONROE COUNTY: 356

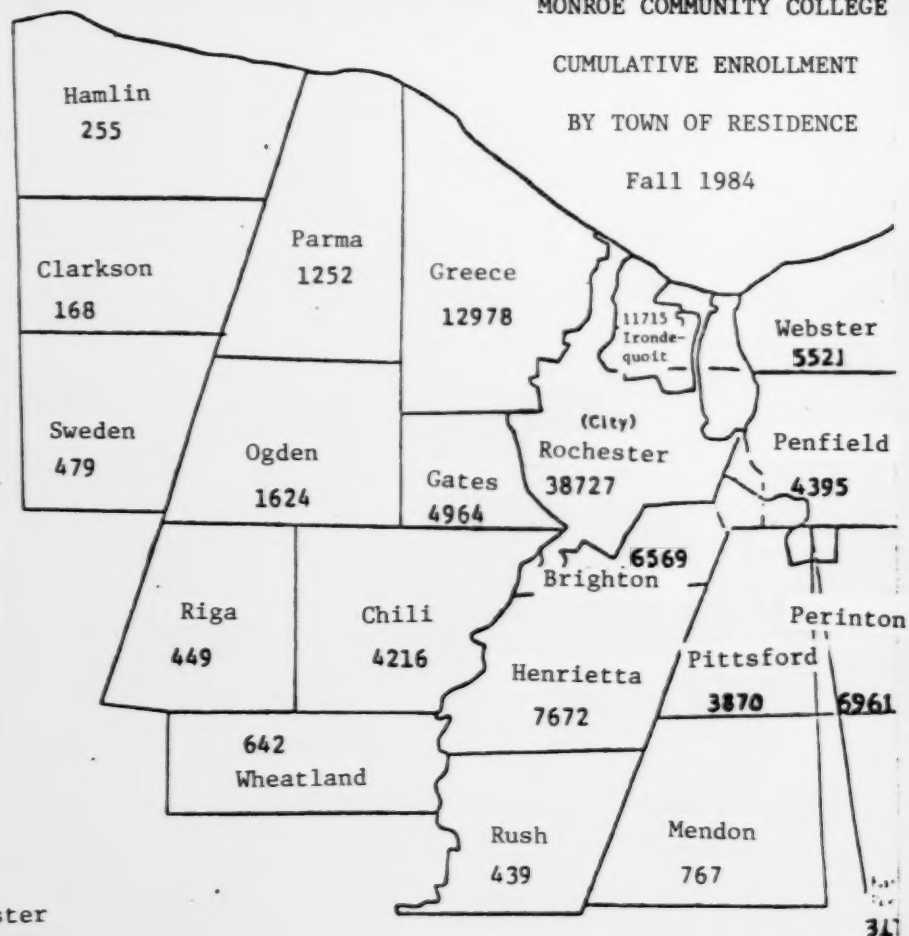
Note: Includes credit and non-credit students.
 Unknowns distributed proportionately to
 the known population.

MONROE COMMUNITY COLLEGE

CUMULATIVE ENROLLMENT

BY TOWN OF RESIDENCE

Fall 1984



CUMULATIVE MONROE COUNTY TOTAL: 113980

East
 Rochester

	Liberal Arts	career
1984	25%	75%
1983	24%	76%
1980	28%	72%
1975	34%	66%
1970	36%	64%

This is the first year since 1972 that the proportion in Liberal Arts increased.

*The figure for a full-time equivalent is computed by the State University of New York's formula, which divides the total number of credit hours taken at the College each year by 30, based on the assumption that a full-time student would take two semesters of 15 credit hours each. Our credit hours average 9.79 per student, rather than the 15 per semester recognized by SUNY. Full-time equivalent (FTE) includes credit hour equivalents attributed to non-credit courses.

**Included as technologies are: Engineering, Science, Media, Health fields, and Service-related.

Information from the Office of Research and Planning and the Office of Admissions.

EVENING STUDENTS

Persons enrolling for credit courses in evening session (also known as the Continuing Education Division, or Con Ed) differ from day students in important ways. They are more likely to be female, over 25, employed full-time, and enrolled for one course.

The numbers are large; 40% of all students enroll through the Continuing Education Division, but that 40% consume less than 20% of the college credit hours. Almost 70% of Con Ed students take 1-4 credit hours, perhaps because nearly three-fourths of them hold full-time jobs.

Older and Female

Over two-thirds of the students in Continuing Education are 25 or over.

30 or older	40%
25 - 29	24%
20 - 24	29%
under 20	7%

Females outnumber males almost 3-2 and have for the last five years. It's interesting to note that the female proportion increases as age increases, from fewer than half the students under 20 to more than 70% of students over 35.

Why Take Evening School Courses?

Evening students were asked why they were taking courses and on a scale of 1-10, these reasons were rated #1 by the following percentages.

Job advancement	36%
Career change	31%
Preparation for employment	28%
Intellectual development	25%
Enrichment	18%

Additionally, 45% said they were candidates for a degree and 70% were taking courses because they would apply to a degree.*

*Survey by Roland Yeager, Counseling Department
Data from Office of Research and Planning

ALUMNI

Since 1961, 26,694 students have graduated from MCC, and 138,694 have studied with us, an impressive resource for Monroe County, and a source of pride to the institution.

Students who study at MCC remain in and contribute to our community. An impressive number of teachers, social workers, nurses, technologists, firefighters, police officers, artists, businessmen and women started their career preparation at MCC. Our graduates are making an increasingly significant impact on our government; several are current members of the Monroe County Legislature.

The experience of last year's class would be typical. Ninety-five percent of the career program graduates in 1984 who accepted full-time jobs found employment locally.

Most Frequent Area Employers--1984

Hospitals & Health Care Facilities	105
Eastman Kodak Corporation	46
Dentists and Doctors	30
Retail Organizations	25
Restaurant & Food Service Organizations	16
Xerox Corporation	10
Law Enforcement Agencies	11
Banks	7

In addition to those alumni who remained in the community to work, 63% of the transfer students chose to study at local colleges and universities, with the possibility they will remain in the Rochester area after finishing their college educations.

Area Colleges and Universities Chosen--1984

Rochester Institute of Technology	125
SUNY College at Brockport	87
St. John Fisher College	49
Nazareth College	38
SUNY College at Geneseo	24
University of Rochester	4
Roberts Wesleyan College	3

*"Follow Up Study of 1984 Graduates," Office of Transfer and Placement. The Transfer and Placement Office has an unusually high response rate from Alumni--1984: 80%; 1983: 87%; 1982: 81%.

PROFILE OF CLASS OF 1984

Monroe Community College awarded 1701 Associates Degrees during 1983-4; 42% Associate of Science (AS) or Associate of Arts (AA), 58% Applied Associate of Science (AAS).

Of the 819 career program graduates (AAS) who responded to our Follow-up Study

- 60% were employed full time
- 22% transferred to other colleges or universities
- 14% were seeking employment
- 4% were classified as "other"*

Of the 536 transfer program graduates (AA or AS) who responded

- 64% transferred to other colleges or universities
- 24% were employed full time
- 7% were seeking employment
- 5% were classified as "other"*

A total of 40% of our graduates transferred to four-year units of the State University of New York to complete their higher education.

Employment was strong in health-related fields, electronic engineering, optical engineering, and business. Graduates that accepted employment commanded salaries ranging from a median of \$7,800 to \$21,320, with technology fields ranking highest, e.g., Optical Engineering Technology: median \$21,320; Fire Protection Technology: median \$21,150.

*"Other" included those working part-time, homemakers, armed services enlistees

Based on information from the 80% of the graduates who responded to the 1984 survey from the Office of Transfer and Placement.

FACULTY
Fall, 1984

Administrative Faculty

MCC's administrative officers are

President Dr. Peter A. Spina
Vice President Dr. Frank G. Milligan
Academic Affairs
Vice President Mr. Thomas F. Murphy
Administrative Affairs
Vice President Dr. G. Jeremiah Ryan
Institutional Advancement
Vice President Mr. R. Thomas Flynn
Student Affairs

Academic Affairs

The Division of Academic Affairs includes Continuing Education and Community Services, Instructional Services, Library Services, Developmental Education, and the six academic divisions: Arts and Humanities, Business, Engineering Technologies, Health Sciences, Natural Sciences and Mathematics, and Social and Behavioral Sciences and Services.

Administrative Affairs

The Division of Administrative Affairs includes Institutional Facilities, Computer Services, Personnel, Campus Security, Controller, Purchasing, and Bursar.

Institutional Advancement

The Division of Institutional Advancement includes Resource Development, Publications and Public Relations, Research and Planning, Alumni Relations, and The MCC Foundation, Inc.

Student Affairs

The Division of Student Affairs includes Admissions and Financial Aid, Counseling, Educational Opportunity Program, Health Services, Registration and Records, Student

Activities, Transfer and Placement and Athletics.

Teaching Faculty

The MCC teaching faculty is stable, with less than a 2% increase in the last five years. The 287 full-time faculty teach in 35 academic departments that range in size from English with 32 full-time tenure track members to Quality Reliability Technology with 1. There are 232 tenured and 55 not tenured; 183 are male, 104 female.

The budgeted student-faculty ratio is 19.8. Seventy-seven percent of instruction is done by full-time faculty, 22% of this in overload. Overload teaching assignments are based on faculty qualifications, interest, and in some departments, rotation lists; other departments rely on seniority.

In addition to their teaching responsibilities, faculty maintain five office hours a week, assist in academic advisement and registration, attend college meetings and functions, and serve on both college and department committees. Faculty also develop the curriculum, review and evaluate all courses; they are involved in departmental retention, promotion, development, and tenure. Finally, department members recruit, interview, and evaluate adjunct faculty.

Faculty credentials:

- 9% -- doctorates
- 73% -- masters
- 2% -- professional degrees (J.D., LLD, DMD)
- 13% -- bachelors
- 2% -- associates
- 1% -- other (diploma, usually from foreign universities), none

Faculty ranks:

- 34% -- Professor
- 32% -- Associate Professor
- 25% -- Assistant Professor
- 10% -- Instructor

Department Chairs

Department chairs are elected by department members for three-year terms, in elections conducted by the Special Committee on Administrative Affairs (SCAA), an Academic Governance Organization Committee. Twenty-three faculty department

chairs are men, 10 are women. Two departments have administrative directors: Criminal Justice and Public Safety Training Center and Developmental Education. Department Chairs provide the administrative leadership for departments to carry out their responsibilities. In conjunction with department committees, chairs make recommendations for promotion, retention, and tenure.

The department chairs hold the following credentials:

- 4 -- doctorates
- 20 -- masters
- 6 -- bachelors
- 2 -- associates
- 1 -- no degree

Fourteen department chairs are Professors, thirteen are Associate Professors, six are Assistant Professors.

One administrative department head holds a doctorate, the other a master degree.

Adjunct Faculty

The number of adjunct faculty changes each semester, depending on class enrollments and program necessities. Adjunct faculty increased 50% in the last five years, with 277 adjuncts teaching 452 sections, 22% of all sections in the Fall of 1984.

- . Adjuncts are selected by individual departments and held to the same standards as full-time faculty. Most practice their profession in the Rochester community or hold full-time teaching positions in other colleges, providing important links to area business, industry, and education. Many adjuncts have had long-term commitments to MCC, some as long as 15 years.

Data supplied by Office of Research and Planning.

STAFF

High Quality and Stable

Monroe Community College staff have 'unusually high quality professional skills, and they tend to remain with the College. Of the 289 Civil Service positions appropriated in the 1984-85 College budget, 70% were classified in the competitive category and required "Rule of Three" appointments from New York State examination listings.* Sixty-nine percent of the positions required an Associates Degree, or its equivalent in specialized experience, as the minimum qualification.

More than 31% of our Civil Service staff have been with MCC 10 or more years. The remaining

24%	- - - - -	5-10 years
27%	- - - - -	2-5 years
18%	- - - - -	less than 2 years

Of the 257 full-time Civil Service employees, 61% (156) are female; 89% of the 19 part-time staff are female.

*Under the Rule of Three, appointments are made from those ranking as the top three in their competitive State examination.

Data supplied by Personnel Office

Section IV

WHY WE ARE

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ACADEMIC PROGRAMS

Monroe Community College was established as an educational resource for the Community of Monroe. We accomplish this in four ways:

- * programs of study
 - transfer
 - business
 - technology
 - health sciences
 - service
- * community service courses
 - see Section VI-6
- * employee training and development programs
 - see Section VI-1
- * campus enrichment programs which enhance the arts and athletics of the community
 - see Section VII-29, 31; Section VI-17

The academic programs are our primary educational contribution to the Community of Monroe, preparing graduates for transfer to four-year colleges and universities or for entry to the work force.

MCC has transfer agreements with 29 colleges and universities (See Section VI-19 for listing). The articulation agreements guarantee that MCC graduates who are accepted in parallel programs at four-year campuses will be able to complete their baccalaureate degree after four additional semesters of a normal load of courses. The 2 Plus 2 Cooperative agreements allow MCC students who meet entrance requirements to make a single application to MCC, which automatically admits them to their designated four-year college.

Transfer Programs

Liberal Arts & Sciences
Community Health Concentration A.S. Degree

For transfer to a Baccalaureate Degree program with a major in Community Health or School Health Administration; pre-professional preparation for careers in school health education, community health education, community health organizations, voluntary health organizations, hospital administration, industrial health or sanitary engineering.

Liberal Arts & Sciences
Fine Arts Concentration A.S. Degree

For transfer to a Baccalaureate Degree program; foundation in drawing, design, painting, sculpture, and art history. Emphasis is on preparation of a portfolio of work for transfer to four-year programs.

Liberal Arts & Sciences
General Studies

A.S. Degree

Broad background in Arts and Humanities, Mathematics, Natural Sciences, Social Sciences for law, medicine, social work, public administration, scientific research.

Liberal Arts & Sciences
Human Ecology Concentration

A.S. Degree

For transfer to four-year colleges and universities; wide Liberal Arts and Sciences foundation, also skills in self reliance. Strong emphasis on Humanities, Social Sciences, Natural Sciences and Technologies; also, energy and shelter technology, global interdependence, philosophy, literature, and physical geography.

Liberal Arts & Sciences--General Studies
Human Services Certificate

A.S. Degree

For transfer to four-year colleges and universities to prepare for a career in social work, education, special education, occupational therapy, psychology, or counseling.

Liberal Arts & Sciences
Humanities and Social Science

A.A. Degree

For the able and motivated; strong Liberal Arts & Sciences background. Foundation in analytical, linguistic, and communications skills; recommended for professional studies in government, law, business management, and teaching.

Liberal Arts & Sciences
Music Concentration

A.S. Degree

For preparation for baccalaureate in music or entrance directly into the music profession.

Liberal Arts & Sciences
Natural Science Concentrations

A.S. Degree

Preparation for baccalaureate programs in biology, chemistry, environmental science, geoscience, physics, pre-pharmacy.

Liberal Arts & Sciences
Pre-Forestry

A.S. Degree

In cooperation with SUNY College of Environmental Science &

Forestry. On completion accepted by ESF with full junior status.

Business Administration A.S. Degree

For transfer to Baccalaureate programs in Business Administration or related fields for entry-level executive training programs.

Business
Data Processing Concentration A.S. Degree

For transfer to Baccalaureate Degree programs in fields related to Business Administration with an Information Systems major or minor.

Communications and Media Arts A.S. Degree

For transfer to Baccalaureate programs in communications. Emphasis is on written communications; includes visual and spoken.

Computer Science A.S. Degree

For transfer to Baccalaureate programs in Computer Science.

Criminal Justice A.S. Degree

For transfer to Baccalaureate Degree programs; also for positions in state, local, and municipal enforcement agencies.

Engineering Science A.S. Degree

For transfer to Baccalaureate Degree programs in engineering fields.

Secretarial Science A.S. Degree

For transfer to Baccalaureate Degree programs in Secretarial Science or Business Education; also for immediate employment in secretarial field.

BUSINESS PROGRAMS

Accounting

A.A.S. Degree

Strong foundation in accounting concepts for entry into middle management positions.

Data Processing

A.A.S. Degree

Computer applications for storing, processing, reporting information. Languages: COBOL, PL/1, Basic Assembler, FORTRAN 1V, CICS; also systems analysis and design.

Fashion Buying and Merchandising

A.A.S. Degree

Fashion coordination, department management, buying, merchandising, advertising, sales, and marketing.

Marketing

A.A.S. Degree

Transfer of goods from producer to consumer; emphasizes products and services, distribution, promotion, and pricing.

Retail Business Management

A.A.S. Degree

For entry to retailing, including sales, display, store operations, and store management.

Secretarial Science Executive Option

A.A.S. Degree

Combines secretarial skills and Liberal Arts electives.

Secretarial Science Legal Option

A.A.S. Degree

To meet certification guidelines of American Bar Association and National Association of Legal Secretaries. Emphasis on New York State forms and procedures.

Secretarial Science Medical Option

A.A.S. Degree

Secretarial skills and medical terminology, including anatomy and physiology.

TECHNOLOGY PROGRAMS

Apprentice Training--Automotive

A.A.S. Degree

Three-year on-the-job training with classroom instruction.

Automotive Service Education Program (ASEP)

Sponsored by General Motors Corporation A.A.S. Degree

Regional program designed to upgrade the technical competence and professional level of the incoming dealership technician. Lecture and laboratory sessions on up-to-date General Motors products. Students are sponsored by a General Motors dealership.

Biological Technology

A.A.S. Degree

For employment in Biotechnology; emphasis on bioanalytical techniques and materials used in commercial development of products from biological systems and microorganisms.

Biomedical Engineering Technology

A.A.S. Degree

Use, maintenance, and design of electronic biomedical equipment used for functions such as cardiac monitoring and cardio-pulmonary diagnosis.

Chemical Technology

A.A.S. Degree

For preparation as technologists in research, development, quality control at universities, pharmaceutical companies, and industrial laboratories.

Civil Technology

Environmental Control

A.A.S. Degree

The design, construction, and operation of water and waste water treatment plants, water distribution systems, watershed inspection, and air-monitoring systems.

Civil Technology

Highways and Structures

A.A.S. Degree

Construction, inspection, materials testing, surveying.

Computer Technology

A.A.S. Degree

Part of mini-computer training program sponsored by Digital

Equipment Corporation. Analysis and design of electronic circuits, computer logic, and architecture. Fundamentals of computer programming; "hands-on" practical training in the electronics-computer laboratories.

Electrical Engineering Technology
Electronics

A.A.S. Degree

Balance of theoretical and applied; extensive "hands-on" laboratory experience.

Hotel Technology

A.A.S. Degree

Training for entry-level positions in management and operation of modern hotels and motels. Summer cooperative job experience is required.

Industrial Instrumentation Technology

A.A.S. Degree

Physical measurement and automatic control devices in electrical, mechanical, pneumatic, and hydraulic systems.

Mechanical Technology

A.A.S. Degree

Principles, materials, and equipment of Mechanical Technology; emphasis on drafting, design, and understanding basic machine components.

Optical Engineering Technology

A.A.S. Degree

Optics, mechanics, electronics, and photographic processes used in research, development, design, and production of optical components and systems.

Industrial Technology
Quality and Reliability

A.A.S. Degree

Lab experience and theory necessary to develop quality control systems; statistical analysis of product reliability.

HEALTH SCIENCE PROGRAMS

Biomedical Engineering Technology A.A.S. Degree

Use, maintenance, and design of electronic biomedical equipment for cardiac monitoring and cardio-pulmonary diagnosis.

Dental Hygiene A.A.S. Degree

Preventive dentistry and dental health counseling; graduation permits admission to licensure examination.

Medical Laboratory Technology A.A.S. Degree

Training to perform tests in urinalysis, hematology, bacteriology, chemistry, parasitology, and serology.

Medical Record Technology A.A.S. Degree

Preparation and analysis of health records in hospitals, clinics, nursing homes, and health care centers; graduates are eligible for admission to National Accreditation Examination.

Medical Secretarial Science A.A.S. Degree

Emphasis on secretarial skills and medical terminology, including anatomy and physiology.

Nursing A.A.S. Degree

Prepares graduates for admission to licensing examination for Registered Professional Nursing (R.N.).

Radiologic Technology A.A.S. Degree

Use of controlled radiant energy (x-rays) to photograph internal organs of the body; graduates are eligible for admission to New York State Licensure and American Registry Certification Examination.

Radiation Therapy Technology A.A.S. Degree

Planning and administration of patient treatment with Radiation Therapy, a branch of Radiology concerned with the treatment of cancer.

Respiratory Therapy

A.A.S. Degree

In cooperation with Onondaga Community College; treatment, management, and preventive care of patients with cardio-pulmonary problems.

SERVICE PROGRAMS

Audiovisual Technology

A.A.S. Degree

Theory and skills in production of communications media, including photography, film, graphic arts, television, sound recording.

Criminal Justice Police Science

A.A.S. Degree

Information and skills to be an effective professional law enforcement officer.

Criminal Justice Security Administration

A.A.S. Degree

Preparation for security positions in business and industry.

Fire Protection Technology

A.A.S. Degree

Scientific techniques for the practice of fire protection in business and industry.

Food Service Administration

A.A.S. Degree

For transfer to Bachelor degree programs in Food Administration; also entry level supervisory positions in industrial and school cafeterias, hospitals, restaurants, hotels.

Human Services

A.A.S. Degree

To assist in community and social welfare agencies, mental health and social service agencies, community organizations, habilitation and rehabilitation agencies, day care centers and nursery schools, elementary and secondary schools, and geriatric services.

Recreation Leadership

A.A.S. Degree

Leadership skills, organization of community and institutional recreational activities; also therapeutic recreation, parks and outdoor recreation, travel and tourism, recreation for the aged.

Recreation Leadership
Commercial Recreation Concentration

A.A.S. Degree

To prepare students to work in and manage commercial recreational agencies.

Recreation Leadership
Therapeutic Recreation Concentration

A.A.S. Degree

To provide entry-level knowledge and experiences to assist the ill, disabled, and aging.

Recreation Leadership
Travel and Tourism Concentration

A.A.S. Degree

To prepare for travel agency and related positions in the travel and leisure fields.

For further information, contact the Associate Vice President for Academic Affairs.

Section V

HOW WE ARE

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ALL-COLLEGE EXCELLENCE

MCC Selected for League for Innovation Membership

Monroe Community College was selected from 1,271 community colleges nationwide for membership in the League for Innovation in the Community College. League colleges, acknowledged to be the finest in North America, are committed to educational excellence; MCC takes its place as the 18th member.

The League represents 57 colleges (many member districts have multiple campuses) in 13 states, with approximately 850,000 students and 25,000 staff.

As a League member MCC will participate in pilot studies, workshops, and conferences that provide a common research base for

- * emphasizing excellence in education
- * sharing results
- * developing approaches to learning
- * studying the effects on students of their education
- * identifying the impact of the college on the community
- * developing instructional materials

League members are currently involved in multi-million research grants supported by corporations such as AT&T, Citibank, Dow Chemical, Texas Instruments, Husky Oil, and IBM; also by institutions like Lawrence Berkeley Laboratory, Department of Energy, W. K. Kellogg Foundation, Carnegie Corporation, Battelle Memorial Institute, U. S. Office of Education, National Science Foundation, American Council of Life Insurance, and the Fund for Improvement of Postsecondary Education.

Grant support has been primarily in the fields of

- * energy management
- * health programs
- * cost efficiency
- * educational management efficiency
- * international education
- * improvement of post secondary education

Other League members are

Brookdale Community College, NJ
Central Piedmont Community College, NC
Cuyahoga Community College, OH
Dallas County Community College District, TX

Delta College, MI
Foothill-DeAnza Community College District, CA
Humber College, Toronto, Ontario
Johnson County Community College District, KS
Kern Community College District, CA
Kirkwood Community College, IA
Lane Community College, OR
Los Angeles Community College District, CA
Maricopa Community Colleges, AZ
Miami-Dade Community Colleges, FL
Moraine Valley Community College, IL
Peralta Community College District, CA
St. Louis Community College, MO
Santa Fe Community College, FL

PROGRAM EXCELLENCE

MCC FOOD SERVICE DEPARTMENT TOPS IN NATION

MCC's Department of Food Service Administration won the national Award of Excellence in Food Service Education given by the National Restaurant Association and the American Vocational Association. MCC had qualified by winning the New York State and Regional Awards.

The award was given for MCC's

- . evidence of the highest standards within the food service industry
- . graduates that perform successfully in food service
- . aggressive in-service program for staff to keep abreast of technology in the field
- . curriculum modifications to keep the program in tune with changing workplace demands

The program, which had a 15% increase in enrollment this year, has a placement rate of 95-97%; approximately one-third of the FSA graduates complete their degrees in Food Service, Restaurant Institution, Hotel or Hospitality Management at 4-year colleges.

HONORS AWARDS

DISTINGUISHED STUDENTS

Since 1977, MCC's most outstanding scholars have been recognized in a special Academic Achievement Convocation attended by members of the Board of Trustees and faculty in full academic regalia, the students' relatives, and friends.

Each year approximately 45 students are honored for having earned a minimum grade point average of 3.90. From that group those with the very highest scholastic average and recommendations from their professors, usually 20--about 1% of their class, are singled out to receive specially commissioned bronze medallions. The Medallions, designed by MCC Art Professor Bruce Brown, represent "infinite wisdom," through the Egyptian serpent loop symbolizing infinity and the torch representing wisdom.

1985 MEDALLION WINNERS

John Belanger (Hum. Ser.) Henrietta	Patricia Madau (Med. Rec.) Rochester
David Bennett (LA) Brighton	Barbara Mehnert (LA) Pittsford
Marilyn Berwind (LA) Webster	Jacqueline Nowik (LA) Rochester
Cynthia Bingham (Engr. Sci) Greece	Merle Nozzi (Crim. Just.) Greece
Nancy Carlson (Retail) Irondequoit	Jennifer Slizewski (LA) Rochester
Pamela Cate (Nursing) Greece	Laura Slocum (Med. Rec.) Henrietta
Thomas Doyle (Inst. Tech.) Rochester	Nancy Snyder (LA) Webster
Susan Entz (Bus. Adm.) Henrietta	Christine Tucker (LA) Webster
Robert Gullo (LA) Irondequoit	Laurie Zimmer (LA) Rochester
Joseph Mackowiak (Bio. Med.) Penfield	Marie Zweigle (LA) Rochester

HONORS BANQUET

At the spring Honors Banquet, MCC honors college-wide excellence in scholarship, co-curricular service, and athletic achievement. The banquets, begun in 1983, are extremely popular, always oversubscribed.

To give an indication of the Honors Banquet, the 1985 banquet, titled "In Search of Excellence," is a good example.

Academic Excellence

Eleven scholarships were awarded: One from Ragu Foods, Inc., one from the Serv-Rite Corporation, the Food Service Administration Scholarship, Hattie Harris Award, Don Cook Music Scholarship, and six from the Business Administration Department Memorial Scholarship Fund.

Forty-four students were given awards for outstanding scholastic achievement in their field.

Fifty-one students were named to WHO'S WHO AMONG STUDENTS IN AMERICAN COMMUNITY AND JUNIOR COLLEGES 1983-84.

Thirty-two students were inducted into PHI THETA KAPPA, Alpha Theta Iota Chapter, the honorary fraternity for community college students. One student, Steve MacFarlane, won the Phi Theta Kappa National Award, and our chapter won the State Conference Award. Phi Theta Kappa members must be matriculated and have a cumulative grade point average of 3.75 or higher.

Excellence in the Co-Curricular Program

Forty-three students were honored for unusual leadership and service to the co-curricular program:

- 20 Senators
- 6 members of the Presidential Staff
- 14 members of the Program Board.
- 1 student member of the Board of Trustees
- 2 members of the Board of Directors, MCC Inc.

Athletic Achievement

Awards were made to the Samuel J. Stabins Female Athlete of the Year and the Samuel J. Stabins Male Athlete of the Year.

Also honored was Rina Geil from our Women's Soccer team who had been named to the National Junior College Athletic Association All-Tournament Team.

Seven had been named to the NJCAA All-American Team: two from Women's Soccer, two from Men's Soccer, two from Wrestling, one from Bowling.

Seven had been named to the NJCAA All-Regional Team, all from Women's Soccer.

Two had been named to the NSCAA All-Regional Team, both from Women's Soccer.

RECOGNITION OF EXCELLENCE STUDENTS

DEANS LIST

The Deans List is an important source of recognition for achieving students. Each full-time student who earns a quality point average of 3.25 is placed on the Deans List for that semester and informed of the honor by letter. In Fall, 1984, 16.1% of MCC students were on the Deans List, a percentage that remains fairly constant.

Part-time students who complete 12 or more credit hours with a 3.25 QPA during an academic year are similarly recognized at the conclusion of each Summer Semester.

WHO'S WHO AMONG STUDENTS IN AMERICAN JUNIOR COLLEGES

Each year, for the past 10 years, approximately 50 MCC students have been chosen to be listed in WHO'S WHO AMONG STUDENTS IN AMERICAN JUNIOR COLLEGES. Their names are inscribed on a plaque that hangs in the main entry of the College. Students who have been named vary in age from 18 to 55; in fact, the average age of nominees has been steadily increasing.

The Who's Who students have been identified by faculty as outstanding in

- scholastic achievement
- service in the College community
- service in the Rochester community
- family/work responsibilities
- other special recognition, e.g., awards, citations

GRADUATION CEREMONY

The annual graduation ceremony is an especially joyful occasion when the College honors each student who has successfully completed a prescribed course of study. At the Dome Arena in Henrietta, all graduates (1,803 in 1984) have the opportunity to receive their diplomas onstage, individually, from the President and Chair of the Board of Trustees. Those graduating with honors (3.50 QPA) are awarded, in addition, special Honors Cords.

Immediately after the ceremony, a reception is held to provide families and faculty an opportunity to greet and congratulate the new graduates.

MCC'S MARKETING, MERCHANDISING, AND MANAGEMENT WINNERS

Our marketing, merchandising, and business management students have earned state and national recognition through DECA, Distributive Education Clubs of America, a professional marketing organization.

MCC's DECA Chapter was named Chapter of the Year in 1980, 1981, 1983, and 1984; an MCC student was National President in 1980. We have frequently won first place national trophies, competing against 80 regional champions.

The most recent national conference in San Francisco was typical. The MCC Chapter President, Daniel Gramkee, was named national Vice-President, North Atlantic Region, and there were two MCC national winners: one in Apparel and Accessories and one in Entrepreneurship.

At the most recent state competition in Albany, New York, MCC DECA members won all of the events they entered: 3 won First Place; 3, Second Place; and 1, Third Place.

Marilyn Simmons, MCC Associate Professor of Business Administration, has been Advisor for Leadership and Development, New York State DECA, for the past five years and was given the 1985 Student Activities Special Achievement Award for her commitment to MCC's co-curricular program.

MCC'S MATHEMATICS CHAMPIONS

For the past four years Monroe Community College's Math League Team won the State Mathematics Championship, sponsored by the New York State Mathematics Association of Two Year Colleges. The MCC champions, mostly mathematics, physics, and computer science students, outscored 420 students from 19 colleges.

This year's team was composed of:

Karl Lager
Honeoye Falls

Todd Danielson
Churchville

Gary Vreeland
Rochester

John Erickson
Rochester

Richard Low
Rochester

Top scorers this spring were:

Mark Weiler
Rochester

Duane Aparo
Fairport

Warren Adams
Pittsford

MCC'S NURSING GRADUATES

For the third consecutive year more than 99% of MCC's nursing students passed the state examination for Registered Nurse Licensure: 86 of the 87 candidates.

Of the approximately 2,800 Associate Degree candidates in New York State who took the exam last year, 87.4% passed; only 81.7% of the four-year Baccalaureate Program candidates passed the same test. The average pass rate for the last 20 years at MCC has been 91.5%, and in the last three years, 99+.

Since the Nursing Program began at MCC in 1963, 1,590 nurses have graduated, most of whom remain employed in the Monroe County community.

The MCC program has offered important career mobility to the community's Licensed Public Nurses. Of the total graduates, 373 entered as LPN's, 207 of which were granted advanced standing in MCC nursing courses.

STUDENTS INTERN IN GOVERNMENT

New York State Senate Interns

Since 1979 the History and Political Science Department has selected a student to serve as a State Senate intern during the spring semester. The student, who is nominated by the College and approved by the New York State Senate Intern Board works 30-35 hours a week in a state senator's office, attends academic seminars, and writes papers in Albany. The person selected receives 15 hours of college credit.

Senator D'Amato's Local Office Interns

For the last five years as many as four interns each semester, including summers, have worked in the local office of Senator D'Amato. Students perform basic tasks, write a paper and an evaluation, and receive 3 Independent Study credits.

STUDENTS ARE CHOSEN BY DISNEY ENTERPRISES

Each semester, including summers, since 1982, MCC students have been chosen for work/study at Disney World in Orlando, Florida. Students in accounting, business, food service, marketing, retailing, and recreation are interviewed by Disney Enterprises and selected to work and study in their field at Disney World. Students receive a salary and 6 hours of course credit. In 1982, 41 students were selected; 1983, 24; 1984, 19; and spring and summer, 1985, 15.

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MCC ATHLETIC PROGRAM

Commitment to Excellence

Our athletic programs are examples of the MCC commitment to excellence, for the list of championships won by our teams is impressive. But most important is what those championships represent to the athletes: discipline to perfect individual skills, pride in achieving difficult goals, pleasure in team success.

Source of Community Pride

MCC's athletic teams and coaches are nationally known and respected, a source of honor not only to the college but also to the community. Because the players on our teams come from local high schools and live in the community with their families and neighbors, the entire community shares the successes.

No Tax Dollars for Support

MCC athletic programs are totally student supported--no tax dollars are involved. Financing comes from Student Association funds, and are administered by the Student Budget Committee.

Broad Program

MCC's Athletic Program has 15 varsity sports for men and women. While the championship teams command attention, membership on all teams stresses leadership, cooperation, sportsmanship, responsibility, and fitness.

The intercollegiate teams for men are: soccer, cross country, basketball, wrestling, swimming, baseball, track, and golf.

The womens' teams are: cross country, soccer, track, tennis, softball, swimming, and cheerleading.

George Monogan, Director of Athletics, has overseen the program from its inception in 1962, when he started the program with one sport: basketball.

Outstanding Teams

Baseball:

Our baseball teams played 11 years in the State University

Junior Athletic Conference and won 9 championships. In 17 years in the Penn-York Conference they won 15. Thirteen baseball players have been named to All-American teams, 92 to All-Regional teams, and 93 to All-Conference teams. Twenty-three former MCC players have signed professional contracts and many others have been drafted.

Baseball Coach David Chamberlain has been named District "Coach of the Year" three times and in 1980 went to Korea to coach the first annual USA-Korean Friendship Tournament. In 1981 he was head coach of the "East" team in National Sport Festival Games, helping East win its first baseball Gold.

Basketball:

Our basketball teams played in the Region III tournament 11 of the last 13 years. In 1980, the team took 7th place in the NJCAA tournament in Hutchinson, Kansas. Coach Bruce "Murph" Shapiro has won over 300 games, earning him high distinction throughout the United States.

Soccer:

MCC had the first women's junior college soccer team in the nation; now there are 20 teams. Since Coach Charles Salamone established the team three years ago, we have been National Junior College Athletic Association Champions (1982), took 3rd Place in the NJCAA National Tournament (1983), and had three students named All-Americans (1984).

Our men's soccer teams have been in the nationals nine times, finishing 4th this year and 2nd twice previously; they've been regional champions eight times. In fact, in the past 21 years, our soccer teams have won 288 times, lost 51 times, and tied 9 times; thus Coach Joseph Mancarella is known as the "winningest" soccer coach in junior college history. Many of the soccer players have gone on to play pro ball. Thirty seven of his players have made All American.

Swimming:

Our swimming teams began winning even before MCC had a pool; however, since the pool opened in 1977, our teams have compiled a five-year record of 50-3. In eight of the last nine seasons, MCC has been conference champion, and in four of the last five, state champions. This year our team finished in tenth place, out of fifty competing schools in the NJCAA Men's and Women's Swimming and Diving Championships. Last year our team placed eleventh and in the five previous years had placed between fourth and eighth. The women were fourth for the second straight year and were seventh nationally in 1980.

SUCCESS OF MONROE COMMUNITY COLLEGE GRADUATES

TRANSFER

One measure of the quality of education at Monroe Community College is the eagerness with which other institutions recruit our students. Last year there was a 31% increase of campus visits by recruiting colleges and universities. Our graduates have successfully completed baccalaureate degrees at public and private institutions throughout the country, including

State University of NY	Hofstra College	LeMoyne College
Albany	Purdue Univ.	John Carroll Univ.
Binghamton	Dayton Univ.	St. Bonaventure
Buffalo	Boston College	Old Dominion
State University Coll.	Syracuse Univ.	Ohio State
Brockport	Cornell Univ.	Michigan State
Cortland	Clarkson College	SUNY College of
Fredonia	Alfred Univ.	Technology
Geneseo	Univ. of Rochester	Marquette Univ.
Oswego	St. John Fisher	Boston Univ.
Empire State College	Rochester Institute	
Fashion Institute	of Technology	Indiana Univ.
of Technology	Nazareth College	

Within the past two years 24 colleges and universities have completed articulation agreements with MCC, agreements which assure that MCC graduates will be able to complete a baccalaureate degree in four semesters at the receiving institution. (The complete list of colleges and universities with articulation agreements with MCC is in Section VI.)

Academic Success

An important factor in the attractiveness of MCC graduates to 4-year colleges and universities is their academic success. It's a common belief that community college students drop one-half a letter grade when they transfer. If so, MCC students dramatically outperform their peers. A recent study* showed our students earning virtually the same grade averages at transfer institutions as at MCC. Instead of the presumed drop of .5, MCC transfers to public institutions varied by .14 and in private institutions by .05.

*The MONROE COMMUNITY COLLEGE GRADUATE TRANSFER STUDY, 1984, charted the success of 443 MCC graduates who had completed baccalaureate degrees between 1974-1979 at selected 4-year institutions. The colleges and universities studied were those to which the majority of our graduates transfer. The study is summarized on the next page.

	<u>No. of Graduates</u>	<u>MCC x exit GPA*</u>	<u>TR College x exit GPA*</u>
Total population	443	3.03	2.93
Total transfers to 4 year SUNY Units	281	3.00	2.86
Total transfers to 4 year Private colleges	162	3.09	3.04
<u>Individual Colleges:</u>			
SUNY Albany	21	3.22	2.80
SUC Brockport	105	3.03	3.01
SUC Cortland	64	2.92	2.69
SUC Fredonia	16	2.77	2.76
SUC Geneseo	26	3.07	2.89
SUC Oswego	32	3.06	2.79
SUC of Technology	10	2.80	2.83
Nazareth Collegé	23	3.21	3.21
RIT	83	3.02	3.07
St. John Fisher College	32	2.95	2.88
Syracuse University	11	3.34	3.06
University of Rochester	13	3.45	2.94

*GPA - Grade Point Average

Data from MCC GRADUATE TRANSFER STUDY, 1984, Office of Transfer and Placement

SUCCESS OF MONROE COMMUNITY COLLEGE GRADUATES

PLACEMENT

How do MCC graduates fare in their careers? Two important indicators give valuable clues.

Employers from as far away as California return year after year to recruit MCC graduates for their firms.

The ACT Alumni Survey Report on the Class of 1978* indicates our graduates are heavily recruited because they perform well.

Employment

87.8%	employed full-time
5.8%	continuing their education
.08%	in the armed forces
4.8%	caring for a home and family
1.6%	unemployed
78.6%	have held two jobs, or fewer, since graduating
65.8%	do not feel they are currently underemployed
63.8%	are very satisfied or satisfied with their present job challenges

Salary

The annual salary in the first job held after graduation ranged from \$6,000 to \$50,000, with the largest number of people reporting \$9,000-\$12,000. Their current salary range still was \$6,000-\$50,000, but the largest number reported a range of \$15,000-\$18,000, and 25% earned at least \$24,000 a year.

Academic Preparation

80%	felt the quality of education at MCC was better or about the same at that of other colleges
94.5%	felt their college education had improved the quality of their life

* The ACT (American College Testing) Alumni Survey Report on the Class of 1978, published Fall, 1984, by the Office of Institutional Research, based on 126 responses.

RECOGNITION OF EXCELLENCE

DISTINGUISHED ALUMNI

Four MCC graduates have been included in a book honoring distinguished alumni of the State University of New York Colleges. The book is to be published in celebration of SUNY's One Millionth graduate.

Nominated for "Outstanding Graduate" were: Ronald A. Cocquyt, Class of 1970; Donald S. Milton, Class of 1964; Ronald E. Monacelli, Class of 1969; and Mary M. Stritzel, Class of 1972.

Cocquyt holds degrees from RIT, Syracuse University School of Management and the College of Law, and is presently Secretary-Treasurer of Wilmorite, Inc., a Rochester-based commercial real estate developer.

Milton, an RIT graduate, is a realtor and business consultant with Peter V. Ereg, Realtors of Rochester, and a member of the Monroe County Legislature. He was the first President of the MCC Student Association, first President of the MCC Alumni Association, and the first alumnus to be appointed to the MCC Board of Trustees.

Monacelli is a Doctor of Optometry with degrees from Cornell University and Pennsylvania College of Optometry. He is in private practice and is also President of Clinical Research Associates Limited, a firm involved in the research and development of new ophthalmic products.

Stritzel is Vice President-Administration and Director of Nursing at Rochester General Hospital. She holds degrees from the University of Rochester and Nazareth College.

MCC DISTINGUISHED MCC ALUMNI AWARD

Periodically since 1979, the MCC Alumni Association has given its Distinguished Alumni Award to members who have shown unusual commitment to MCC. Outstanding community service and professional achievement are among the considerations; also, candidates must have graduated at least two years previous to their selection.

1979

KIRT COMPTON, Executive Secretary, Kodak Park Activities Association, Member, MCC Recreation Leadership Advisory Board since 1975

MCC Class of 1965; B.S., Rochester Institute of Technology

1980

JOHN G. THOMPSON, Xerox Corporation
MCC Class of 1964, With Distinction; B.S., University of
Rochester, 1966

1982

CAPTAIN LOUIS A. CAMPANOZZI, Commanding Officer, Maple
Section, Rochester Police Department
MCC Class of 1969; B.S., Sociology, 1971 and Master of Public
Administration, 1980, SUNY College at Brockport

1983

PATRICK S. MADAMA, Director of Alumni Affairs, SUNY
College of Brockport
MCC Class of 1971; B.S., Sociology, SUNY College at
Brockport

SPORTS HALL OF FAME

In 1984 the MCC Athletic Department joined the Alumni Association to establish a Sports Hall of Fame to honor distinguished service to the MCC Athletic Program.

There are two awards: one for distinguished performance as a member of an MCC intercollegiate team; the other, for those who have made an extraordinary contribution to the success of our Athletic Program.

Portrait photographs of those named to the Sports Hall of Fame are hung in the Samuel J. Stabins Hallway.

SPORTS HALL OF FAME AWARD RECIPIENTS

SPECIAL AWARDS

SAMUEL J. STABINS, M.D.

Founding father and first chairman of the Monroe Community College Board of Trustees (1961-1969); currently, Honorary Trustee. Surgeon-in-Chief, Genesee Hospital (1946-1956). The Physical Education Complex is named in his honor.

GEORGE C. MONAGAN, B.S., M.S.

MCC Director of Athletics and developer of the athletic program. First MCC basketball coach; MCC Distinguished Professor.

JOSEPH A. MANCARELLA, B.S., M.S.

MCC soccer coach for 22 years. His teams had 300 wins, 50 losses, 8 ties; known as the "winningest soccer coach" in the history of National Junior College Athletics.

INTERCOLLEGIATE ATHLETE AWARD

THERESA SPRAGUE MURRAY

Class of 1978

Led MCC Women's Basketball Team to Junior College Region III Championships. Most Valuable Player, 1977-78 tournament; National Tournament play in 1977 and 1978.

NELSON A. CUPELLO

Class of 1972

All-American, Soccer, 1971. Team leader and captain of Regional Champions and National Runner-up, NJCAA, 1971. All-American, SUNY Brockport. Professional soccer, Rochester Lancers of NASL. Currently, Assistant Soccer Coach, MCC.

STEPHEN NICHOLS

Class of 1970

All-Regional and All-American, 1970. National Junior College strike-out record. Distinguished baseball career at Jacksonville University, Florida. Professional baseball, Cincinnati Reds, National League. Presently, Assistant General Manager, Jacksonville Suns, a Montreal Expo organization.

STEVE LOCHTE

Class of 1972

All-American, 1971 and 1972; Captain, 1972 swim team. Swam with distinction, University of Miami, Florida. MCC's first Pool Manager and Assistant Coach of Swim Team.

RALPH CLAPP

Class of 1970

Regional honors, wrestling; player, All-State soccer championship team; captain, baseball; elected Most Valuable Player and All-Regional choice in 1969 and 1970. Captain, University of Bowling Green baseball team.

MICHAEL RYAN

Class of 1973

Most Valuable Player, baseball, 1972; David F. Johns Memorial Award recipient. Captain, Cornell University baseball team.

ANDRE GORZYNSKI

Class of 1965

All-Region III player, 1964 and 1965; leading scorer. Graduate, Buffalo State.

AL DAVIS

Class of 1969

All-Region III, soccer, 1968; All-Region III, All-Conference, and NJCAA, wrestling, 1969; Eleventh place NJCAA Wrestling, 1968. Graduate, Geneseo State. Currently, MCC Assistant Women's Soccer and Track Coach.

JEFF SLUMAN

Class of 1976

All-American, All-Region III, 1976. Winner, New York State Golf Tournament; Top golfer, Florida State team; Winner PGA Tallahassee Open, April, 1985.

AUSTIN SNEAD

Class of 1972

Captain, 1971-2; All-Region III and Most Valuable Player of Bankers Trust Classic, 1971; Currently, head coach Women's Basketball.

DISTINGUISHED PROFESSORS, ADMINISTRATORS, AND STAFF

Monroe Community College honors faculty and staff who have shown unusual commitment to excellence. The award, established in 1972 for excellence in classroom teaching, was expanded in 1979 to include administrative service. A third category, service to the college, was added in 1983 to honor staff.

- 1985 Judy Hall, Professor, Department of English
 Betty Jo Hopkins, Dean, Natural Sciences and
 Mathematics
 Cheryl Desmond, Secretary, Department of English
- 1984 Lesta C. Wren, Professor, Department of English
 Anthony Felicetti, Director, Admissions
 William Gruhn, Supervisor, Print Shop
- 1983 Frank W. Kinsman, Professor, Mechanical Technology
 John J. Trevisan, MCC Foundation
 Joyce Madama, Secretary, Department of Criminal
 Justice
- 1982 Robert L. Berry, Professor, Mathematics Department
 Ilene J. Klass, Secretary, Student Affairs Division
- 1981 Lee Adnepos, Professor, English Department
 Jean McAvoy, Supervisor, Administrative Support
 Services
- 1980 Donald Day, Chair, Mechanical Technology
 M. Thomas Cooper, Assistant Dean, Arts/Humanities
- 1979 Ralph Szweda, Chair, Data Processing Department
 Richard Degus, Associate Director, Student Activities
- 1978 Thomas Grasso, Professor, Geology Department
 Frances P. Osborn, Professor, English Department
- 1977 George Monagan, Chair, Physical Education Department
- 1976 Lewis Wright, Chair, Criminal Justice Department
- 1975 Mary Pat Pennell, Assistant Dean, Health Sciences
- 1974 Laurence Feasel, Chair, Criminal Justice and
 Political Science Department
- 1973 David Day, Professor, Sociology Department
- 1972 John McNaughton, Professor, History Department

MCC FACULTY AND STAFF CONTRIBUTE TO THEIR PROFESSION

MCC faculty are noted in their profession. They belong to the organizations in their fields, contribute scholarship, and hold impressive leadership roles. The 168 people responding to a recent questionnaire belonged to 251 national professional organizations, 138 state, and 136 local.

Many were recognized as outstanding by their peers, for nine are on prestigious national Boards of Directors; three chair the Board. Four more are on national executive committees; twenty on state Boards or executive committees; thirty-four lead local organizations.

The 168 people listed a surprising number of professional activities between 1983-85.

- 166 speeches or performances
 - includes poetry readings, art exhibitions, recitals
- 168 reviews
 - book, play, film, music
- 95 published articles, poems, short stories
- 90 workshops conducted
- 57 scholarly papers or presentations
- 9 moderators or panelists

In addition, 40 were consultants; three were translators, one of children's stories from Italian, one of plays from French, one from Spanish to English; 15 developed and presented programs for 33 companies; 11 were editors of professional journals or newsletters.

Study conducted by Frances P. Osborn, Department of English, Spring, 1984 and Spring, 1985. Compiled by Sue Blum, Office of Planning and Research.

MCC AUTHORS

Authorship of books, or the equivalent, is an important honor, for the scholarship and ideas have been judged worthy of a national market. The list that follows includes only book-length works; the list of articles, short stories, and poems authored by MCC faculty would be impossibly long. Also included are "equivalents" of book-length works, such as compositions and computer programs.

Angel, Allen R. & Stuart Porter SURVEY OF MATHEMATICS WITH APPLICATIONS Addison-Wesley Second Edition

Angel, Allen R ELEMENTARY ALGEBRA-A PRACTICAL APPROACH
Prentice-Hall

Charron, Helene S. and Roxanne L. Saxton SECLUSION
(Videotape) Health Sciences Consortium: Carrboro, N.C. 1984,
revised 1985

Charron, Helene S. and Roxanne L. Saxton ASSESSMENT OF THE
NEED FOR SECLUSION (Videotape) Health Sciences Consortium:
Carrboro, NC 1985

Charron, Helene S. and Roxanne L. Saxton NURSING CARE OF THE
CLIENT WITH CIRRHOSIS (Computer Module), Medi-Sim Inc.:
Edwardsville, KS 1985

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CLAP YOUR HANDS
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EVALUATIONS OF DEPARTMENTS, FACULTY, AND PROGRAMS

Department Evaluations

Each department of MCC, assisted by an outside consultant, evaluates itself every five years, following procedures established in 1977 and refined in 1984. Current Evaluation Reports for each department are available in three campus locations: department offices, the Office of the Assistant to the President, and the LeRoy V. Good Library.

Copies of the Program Evaluation Policy and Procedures have been included in each faculty member's POLICY MANUAL.

Student Evaluation of Instruction

Students have provided feedback to professors on their perception of the quality of instruction, under procedures developed by an all-college committee in 1970. The evaluation, administered through the Division of Administrative Affairs, consists of 19 questions and space for individual faculty to insert their own items. Results are computed and printouts given to the faculty member and the department chair.

Question 19

Question 19, "Would you recommend this professor?" is considered crucial. The Student Government publishes and makes available to all students at registration the Question 19 results for all professors.

The Student Evaluation of Instruction procedures are currently under review with recommendations expected in 1985.

ACCREDITING AGENCIES

In addition to the regularly scheduled evaluations prepared by each department, certain programs and support services are monitored by outside accrediting agencies.

Entire college

- MIDDLE STATES ASSOCIATION OF COLLEGES AND SECONDARY SCHOOLS, COMMISSION ON HIGHER EDUCATION
- STATE EDUCATION DEPARTMENT OF NEW YORK STATE

Counseling Center

- INTERNATIONAL ASSOCIATION OF COUNSELING SERVICES, an affiliate of the American Association of Counseling and Development (AACD)

Dental Hygiene

- AMERICAN DENTAL ASSOCIATION

Electrical Engineering Technology--Electronics

- ACCREDITATION BOARD FOR ENGINEERING AND TECHNOLOGY (ABET)

Medical Laboratory Technology

- COMMITTEE ON ALLIED HEALTH EDUCATION AND ACCREDITATION (CAHEA) and NATIONAL ACCREDITING AGENCY FOR CLINICAL LABORATORY SCIENCES (NAACLS)

Medical Record Technology

- AMERICAN MEDICAL ASSOCIATION/MEDICAL RECORD ASSOCIATION

Nursing

- NATIONAL LEAGUE FOR NURSING

Radiology Technology

- COMMITTEE ON ALLIED HEALTH EDUCATION AND ACCREDITATION, JOINT REVIEW COMMITTEE, AMERICAN MEDICAL ASSOCIATION

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MCC RELATES TO BUSINESS

EMPLOYEE TRAINING AND DEVELOPMENT PROGRAM

MCC's Employee Training and Development Program supports the local economy by upgrading Rochester's work force. The ETDP works closely with local business, industry, and public agencies to design courses, seminars, and workshops to enhance employee skills.

MCC ranks the highest among SUNY Community Colleges for providing the greatest number of Contract Courses to local industry.* During 1984, over 2,000 people participated in 80 courses. More than 500 training courses have been presented in the seven years ETDP has been serving Monroe County.

Both Business and MCC Profit

The program has proved valuable both to area employers and to MCC faculty. Employers upgrade and update the skills of their employees; faculty keep abreast of rapidly changing business and technological trends and are able to apply their knowledge to specific business needs.

ETDP Courses Are Diverse and Flexible

Course offerings are diverse: supervisory training, safety training, metrology, blueprint reading, report writing, stress management.

Our apprentice cook program is unusual and an example of our diversity. MCC was designated by the American Culinary Federation Educational Institute to provide training for apprentices in local food service establishments. Graduates of the three-year program, that combines classroom work and on-the-job training, will be certified as Master Cooks by the American Culinary Federation.

Employers, too, are diverse, ranging from the very large to the very small: Eastman Kodak, University of Rochester, Rochester Products Division of General Motors, R. T. French Company, Rochester Form Machine, City of Rochester, Lewis Street Center, Shoestring Art Gallery.

There is considerable flexibility. Courses are offered day, evening, weekends; at MCC, a company site, or other appropriate place; credit bearing or non-credit. Course offerings may be contract, non-contract, or sponsored through a grant.

Contract Courses

Employers pay the total cost for contract courses to meet the employer's specific needs. Examples are "Quality Control" and "Supervisory Training" for Rochester Form Machine; "Oral Presentations" for Eastman Kodak; "Basic Report Writing" for Rochester Gas & Electric; "Communications Skills for Neighborhood Conservation Officers" for the City of Rochester, "Financial Management for Non-Financial Managers" for the Lewis Street Center.

Non-Contract Courses

Non-contract courses are paid for by the participant, who is frequently reimbursed by his employer. These courses are open to all, widely advertised, and usually offered on the campus on weekends or after-work hours. They are specific, practical, and valuable for small businesses or industries who do not have their own training programs.

Each year 50 courses such as "Management Training for New Managers, Personnel Practices for the Small Business," "Running Meetings," "Time Management," and "Starting Your Own Business," are conducted for over 1,000 participants.

Courses designated as small business training are co-sponsored by the Small Business Administration, Service Corps of Retired Executives, and Active Corps of Executives. MCC coordinates and presents approximately 80% of the management training programs for the nine-county Federal District of the SBA.

Grant-Sponsored Courses

Various organizations award grants to MCC to provide courses for specific populations, such as those whose skills need upgrading due to changed technology, those who are marginally employed and need training to maintain employment, those who need training to enter the job market.

Funding sources include: Intergovernmental Personnel Act, Economic Development Program, Structural Retraining Program of the State Education Department.

Examples of courses sponsored by grants are "Pre-Apprentice Training" for Delco Products and "Blueprint Reading" for Rochester Products and Delco Products.

*According to a year-end report on Contract Courses for 1982-83, released by Cornelius B. Robbins, Deputy to the Chancellor for Community Colleges.

MCC RELATES TO BUSINESS

Since beginning classes in September, 1962, MCC has worked closely with area business and industry to provide an educated workforce.

Each MCC business and career program has been developed with the help of leaders in business, industry, and professions. Advisory boards, composed of professionals in each career specialty, have kept our offerings consistent with current needs. In 1985, 340 Rochester professionals serve on MCC advisory boards. (A complete listing of advisory board members is at the end of this section.)

Colby H. Chandler, Eastman Kodak Chairman and Chief Executive Officer, in an address at the 1984 Advisory Committee Recognition Dinner noted that the Advisory Committees "bring fresh ideas from a non-academic perspective to keep MCC responsive to the needs of both the community and the students."

Chandler pointed out that Rochester demands a highly trained work force to meet the needs of high-tech industries in vastly competitive fields and that advisory boards translate those needs into meaningful study programs.

MCC Means Business

MCC makes an impressive economic impact on the community of Monroe. Using 1982 as an example, Monroe County contributed \$6 million to MCC's budget. In 1982 the business volume (the spreading flows resulting from goods and services purchased) was estimated to be \$85.8 million. In other words, there was and \$85.8 million boost to the local economy from a \$6 million County investment. Some of the \$85.8 is due to state and federal funds contributed, plus student tuition, all of which further enhances the County's contribution.

MCC Students Mean Business

In the fall of 1984, 11,479 students were enrolled in 37 degree and 17 certificate programs, preparing to take their place in Rochester business and government. In fact, 59% of all students from Monroe County enrolled at one of the 64 State University of New York Colleges are at MCC, including 15% of the most recent county high school graduates. In addition, several thousand additional students were taking non-credit courses.

Since the college's opening in 1961 26,694 students have graduated from MCC; 138,694 have studied with us, a tremendous educated workforce for Monroe County. (See

Section III, Alumni, for more information.)

MCC Is Center for Economic Education

This year the Joint Council on Economic Education established a Satellite Center for Economic Education at MCC and chose Professor Janet Glocker, Department of Business Administration, as its head. The Center, one of four in New York State, promotes economic literacy for adults. Initial programs are in economic development, entrepreneurship, personal finance, and labor needs.

MCC is Part of Center for Advanced Optical Technology

MCC's Department of Optical Engineering Technology is part of the Center for Advanced Optical Technology, one of New York State's four high-tech centers. Our Optical Technology program is the only two-year program in the country that includes manufacturing, photographic science, and laser technology and was the only community college program selected to participate in the Centers for Advanced Technology.

The Center, which joins MCC's Optical Technology program with the University of Rochester's Institute of Optics and Rochester Institute of Technology's Division of Photographic Science and Instrumentation, will receive \$5 million from the New York State Science and Technology Foundation during the next four years and anticipates another \$1 million from other industrial and federal sources. Local financial support has been pledged from Eastman Kodak Company, Xerox Corporation, and Bausch and Lomb, Inc.

Rochester Business and Industry Help MCC Stay Current

The generosity of the business community helps many career programs stay current.

Recently, MCC's Biology Department received a major gift of laboratory fermentation equipment from Chemap, a division of AC Biotechnics, Inc., Woodbury, NY. The equipment will be used to train biotechnicians in genetics and molecular science.

Last year, over \$100,000 worth of electronic equipment was donated to the Division of Technologies to provide sophisticated systems for hands-on experience.

The Automotive Technology Department receives frequent donations of automobiles, electronic equipment, and special tools that keep students aware of changes in the automobile industry. Last year the department was given 9 new

automobiles; American Motors Company donated transmissions and engines; and General Motors supplied 10 engines, 10 starters, 10 distributors, and 10 alternators.

The Quality and Reliability Program received a donation from the Rochester Section of the American Society for Quality Control for equipment for the Metrology Laboratory to instruct students in precision measurement.

The Optical Technology Program also receives donations that enable it to remain the only community college program in the country to offer a comprehensive optics program.

WHO WE RELATE TO
COMMUNITY OF MONROE

COMMUNITY SERVICES DIVISION

The Community Services Division works closely with the community to design non-credit educational experiences in a variety of formats: mini-courses, workshops, community service. Flexible in time and content, they help implement an important mission of the college: to serve as an educational resource to the community. Therefore, the offerings are designed to develop employment potential, improve job performance, continue career education, and enhance community involvement.

Most of our Community Services courses are education and service oriented; almost nothing is avocational, since Rochester has 107 agencies that offer these kinds of services: Y's, Memorial Art Gallery, Rochester Museum, and other non-profit institutions.

Areas of particularly strong interest are:

Many Community Services workshops are offered in cooperation with local colleges and universities, such as SUNY Brockport; local organizations, such as Rochester Women Magazine, Rochester Women's Network, Arts for Greater Rochester, Memorial Art Gallery, Service Corps of Retired Executives; and with national organizations, such as National Endowment for the Arts and the Small Business Administration.

SMALL BUSINESS TRAINING PROGRAMS, co-sponsored by the Small Business Administration.

Taking Spring, 1984, as a typical semester, there were 14 small business courses, e.g., "Inventory Control," "Marketing for the Small Business," "Preparing Your Tax Return for the Small Business." In addition, there were two courses that concentrated on women business owners and a day-long workshop, "Women As Entrepreneurs." Another interesting workshop was the two-day workshop "Mind Your Own Arts Business" that concentrated on marketing and management for artists.

CONTINUING PROFESSIONAL EDUCATION

These courses offer opportunities for MCC graduates and others to update their professional skills. Typical course titles are: "Application of Pit & Fissure Sealant," (for Dental Hygienists), "Ethical Issues in Nursing Practice," "Real Estate Law," "Law for the Performing Artist," "Introduction to Spread Sheet Analysis Using Multiplan."

Thirty-four such courses were offered in the Spring, 1984.

CERTIFICATE PROGRAM FOR VOLUNTEER COORDINATORS

This program, a first in the country, addresses the need for well-managed volunteer programs and for professional training for coordinators. Completion of six core courses and two electives leads to a certificate in volunteer coordination. Seven courses were offered in Spring, 1984, including "Economics of a Volunteer Program," "Marketing Your Volunteer Program--Internally & Externally."

MCC/STAGE PROGRAM

MCC has offered several specialized training programs with CETA or JTPA funding. MCC/STAGE, Skills Training for Academic Growth and Employment (STAGE), is a program to prepare 16-21 year-olds who withdrew from high school, for jobs. STAGE, a major program, now in its fourth year of operation, is very well regarded in the community.

Ninety Other Courses

Again, using Spring, 1984, as fairly typical, we find 90 other courses offered between January and June. Although they do not carry college credit, they grant varying Continuing Education Units (CEU's). In addition to the areas mentioned, courses range from those to encourage women in the technologies to those that teach the operation of word processing equipment. Sometimes Community Services courses act as "vestibule courses," and develop into credit bearing courses. Also, they act as a vestibule in attracting students into college programs, for example, women into the technologies.

MCC SERVES THE COMMUNITY

Through Cardiac Rehabilitation

A special segment of Rochester's community is being served by MCC's Cardiac Rehabilitation Program: those recovering from cardiac surgery or heart attacks, and those with stable coronary artery disease or certain types of angina pectoris.

The aim of the program is to establish life-long health patterns to prevent and control further heart disease. Admission is through written permission of a physician.

The program, with a 92% completion rate, combines health education and carefully monitored physical conditioning. Most significant for the thirty participants, ages 28 to 71, has been their weight reduction, improved blood pressure, and cardiovascular endurance.

Through Parkinson's Disease Rehabilitation

This new program, patterned after the Cardiac Rehab Program, is designed to help patients with Parkinson's Disease retrain for proper use of their bodies and to increase the therapeutic benefits of medication.

Through the Economic Fact of the Week

When you call Economics Professor Janet Glocker, Director of MCC's Economic Education Center, you hear a short, interesting Economic Fact of the Week on her answering machine.

One week you would hear, "In 1970, the Federal debt was 40% of the Gross National Product and interest payments on that debt were 9% of the Federal budget. In 1980, the Federal debt was 34% of the Gross National Product and interest payments 12.5% of the budget."

The Economic Education Center provides the community increased, broad-based economic literacy through special events and speakers.

Through "Options for the Re-Entry Woman"

"Options for the Re-Entry Woman" is a series of informational meetings for women considering resuming or starting college study. Participants have an opportunity to talk with women attending MCC, to learn about programs and scheduling options, and to evaluate their skills and career interests.

Through Computer Camps

MCC's summer computer camps, for students grades 4 - 9, are held in the Electronic Learning Centers and use Apple IIe computers, Epson printers, and a variety of software. Students learn BASIC, Apple Logo, word processing, computer assisted instruction, graphics, and games. There's even time for a daily swim in the indoor pool.

Through Recreation Leadership

Two courses help young people grades 4 - 12 develop their employment potential: Recreation Leadership Skills Training and Red Cross Life Guard Training. The Recreation Leadership Workshop teaches how to organize and lead recreation programs, with emphasis on communications skills, arts and crafts, music, and games. The Life Guard course prepares guards for pools and protected inland waters.

Through High School Musicians

The popular Rhythm Section Institute is for high school guitarists, bassists, drummers, and keyboard players. Students spend a week in the music labs learning improvisation skills, musical tunes and styles, singing for instrumentalists, and accompaniment playing. There are listening labs, daily playing sessions, and the opportunity to play in ensembles.

Through Excellence in Math, Science, and Technology Education

MCC leads the Greater Rochester Consortium for Mathematics, Science and Technology, a partnership of Rochester schools and businesses dedicated to quality science and mathematics education. Coordinated by Tom Wells, MCC Professor of Geosciences and local TV weathercaster, the consortium sponsors new programs, exchanges of information, and research vital to the community's economic future.

Through the National Youth Sports Program

For the 15th year, MCC has been chosen to host the National Youth Sports Program, a program sponsored by the National Collegiate Athletic Association, the President's Council for Physical Fitness, and, locally, by the Action for a Better Community. This outstanding program brings 350 inner city youngsters on campus for six weeks each summer for athletic and educational experiences, free of charge to the participants.

The students are ages 10-16; some have been involved for six years; many have gone on to higher education, often at MCC. The Youth Sports Program stresses fitness values, instruction and competition in team sports, and educational enrichment.

FACULTY AND STAFF CONTRIBUTE TO THEIR COMMUNITY

Monroe Community College faculty and staff are a major community resource, contributing their talent, leadership, and financial support.

President Spina sets the example. In addition to membership in numerous local, state, and national groups, this year he was appointed to three additional local posts: Civic Awards Committee of the Rochester Chamber of Commerce, Board of Trustees of the Greater Rochester Consortium for Mathematics, Science and Technology, and the Private Industry Council.

In a recent MCC survey, 168 respondents identified 241 organizations to which they were giving leadership, time and money. Thirty-four people were either President of their group or on the Board of Directors. A few examples are: the Monroe County Legal Services Board, Webster Community Chest Board, Section V Football Commission Executive Board, Blue Shield Board, Nazareth College Board of Trustees, Ibero-American Action League Board.

In addition, MCC people were volunteering time and talent to

56 non-profit organizations (examples: United Way Allocations Committee; Fresh Air Fund of Penfield Committee)

51 churches (Lector, St. Catherine's; Organist, 1st Baptist Church, Le Roy; Trustee, Vice-President Finance, Third Presbyterian)

47 recreation organizations (6 Little League coaches; 6 soccer coaches; Mercy Basketball Camp Director)

34 cultural organizations (Arts for Greater Rochester; American Recorder Society Music Director; Books Sandwiched-In Committee)

31 health-related organizations (United Cancer Council Hospice Volunteer; Henrietta Ambulance Dispatcher, Medic; Genesee Hospital, Volunteer Nurse)

33 scholarly organizations (Vice Chair Rochester Academy of Science, Botany-Entymology Section; Consultant for Rochester Museum and Science Center's Eskimo Production; New York Regents External Degree Advisor)

24 civic organizations (Rochester City Planning Commissioner; Board Director Rochester Association for United Nations; Pac-Tac; Fairport Public Library Board of Trustees; three others were area library Board members)

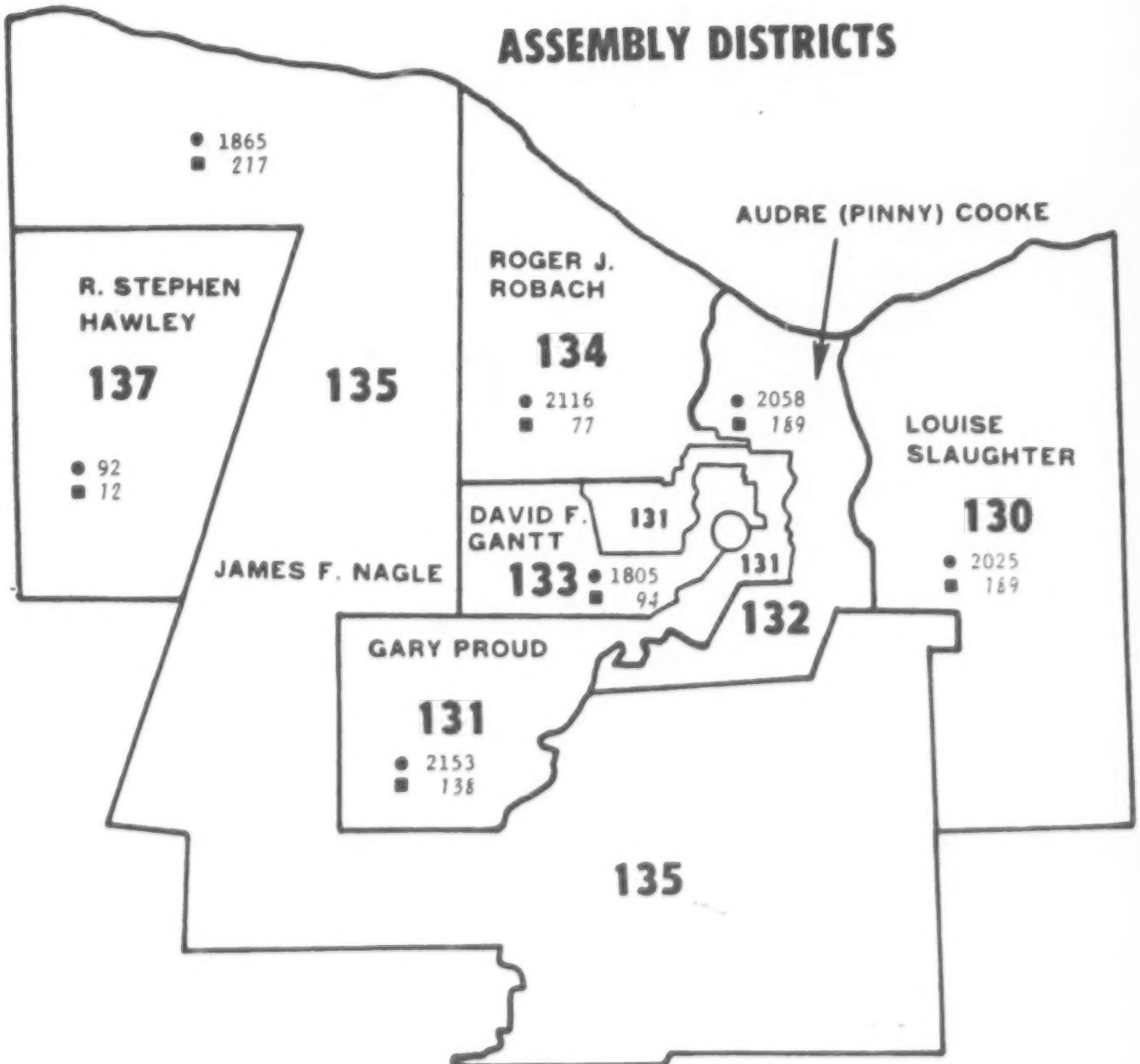
9 environmental organizations (Byron-Bergen Swamp Society; Friends of Mt. Hope Cemetery; Canal Society of New

York State)

29 responses were fascinating but not easily classified:

International Association of Women Pilots, Air Safety
Chairman, Finger Lakes Chapter
Hot-air Balloon Tethering Demonstrations
Juggling Club, Advisor
National Iris Growers Association
Tuba Band Member
One of 40 "Grand Prix" Yacht Measurers in the Western
Hemisphere
Toy Train Collectors Society Member
Kazoophony Member

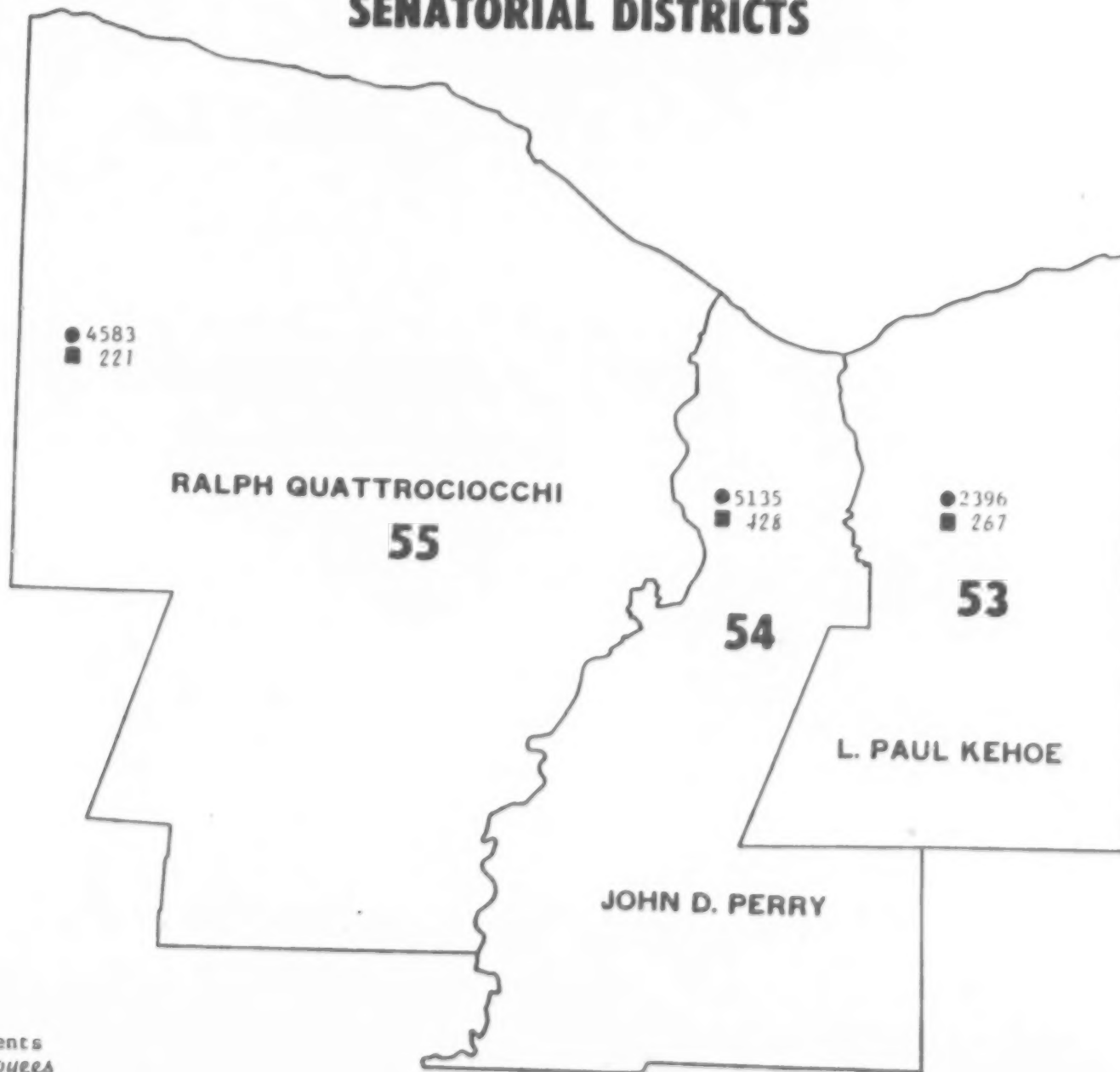
ASSEMBLY DISTRICTS



- STUDENTS
- EMPLOYEES

LOCATION OF MCC PEOPLE

SENATORIAL DISTRICTS



LOCATION OF MCC PEOPLE
VI-13

95

96

● Students
■ Employees

CRIMINAL JUSTICE AND PUBLIC SAFETY TRAINING CENTER

Monroe Community College's Training Center has had a strong impact on the professional quality of the criminal justice system in the Rochester region since 1975.

The Criminal Justice and Public Safety Training Center was established at MCC, at the request of the Monroe County Chiefs of Police, to provide recruit and in-service training for law enforcement personnel in Zone 11 of New York State: Monroe, Livingston, Ontario, Yates, Wayne, and Seneca Counties.

Broad-based Program

Each year an average of 2050 law enforcement officers are involved in training provided by the Center: 150 in basic training at the college, 700 for in-service training, and 1200 in video-based instruction at their police headquarters.

Since modern police officers spend much of their time in roles that were once considered non-traditional, a strong emphasis for recruit training is on understanding complex social issues and making informed decisions under stress, as well as the more usual patrol techniques, defensive driving, firearms, and unarmed defense. More than 50 courses on an intermediate, advanced, and executive level, are offered.

Staff

The professional staff have strong academic backgrounds as well as experience in law enforcement. They are joined for special training by judges, prosecutors, police and management experts.

Facilities

The Training Center is located at 3055 Brighton-Henrietta Town Line Road, east of the main campus. The administrative offices, Recruit classroom, In-Service Classroom, Seminar Room, Learning Resource Center, and Tactical Management Simulator are concentrated in an efficient cluster that allows common use of video and other audio-visual aids, break-out rooms, and support services.

A unique Center training facility is the Rush Firearms Range, a 124-acre property with two firing ranges and a large building. The Rush Range was donated to Monroe Community College by the Rochester Cavalry Troops Association to insure that law enforcement agencies would have a firearms range suitable for firing high caliber weapons.

For physical conditioning and unarmed defense training, we have built at the east end of the campus a challenging obstacle course that duplicates the physical barriers that often confront officers. The course includes an eight-foot wooden fence, a twelve-foot chain fence, a wall containing a high window, overhead ladders, and other obstacles. In addition, recruits have access to all the physical education facilities at the College.

The Center is presently conducting a pioneering training program in the managing of disaster/chemical spill scenes. Specially constructed model cities, airport, freeway, and residential areas accurately duplicate real-life environments. The program has attracted national attention through the Federal Emergency Management Agency.

The Training Center is regarded as a model Police Training Academy by the New York State Division of Criminal Justice Bureau for Municipal Police.

For additional information, contact Director, Criminal Justice and Public Safety Training Center.

DENTAL HYGIENE CLINIC

Since 1964 our Dental Hygiene Clinic has educated the Rochester community on dental health and offered dental hygiene services for a nominal fee.

The Clinic is a two-way advantage, educational and community service. Students in the Dental Hygiene Program gain valuable clinical experience and the public receives low-cost dental hygiene services. There are 4,000 patient visits each year for services performed by students under close supervision of the faculty.

SENIOR CITIZENS PROGRAM

An unusual MCC program began in 1974 with passage of the Flynn Bill in the New York State Legislature. The new law permitted senior citizens to enroll in credit courses on a tuition-free basis in State University units.

MCC has encouraged senior citizens to attend; they've responded and enriched the college atmosphere. Fall semester enrollments are approximately 70-80 students; spring enrollments, 50. The senior citizens' educational backgrounds vary considerably, from Ph.Ds to no previous college education.

Ages range from 60 to 80; one senior citizen's mother is also enrolled. Long before the NEW YORK TIMES reported studies that indicated people's brains could function well until they were 80 (February 22, 1984), the senior citizens at MCC had been proving it. They have been impressive role models.

Additional information is available from the Counseling Department. Especially helpful is the pamphlet "An Invitation For Senior Citizens To Study At Monroe Community College," which answers the 10 most frequently asked questions.

SAMUEL J. STABINS HEALTH, RECREATION, AND PHYSICAL EDUCATION
FACILITIES A COMMUNITY RESOURCE

MCC's physical education facilities are made available from 5:00 - 9:30 each night to community organizations who request them, e.g., the Al Sigl Center, Boy Scout troops, Hillside Home. Also, residents of organizations such as the Rochester and Craig Psychiatric Centers are invited to all athletic events, free of charge.

Our facilities are impressive. The 60,000 square foot physical education complex houses eight teaching stations, an athletic training room, team rooms, and classrooms. In the center of the facility is a 2,000-seat gymnasium, surrounded by a dance studio, wrestling room, weight training room, and five racquetball courts.

An unusual community resource is our swimming area, one of the finest in the nation. Completed in 1977, it includes a 25-yard, six-lane competition pool, a 13-foot deep diving pool, spectator seating for 800, and the sophisticated Colorado Timing System that displays running time and splits for each competitor.

Members of the Rochester community can use the physical education and pool facilities at open times for a nominal \$3 each occasion.

Many Section V events are hosted at MCC, also the McDonald's/MCC joint sponsored Junior Swimming Olympics. Each day of the year the MCC-sponsored USA Swim Team meets for competitive swimming instruction and workouts. Approximately 100 area children, ages 6-18, are involved; some will be in the Olympic trials in Los Angeles. A spin-off of this program is the USA Master Program for people ages 40-80. Both of these programs are self-supporting and have been so successful that Coach Lochte has been invited to develop similar programs in other schools.

Our outdoor facilities include a baseball diamond, softball field, three soccer fields, an all-weather running track, field hockey field, and eight lighted tennis courts. In addition, there is a jogging and fitness trail and a 10-acre pond used for canoeing instruction.

MCC RELATES TO OTHER COLLEGES AND UNIVERSITIES

ARTICULATION AGREEMENTS

MCC's articulation agreements guarantee that our graduates who are accepted in parallel programs at four-year campuses, will be able to complete their baccalaureate degree after four additional semesters, if they carry a normal load of courses.

We have Transfer Articulation Agreements with the following four-year institutions:

SUNY UNIVERSITY CENTERS

Albany
Binghamton

SUNY COLLEGES OF ARTS & SCIENCES

Brockport
Brockport (Alternate College)
Empire State
Fredonia
Geneseo
Oneonta
Oswego
Plattsburgh

SUNY CENTERS FOR HEALTH SCIENCES

Upstate Medical Center

SUNY SPECIALIZED COLLEGES

College of Ceramics at Alfred University
College of Environmental Sciences & Forestry
College of Human Ecology, Cornell University

PRIVATE INSTITUTIONS

Albany College of Pharmacy
Alfred University (Engineering)
College of the Atlantic, Maine
Elmira College
New York Institute of Technology
Rochester Institute of Technology
University of Charleston, West Virginia
University of Rochester School of Nursing
Wells College

2 PLUS 2 COOPERATIVE DEGREE PROGRAMS

The 2 Plus 2 Cooperative Degree is an innovative option offered by Monroe Community College and selected four year colleges. Students who meet entrance requirements make a single application to Monroe Community College and are admitted concurrently to MCC and the designated four year college.

After graduating from MCC, students complete the Baccalaureate Degree at the four year college with an additional two years of study, eliminating a second application procedure, and assuring full transfer of credits.

MCC has 2 Plus 2 agreements with:

- State University College at Geneseo
- State University College at Brockport
- State University College at Fredonia
- Nazareth College of Rochester

Agreements are in process with:

- State University College at Oswego
- State University College at Cortland

ROCHESTER AREA COLLEGES, INC.

Monroe Community College is a charter member of Rochester Area Colleges, Inc., a consortium of the 14 public and private higher education institutions in the greater Rochester area: Alfred University, Colgate Rochester Divinity School, Community College of the Finger Lakes, Empire State College, Hobart and William Smith Colleges, Keuka College, Nazareth, Roberts Wesleyan, Rochester Institute of Technology, State University College at Brockport, State University College at Geneseo, University of Rochester.

Established in 1971, RAC promotes cooperation among member institutions and helps solve problems of mutual concern. One example of a mutually beneficial solution is the cross-registration program.

CROSS-REGISTRATION PROGRAM

Under the Cross-Registration Program full-time area students may register at any of the RAC institutions for courses not offered at their home college at no extra tuition cost. Students may take as many as two courses each semester, on a space available basis.

Spring semester, 1985, MCC sent 24 students to study at other colleges and accepted 14 in exchange. MCC students enrolled in courses such as Chinese, Russian, Immunology, Hydrology, and Military Science. Students coming to MCC were electing Microbiology, Accounting, Business Law, Computers in Business, and Human Anatomy.

ADVISORY COMMITTEES

All MCC career programs and certain academic areas work closely with Advisory Committees, composed of well-known and highly respected leaders from Rochester business, industry, and professions. Their advice, drawn from broad knowledge and experience, keeps our academic programs informed of current developments, changing employment patterns, and new technology and markets.

Colby H. Chandler, Chairman of the Board and Chief Executive Officer of Eastman Kodak Company, described the Advisory Committee functions in a speech to the members.* The committees, he said, "bring fresh ideas from a non-academic perspective" to keep MCC responsive to the needs of both the community and the students.

Chandler pointed out that Rochester demands a highly trained work force to meet the needs of high-tech industries in vastly competitive fields, and, "As employers become aware of their changing needs, these new needs must be communicated to the educational institutions and translated into meaningful study programs."

*Recognition and Appreciation Dinner for Advisory Committees, April 24, 1984.

MCC ADVISORY COMMITTEE MEMBERS

Apprentice Training -- Automotive Technology Advisory Committee

Richard Erwin - Holtz House of Vehicles, Inc.
Thomas LaBue - Field Representative, Rochester Automobile Dealers Assn.
Lou Malin - SUN Electric Corporation
Calvin Muskett - Placement Coordinator, BOCES #1
John M. Powell - Hoselton Toyota
Thomas Sheridan - Hoselton Datsun, Inc.
Gerald R. Siconolfi - Randall Oldsmobile
Donald Stahl - Executive Director, National Automobile Dealers Assn.
David Taylor - Hart Taylor Lincoln-Mercury
James Westlake - National Automobile Dealers Assn.
Gunter Fuerbacher - World Cars

Audiovisual Technology Advisory Committee

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Thomas Hope - Hope Reports, Inc.
Dr. Clint Wallington - Rochester Institute of Technology
Dr. Richard Zakia - Rochester Institute of Technology
Dr. John Cotnam - Monroe Community College
Gary Miller - Monroe Community College

Biological Technology Advisory Committee

Robert C. J. Fewkes - Research Associate, Kodak Research
Laboratories, Kodak Park
Donna Leary - Personnel Representative, University of Rochester
Dr. Leslie A. Radov - Principal Investigator, Pharmaceutical
Division, Pennwalt Corporation
Dr. Roger C Robichaud - Director of Pharmacology, Pharmaceutical
Division, Pennwalt Corporation
Dr. Kamal Sarbadhikari - Vice President, Research Development
and Technical Products, Professional
Products Division, Bausch & Lomb, Inc.
Dr. Frederic G. Bader - Manager, Fermentation Pilot Plant,
Bristol-Myers Company

Biomedical Engineering Technology
Advisory Committee

Dr. E.L Carstensen - Chairman, Bioengineering Program University
of Rochester.
Donald DiVita - Highland Hospital
Allan MacRobbie - Genesee Hospital
Stephen Noble - St. Mary's Hospital
Ouida C. Norris - Director of Instruction and Training
SUNY at Buffalo, School of Medicine
Robert Pizzutiello - Rochester General Hospital
Mel Stebbins - Hewlett - Packard Company
Mary Pat Pennell - Dean, Health Sciences, Monroe Community College
Dr. Leon Wheelles - Dept. of Pathology, U of R Medical Center

Business Administration
Advisory Committee

Ivan H. Enstrom - Assistant Director, Kodak Park Accounting
Department, Eastman Kodak Company
Richard McGrath - CPA, Sammons, Walker, McGrath, and Thaney
Thomas T. Mooney - Executive Vice President, Rochester
Chamber of Commerce
Mrs. Kathleen Whelehan - Branch Manager, Browncroft Office
Security Trust Company

Cardiac Rehabilitation Program
Advisory Committee

Charles Avallone, M.D. - Park Ridge Hospital - Internist
Kenneth Davidson, M.D. - Rochester General - Cardiologist
Richard Feins, M.D. - Rochester General - Thoracic Surgeon
Marcia Gass - Participant in the program
Robert Heinle, M.D. - Genesee Hospital - Cardiologist
George L. Hicks, Jr., M.D. - Strong Memorial - Thoracic Surgeon
Kenneth Humphrey - Dean Academic Affairs - M.C.C.
Robert Jones, M.D. - Eastman Kodak - Internist
George Lovell, M.D. - Eastman Kodak - Cardiologist
Joyce Palumbo - Public Relations and Journalism
Stuart Porter - Professor M.C.C.
Reverend Monsignor William Roche - Rochester Catholic Dio.
William Strang - Xerox Corp.
Roxanne Walther, R.N., B.S.N. - Nurse Coordinator-St. Mary's
Hospital Cardiac Rehab.

Chemical Technology
Advisory Committee

Dr. John Abbott - Research Laboratory, Eastman Kodak Company
Edward C. Dreywood - Synthetic Chemicals Division, Eastman
Kodak Company
Dr. Wolfgang H. Gunther - Eastman Kodak Company
James Lozowski - Eastman Kodak Company
Dr. Herman R. Osmer
Dr. Anthony Pietrzykowski - Industrial Laboratory, Eastman
Kodak Company
Dr. Thomas W. Smith - Webster Research Center
Dr. Robert Steiner - Research Associate, Mobil Oil Corporation
Roger Stoessel - Manager, Quality Control and Assurance, Olin
Corporation
Ronald C. Vought - American Chemical Society Technician
Affiliates

Civil Technology
Advisory Committee

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David Drexel - Empire Soils Investigations Inc.
Kevin Foley - Chairperson, Rochester Institute of Technology
Salvatore LaBella - LaBella Associates, P.C
Walter H. Scheible - General Testing Corp.
Williams Shusda - Assistant to Regional Director NYSDOT

Community Service
Advisory Committee

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Margaret C. Andronaco
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Management Council
Moses Gilbert - Executive Director, Montgomery Neighborhood
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Thomas Hasting - Executive Director, Rochester Jobs, Inc.
Jesse James - Program Consultant, College Of Continuing Education,
Rochester Institute of Technology
Michal McKenzie
Mona Miller - Cornell School of Industrial & Labor Relations
Pearl Rubin - Director, Daisy Marquis Jones Foundation
Thomas Swartz - Director, of Community Planning, United Way
Linda Weinstein - Executive Director, Rochester Area Foundation
Patricia Wild -- Director of Public Affairs, Sybron Corporation

Computer Science
Advisory Committee

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Alexander Biellak, Jr., - Xerox Corporation
Guy V. Coniglio - Bausch and Lomb Inc.
Dr. Steve W. Custer - Custer Associates
Bernard Dumka - Transmation Inc.
Peter B. Lenox - Eastman Kodak Company, Kodak Park
Dr. Vern Lindberg - Rochester Institute of Technology
Dr. Dennis Martin - SUNY at Brockport
Dr. Wiley McKenzie - Rochester Institute of Technology
David Pixley - Genesee Computer Center, Inc.
Margot Rood - Rochester Gas & Electric Corporation

Computer Technology
Advisory Committee

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Peter Hart - General Railway Signal Company
John Oliver - Digital Equipment Corporation
Andrew Ransco - Sorbus
Nelson Tooth - Computer Consoles
Frank York - Harris Corporation

Criminal Justice
Advisory Committee

Ralph Bates - Jail Superintendent
Donald O. Chesworth - Superintendent, New York State Police
Charles F. Crimi, Sr. - Partner, Crimi & Crimi
William Frey - Chief of Police, Irondequoit Police Depart.
Delmar Leach - Chief of Police, Rochester Police Department
William M. Lombard - Security Consultant, Ogden Security
Donald J. Mark - Judge, New York State Supreme Court
James P. McMahon - James P. McMahon Associates
Andrew P. Meloni - Sheriff, Monroe County
Edward Nowak - Public Defender
Gerald D. Phelan - Chief of Police, Greece Police Department
Charles Price - Captain, Rochester Police Department
Thomas J. Roche - Chief of Police, Gates Police Department
Eugene Shaw - Chief of Police, Brighton Police Department
Elaine Tette - Administrator, Monroe County Central Police Services
Mark H. Tuohey, Jr. - Corporation Safety Director, Eastman Kodak
Company

Data Processing
Advisory Committee

Jean Doremus - Senior Systems Analyst, Monroe County Department
of Social Services
Bernard Dumka - Assistant to the President, Transmation Inc.
Mary Schmidt - Senior Systems Analyst, City School District
Charles Seiler - Branch Manager, Computer Task Group

Dental Hygiene
Advisory Committee

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Dr. Ferman Bailey - Council on Dental Education
Jean Baric - RDH
Dr. John Billen, State Board of Dental Examiners
Katherine Flynn - RDH
Dr. K. L. Gilda
Dr. Morton Guttenberg - Monroe County Dental Society
Donna Hilton - RDH
Dr. Robert Hoehn
Dr. Kenneth F. Luke - Monroe County Dental Society
Dr. Bernard E. Tofany - State Board of Dental Examiners
Dr. James C. Weig - Monroe County Dental Society
Clare Schafer

Electrical Technology
Advisory Committee

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Richard H. Bailey - Edmac Associates, Inc.
Richard Carey - Eastman Kodak Company
Darrel T. Dillenbeck - International Business Machines
Douglas Doonan - Bausch & Lomb Inc.
Anton Gilson - Quality Measurement Systems, Inc.
Eric Hauptmann
John Heeks - Eastman Kodak Company
James P. Lill - R.F. Communications, Inc.
George Maderer - General Railway Signal Co.
Donald Quant - Xerox Corporation
Kathryn J. Rivers - Eastman Kodak Company
Nelson Toothe - Computer Consoles, Inc.
Charles N. Wharitty - Taylor Instrument Company

Employee Training/Development Program
Advisory Committee

Joseph L. Bedry, Jr. - Delco Products Division/General Motors Corp.
William Brennan - Xerox Corporation
Paul Cocuzzi - Management Development, Taylor Instruments
Jeanne Freeman - Personnel Specialist, Conlon Corporation
Nancy Gates - Personnel Director, St. Anne's Home
Thomas Hambury - Manager, Staff Development, University of Rochester
Leonard Hockin - Small Business Administration
Pamela Hopkins - Rochester Products Division/General Motors Corps.
Patricia Kingston - Lincoln First Bank
Hubert McDonald - Senior Human Resources Representative, Bausch & Lomb
William Ramage - Department of Labor, Division of Research and Statistics
James Taylor - Manager, Human Resources, Rochester Division/Schlegel Corp.
Michael Vadala - Business and Economic Development, Rochester Chamber of Commerce
Charles Volo - Staff Assistant, Hourly Personnel Administration, Rochester Products Division
Karen Witzel - Senior Human Resources Representative, Bausch & Lomb

Fire Protection Technology
Advisory Committee

Daniel Cavuto - President, Local Firefighters Union, No.1071
Leonard Huether - Chief, Rochester Fire Department
John F. Hurley - Fire Commissioner (Ret.) Rochester Fire Department: President, International Association of Fire Chiefs
Mark H. Touhey, Jr. - Corporate Safety Director, Eastman Kodak Company

Heating, Ventilation & Air Conditioning
Advisory Committee

Dominick Aquilano - Betlem Service
Peter Buhite - Bahsco Heating
Richard H. Mager
John McCormick - BOCES Forman Center
Thomas McGarry - RG&E
Michael Nohle - Nohle Refrigeration
David Petrone - Betlem Service
Terry Ward - Ward Heating

Hotel Technology
Advisory Committee

George Alley - Director, School of Food, Hotel & Tourism Mgt.
Rochester Institute of Technology
David Crumb - General Manager, Marriot-Airport
Elaine McCarthy Guarino - General Manager, Holiday Inn-Airport
Peter McCrossen - General Manager, Strathallan
John Reiss - General Manager, Rochester Plaza- Stouffers
Glenn Sego - General Manager, Genesee Plaza-Holiday Inn
Mary R. Wright - Assistant Professor, School of Food, Hotel
& Tourism Mgt., RIT

Human Ecology
Advisory Committee

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Alison T. Clarke - Peace and Justice Education Center
Martha Gates
Don B. Martin - Director of Planning, Dept. of Planning,
County of Monroe
Frank Snow - Genesee Area Campus Ministries
Jean Thompson - Center for Environmental Information
David Whitlock - RG & E

Human Services
Advisory Committee

Desi Benet - Department of Social Service
Dr. Orrin Bowman - BOCES #2
James Cosgrove
Herbert Dundas - Convalescent Hospital for Children
Ellyn Gissin - Field Work Coordinator, Rochester Psychiatric
Center
Julie Guttman - Rochester City Schools
Kenneth Harris - Superintendent, BOCES #1
Kenneth Hendel - Principal, Rochester City School #6
Sandra Quiles
Dr. Marshall Smith - Director, School of Human Services, RIT
James Stone - Chief of Mental Health Services, Rochester
Psychiatric Center
Philip Yawman - Director, Livingston County Community Services

Industrial Instrumentation Technology
Advisory Committee

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James Chisholm - Eastman Kodak Co.
Gene Cieslinski - Eastman Kodak Co.
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Lee Garelick - ALTEK Industries, Inc.
Elmer Gau - Taylor Division, Combustion Engineering Inc.
Otto Muller-Girard - Consulting Engineer
David R. Hamlin - Eastman Kodak Co.
Robert Thompson - E.I. DuPont DeNemours & Company
Douglas Tyner - FLOW, Inc.

Mechanical Technology
Advisory Committee

Robert Dolan - Product Engineer, Qualitrol
Donald Frey - Manager Engineering Services, Bausch & Lomb Inc.
Frank Roselli - Xerox Corporation
Jeffrey R. Stonehan - Eastman Kodak Company

Medical Laboratory Technology
Advisory Committee

Dr. Richard M. Bayer - Rochester General Hospital
Cal Brown - Park Ridge Hospital
William Burns - Rochester Institute of Technology
Katie Cross - Rochester General Hospital
Dr. John P. D'Souza - Genesee Hospital
Emily Durbin - Kodak Office
Judy Hawkins - Strong Memorial Hospital
Jean A. Shafer - University of Rochester, Department of Medicine
Barbara Stein - St. Mary's Hospital
Cynthia Whited - Highland Hospital

Medical Record Technology
Advisory Committee

Linda Haynes - ART, Office Manager and Research Assistant,
Northeastern Scanning Service
Sharon Insero - RRA, Assistant Vice President, Highland Hospital
Anne Johnson - ART, Xerox Corporation
Linda Kyle - ART, Genesee Hospital
Margaret Montaglione - ART, Manager, Planning and Administrative
Operation, Genesee Valley Group Health Ass.
E. Anne Moore - RRA, Medical Record Consultant
Kathleen Murray - RRA, Director, Medical Record Department, F.F.
Thompson Hospital
Patricia Robida - ART, Manager, Medical Records System, Strong
Memorial Hospital
Patricia Rybczak - ART, Park Ridge Hospital
Betsey W. L. Wheeler - RRA
Margaret Yandow - ART, Medical Record Supervisor, Hillside Children's Center

Nursing
Advisory Committee

Virginia R. Burkhart - Alumni Representative
Jane Fessler - Nursing Education Coordinator, Park Ridge Hospital
Patricia A. Janus - Alumni Representative
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Rita C. McCarthy
Mary M. Stritzel - Vice President/Administration, Rochester
General Hospital
Carolyn M. Vacanti - Vice President Patient Care/Nursing St. Mary's
Hospital

Occupational Education
Advisory Committee

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Management Council
Ronald Good - Personnel Director, Genesee Hospital
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Van Buren Hansford, Jr. - Hansford Mfg. Co.
Hollis Holland - Mgr. Professional Recruitment, Eastman Kodak Co.
Joseph Marino - V.P., Chief Engineer, Xerox Corporation
John McCormick - Assistant Superintendent, BOCES No. 1, Forman Center
Peter Mino - Director, Information Systems, Sybron
James O'Brien - Manager, Retail Department, Rochester Chamber of
Commerce
Robert A. Panzer - Manager Training & Communications, Lawyers
Co-operative Publishing Co,

Optical Technology
Advisory Committee

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Dr. William Brouwer - Professor, Rochester Institute of Technology
M. John Buzawa - Tropel, Inc.
John Durbin - Xerox Corporation
Peter Emmel - Coherent Inc.
David Farrel - Burleigh Instruments
Dr. Erwin Lowen - Bausch & Lomb
Dr. Duncan T. Moore - University of Rochester

Quality and Reliability Technology
Advisory Committee

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Robert Dexter - Burroughs Corporation
J. Douglas Ekins - Xerox Corporation
Joseph Gallo - Burroughs Corporation
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Gerald Heilman - General Motors Corporation, Rochester Products
Division
Robert Jouppi - Transmation Inc.
Greg Mittereder - Bausch and Lomb Inc.
Ronald Peer - Xerox Corporation
Mohammed A. Rawoof - E.I. DuPont & Co.
Karl F. Speitel
John R. Squilla - Eastman Kodak Company
Jo. D. Steblen - 3M Company, Photo Products Division
David Summers - SEDCO Inspection Services
Robert K. Taylor - Taylor Instruments Division
Harry Trulli - Eastman Kodak Company
Robert Warhus - Eastman Kodak Company

Radiologic Technology
Advisory Committee

James Amy - R.T., L.R.T., Chief Radiologic Technologist, Wilson
Health Center.
Larry Bonno - R.T., L.R.T., Radiology Department Manager,
Newark-Wayne Community Hospital
Kenneth Centola - R.T., L.R.T., Park Ridge Hospital
Angie Cullinan - R.T., L.R.T., FASRT, Director of Education,
Genesee Hospital
Dante Dilella - R.T., L.R.T., FASRT
Charles F. DiNolfo - Manager, Administration, Rochester General
Hospital
Thomas Frungillo - R.T., L.R.T., Administrative Coordinator, St.
Mary's Hospital
Dr. James Haggerty - Chief Radiologist, St. Mary's Hospital
Dr. Francis Kelley - Chief Radiologist, Highland Hospital
Dr. Jerome Lysaught - Professor, University of Rochester
Edward Oliver - L.R.T., Radiologic Operations Coordinator, Highland
Hospital
John Oliver - Vice President, Highland Hospital
Cynthia Smith - R.T., L.R.T., Park Ridge Professional Building #20
Sandra Spengler - R.T., L.R.T., Administrative Director, Park Ridge
Hospital
Gail Redick - Monroe Community College, Student

Recreation Leadership
Advisory Committee

Kirt Compton - Executive Secretary, Kodak Park Athletic Association
John Coons - Director of Recreation, Association for Retarded
Children
Robert Pearson - Director of Recreation and Parks, Perinton
Recreation and Parks
Betty Perkins - Owner, Perkins Swim Club
Virginia Powell - Travel Consultant, Ask Mr. Foster
Jane Shiko - Recreation Therapist, Monroe Community Hospital

Respiratory Therapy
Advisory Committee

Jeanne Burns - Dept. Head, Respiratory Therapy Dept., Park Ridge Hospital
Larry Delaney - Dept. Head, Respiratory Therapy Dept., St. Mary's Hospital
Donald Greenblatt - Medical Advisor, Respiratory Therapy Dept., St. Mary's
Hospital
Robert Hutchins - Acting Director, Respiratory Therapy Dept., Highland
Hospital
Robert Israel - Medical Advisor, Respiratory Therapy Dept., St. Mary's
Hospital
Dr. Jack Lyda - Dept. Head, Respiratory Therapy Dept., Rochester General
Lawrence Nevil - Educational Coordinator, Respiratory Therapy Dept.,
Strong Memorial Hospital
Jack Stiggins - Program Associate, American Lung Association
Thomas Yale - Dept. Head, Respiratory Therapy Dept., Genesee Hospital

Secretarial Science
Advisory Committee

Linda Baird - Executive Secretary, Bausch and Lomb, Inc.
Elizabeth J. Hinkley - Associate Personnel Analyst, Monroe County
Department of Social Services
Mary Lou Huff - Vice President, Snelling & Snelling
Shirley Minch - Business Teacher, Hilton Central High School
Gerald Mousso - Chairman, Business Education Department, Ben
Franklin High School
Diane Panzica - Administrative Secretary, Rochester General Hospital
Kathleen Kress Santelli - Consultant
Linda Scorsone - Manager of Administrative Services, Mousau, Vigdor,
Reeves, Heilbronner & Kroll
Joanne Sears - Supervisor, Word Processing & Secretarial Services,
Eastman Kodak Company
Nancy Shairer - CPS, Personnel Assistant and Executive Secretary,
Telex Communications Inc.
Mary Lou Tetley - Manager, Computer Consoles, Inc.

Social Science
Advisory Committee

Robert Benjamin - Xerox Corporation
Gordon Black - Gordon Black Associates
Ann Boughtin - New York State Department of Mental Health
Tom Cray - Veterans Outreach Center
Judge Rueben Davis - Supreme Court
Major John Lescezynski - Monroe County Sheriff's Department
Francena L. Miller, Ph.D. - Professor, RIT
Paul A. Miller, Ph.D. - Professor, RIT
David Nolan - WROC
Dorothy Wadsworth

Stage/Crest
Advisory Committee

Viola Camp - Director of Personnel, McCurdy's Midtown
Straus Davis - Eastman Kodak
Mrs. Janis Dowd - Director, Community Services, Monroe Community
College
Ms. Gwen Flynn - Public Affairs Director, WEZO-FM Stereo
Miss Adrienne Lockett - Equal Employment Opportunities Specialist,
Eastman Kodak Company
Miss Nancy Magill - Director of Placement, Rochester Auto Dealers
Association
Ms. Mary Poles - Caseworker, Hillside Children's Center
William Randall
Mrs. Suzanne Spina
Mr. Jakie Strong
Tom Wahl - Wahl's Restaurant
Ms. Patricia Weems-Gaston -Copy Editor

Section VII

VII OUR QUALITY OF LIFE

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LEROY V. GOOD LIBRARY

The LeRoy V. Good Library is central to MCC, providing background and resource materials for all programs for students and faculty.

Widely Used

More than 426,363 people used the library in 1983-84, with a monthly average of 44,458. During the 70 hours each week the library is open, there were 53,887 items checked out: books, records, periodicals, pamphlets, and framed prints.

Since a library can be irrelevant if people do not know how to use it, 160 instruction sessions were held in the library and in classrooms.

Also the library staff prepares helpful instructional publications such as:

- Guide to Writing Research Papers
- Business Reference Sources
- How to Find Information on Companies
- How to Find Information on Contemporary Literature
- How to Find a Book Review
- How to Choose a Topic
- Career Information
- LeRoy V. Good Library: Rules, Services, Floor Plan

Rich Resources

The size of our library's book collection is 86,878 volumes, or approximately 10.3 volumes per FTE student. We subscribe to 883 periodicals.

Not all the LeRoy V. Good Library's resources are contained within its walls. Membership in the Rochester Regional Research Library Council gives us access to all the libraries of this region, and the Rochester area is particularly rich in specialized libraries, such as:

- Eastman Kodak Library
- Chase Lincoln First Bank NA
- Xerox Corporation/Xerox Square Library
- Pennwalt Library
- R. T. French Company Library
- Hospital Libraries
- University of Rochester/Rush Rhees Library*

The journals in these libraries give us the most up-to-date information for our career programs. Last year the library supplied 29 computer data-based literature searches for

faculty, staff, and students.

The library is a member of the Online Computer Library Center, Inc. (OCLC), connecting us to national libraries and reducing the time necessary to acquire inter-library loans.

Service to Community

Our career program holdings have become a community resource in specialized areas such as police science, fire science, food service, electrical tech, optical tech, radiologic tech, dental hygiene, nursing, recreation supervision, human services, computer science, and fashion design.

The library also serves the community through its MCC archives. Former students and others often need information about course offerings, program requirements, and course content from a previous time.

Another community service: people in the Rochester community frequently request copies of our library's publications; most often requested is GUIDE TO WRITING RESEARCH PAPERS.

Staff Size

There are six full-time and two part-time librarians, with a support staff of six full-time people, plus student aides.

Funds

The library operating expenditures, including salaries, for 1983-84 were \$520,984. In addition to the college's funding of \$79,385 for library materials in 1983-84, we received a grant from the New York State Education Department for \$7,454 to purchase books for certain career programs. Another grant in 1984-85 will support the same programs.

*See the Directory of RRRLC for a full listing. Available in the Office of the Director of Library Services, LeRoy V. Good Library.

COMPUTERS
ACADEMIC AFFAIRS
JUNE 1985

	LOCATION	PERSON TO CONTACT
MAINFRAME		
IBM 4341, 89 Terminals: 46 Administrative, 47 Academic (34 of the Academic Terminals are located in Room 6-104; 9 are located in the Math Learning Center, Room 8-524)	6-103	Robert E. Bierre
MINICOMPUTERS		
Data General Nova, 17 terminals	6-105	Ralph A. Szweda
Digital Equipment Company, PDP 11/34A, 16 terminals	6-105	Ralph A. Szweda
MICROCOMPUTERS		
Electronic Learning Center, North (Northern ELC) 20 Apple IIe, 10 Epson dot-matrix printers 1 Silver Reed letter-quality printer	6-106	Edward Lennert
Electronic Learning Center, South (Southern ELC) 16 Apple IIe, 8 Epson dot-matrix printers 1 Silver Reed letter-quality printer	8-107	Edward Lennert
Biomedical/Electrical/Instrumentation Microcomputer Lab 13 Commodores (64K), 11 Commodore PETS, 9 VIC 20's, 6 printers	9-117	Charles Schleigh
Chemistry 13 Atari 800s, 4 Printers	7-102, 7-103A 7-104A, 8-212, 8-204	Gerard R. Nobiling
Civil Technology 1 IBM PC	8-624	Steven J. Lesko, Jr.

Criminal Justice Training Center 1 Apple II Plus, 1 dot-matrix printer	T/L Road	Philip O'Sullivan
Data Processing Microcomputer Lab 16 IBM PCs 1 IBM PCXT 1 HP Plotter 4 Epson dot-matrix printer	6-105	Ralph A. Szweda
Engineering Technology Office 1 IBM PC, 1 Apple IIe, 1 dot-matrix printer	8-324	Gary M. Miller
Instructional Media Services 14 Commodore VIC's, 2 Apple II Plus, 2 Apple IIe, 2 Epson dot-matrix printers	3-142	Edward Lennert
Mathematics Computer Skills Lab 14 Apple II Plus, 2 printers, 1 Corvus hard-disk, 20 megabites	7-300	Robert Nenno
Mechanical Technology Computer Graphics Lab 10 Apple II Plus, 1 Tetronics, 1 IBM PC	9-206	Donald Day
Medical Records 4 Franklin ACE 1000, 1 NEC 8000 Printer, 1 Corvus hard-disk, 5 megabites	9-211	Elizabeth Robinson
Optical Engineering Technology Microcomputer Lab 8 Apple IIe, 1 IBM PC, 5 dot-matrix printers	9-114A	Robert Novak
Psychology Learning Lab 1 Sequa (IBM PC Compatible) Computer 1 Prowriter Dot Matrix Printer	6-212	Charles Clarke
Speech/Theatre and Music Departments 1 Apple IIe, 1 Epson RX80 printer	4-112	John Owen

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NOTE: 4 mainframe terminals assigned to the academic area: Data Processing Department - Ralph A. Szweda; Physics and Engineering - John F. Ernst; Math Adjunct Office - Marilyn Semrau.

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RECENT INNOVATIONS

MCC'S Habitat

The Habitat, a 16' x 32' shed with an attached 10' x 28' solar greenhouse was built as a demonstration in energy-efficient technique and self-reliance. With the exception of foundation work by the MCC Maintenance Department, the entire structure was built by MCC students and faculty.

The Habitat is solar heated with a back-up woodstove. Extra heat is stored in a heavy oak and masonry floor and six water tubes. Electricity is provided by a one-half KW electric-generating windmill and several photovoltaic panels. The shed was built by Associate English Professor Mel Bauman and his "Self-Reliance" class; the solar greenhouse by Professor Potter's "Energy-Efficient Home Design Course" students; and the windmill assembled by Professor Frank W. Kinsman's "Applied Energy Systems" mechanical technology students, with help from C. Noonan, Associate Professor, Physics/Engineering.

Located on the south side of Building Nine, the Habitat is a project of the Human Ecology Option of Liberal Arts, a combination of liberal arts, science, and technology courses that explores ways technology can enhance life.

Crisis Communication

The Speech Department offers a course for those who communicate with people in crisis, even life-threatening situations, such as dispatchers, fire and police personnel, hospital workers, telephone operators, social service workers.

Music Teaches English

Vocal Music for Non-Native Speakers is a pleasant way to learn pronunciation and American culture, through singing and discussing American music. Staffed by Music and English for Speakers of Other Languages Departments, the class combines Afghani, Columbian, Indonesian, Lao, Puerto Rican, and Vietnamese.

Psychology Learning Center

The Center is designed as a flexible learning environment for instruction and evaluation in Introductory Psychology. The students use diagnostic feedback sheets to identify concepts they have failed to understand, then work individually with their instructor and with videotapes to master the material.

Sport and Movement Sciences Option

For those entering professions such as exercise physiology, sport medicine, cardiac rehabilitation, sport psychology, athletic training, and sport management, the Health and Physical Education Department offers a physical education/physical studies option within the Liberal Arts and Sciences Degree program.

Radio Course in Law

A three-credit course, "You and the Law," offered by our Criminal Justice Department and WXXI-AM, is aired on Thursday and Friday afternoons and Saturday mornings. The course deals with subjects such as loans and contracts; laws, statutes, and ordinances pertaining to contracts, will, investments, and real estate.

The Impact of Terror

This year "American Foreign Policy on Location," will examine the impact international terrorism plays in the formulation of U. S. foreign policy and how the government deals with terrorist acts.

The political science course has been offered for six years, and each year the three-week seminar undertakes a different topic, topics such as SALT II or the impact of oil imports. The group, in a week-long field trip to Washington, D. C., meets with White House staff members, local congressional leaders, newspaper editors, and foreign embassy representatives.

The Automated Office

The Secretarial Science and Data Processing Departments have combined to offer courses for those who will be working in automated offices: Introduction to the Microcomputer, Software Applications for the Microcomputer, and Information Systems in the Office. The courses address topics like spreadsheets, programming techniques, word processing applications, and information flow from generation of data through data reporting.

SUPPORT SERVICES

ADMISSIONS OFFICE

The Monroe Community College Catalog states our Admissions Policy:

Admission to Monroe Community College is open to any person whose academic record and qualifications suggest that he/she may profitably pursue one of the programs of study offered by the College. Admission is determined without regard to the race, color, creed, sex, national origin or physical disability of applicants. While Monroe County residents are given first priority in admission, the College welcomes applications from students who reside in other counties.

MCC guarantees admission in accordance with state-wide Full Opportunity Program guidelines. The FOP guidelines stress accessibility and assure admission priority to previous June high school graduates and veterans, if they meet entrance requirements, and if seats are available for the program of their choice. MCC has had a Full Opportunity Program since 1970.

MCC ADMISSIONS BULLETIN HAS IMPORTANT ROLE

The Admissions Office is crucial, for it is here that most students make an initial contact with the college and form life-long impressions. Since the ADMISSIONS BULLETIN provides students with their first information about MCC, the Admissions Office constantly revises it to portray the College as accurately as possible. The BULLETIN describes academic programs, facilities, and support services, and through photographs and graphic design conveys the spirit of the college. Each year 15,000 BULLETINS are distributed.

Recruitment

Members of the Admissions Office serve as MCC recruiters, a function they perform very well; Fall of 1984, there were 3,450 new students on campus, 97.73% of their target. To accomplish this, the office processed over 10,000 applications.

The staff members see their role as not simply recruiting; their most important concern is to identify the correct educational "fit" for each student. To achieve that goal, last year they interviewed over 6,396 people.

Why Students Choose MCC

Students choose MCC for a number of reasons, primarily our location, programs, and affordable cost.

Location	23.9%
Program Offerings	18.2
Cost	18.2
Academic Reputation	11.0
Help for Better Job	10.5
Financial Aid Opportunities	5.9
Faculty Reputation	2.9
Size	2.8
Unable to Find Suitable Employment	2.3
Tuesday/Thursday College	1.6
Social Climate	1.6
College Literature	.95

Educational Goals

Most students plan to transfer for a baccalaureate or graduate degree. They listed their educational goals as

Bachelor Degree	2,104
Associate Degree	1,888
Master Degree	846
Professional Degree	281
No Degree or Certificate	205
Certificate	163
Doctorate	106

COUNSELING CENTER

The Counseling Center helps students adjust to college life. The Center's staff orients students to MCC, advises them in course choices, acquaints them with up-to-date career possibilities, and helps them make informed choices. Also, the staff assists those with special needs, the handicapped, the elderly, the veteran, those making career changes, the mature first-time student. Staff members accomplish this by a combination of orientation-advising programs, counseling services, student development activities, and helpful publications.

Counseling Services

MCC's Counseling Center offers career, educational, and personal counseling services for day and evening students. There were 14,598 student contacts for counseling in the 1983-84 academic year, ranging from brief walk-in sessions to regularly scheduled hourly appointments. Group counseling sessions included Program Change Information Groups conducted in conjunction with department chairs, Test Anxiety Workshops, Notetaking and Study Skills Workshops, Career Interest and Skills Identification Seminars, and Weight Control programs.

Orientation and Academic Advisement

The Center coordinates academic advising. Each year approximately 4,500 new students participate in an extensive orientation-advisement program during January, July, and August. Returning student advisement is held in November and April.

The staff for academic advising consists of counselors, advisors, volunteer faculty advisors, peer counselors, and support personnel, all trained by the Counseling Center staff.

The staff conducts a half-day training program in June to acquaint 75 faculty with new academic information and to polish advising skills. Each year the staff provides a revised Liberal Arts and Sciences Faculty Advisor Handbook for each faculty advisor. Also the staff trains the peer counselors in a four-day workshop each June.

To assure uniform information for incoming students, the Counseling Center presents an Orientation Slide-Tape Presentation to all students during orientation.

This year we initiated PROGRESS, a mainframe computer system for advisement and graduation certification. Through computer terminals, faculty advisors call up a student's test

scores, high school record, requirements for the program in which the student is enrolled, the courses he has completed and grades received, and a list of courses that remain to satisfy graduation requirements. Thus, students are accurately able to identify their academic progress, and faculty are more certain of course recommendations.

Publications

The publications of the Counseling Center help students make informed choices, both in careers and in course choice.

"Lifestyles," a frequently published career monograph, acquaints readers with career fields and outlooks, the training necessary, possibilities for individual growth, and opportunities for study at the College. Examples:

"Data Processing: Is This Information Processing Career For You?"

"Your Resume and Cover Letter"

"Are You Thinking About a Career in Business?"

"For MCC Students: Help With Finding a Job"

Additional Student Services

The Center offers credit courses to help students explore careers and life planning: CDL 101, Career Choice, and CDL 100, Career Development and Planning.

SIGI, an interactive microcomputer system, assists students to make career planning decisions and provides extensive information about occupations.

Staff members who have studied sign language are available to assist hearing impaired students and arrange for interpreters, notetakers, and tutors.

The Center also provides a Veterans' Counselor and a Counselor for International Students.

Accreditation and Certification

The Counseling Center staff consists of eight professional counselors and three paraprofessionals. Seven members have been certified by the National Board for Certified Counselors, Inc.

The Center is accredited by the International Association of Counseling Services, the accrediting group for college and university Counseling Centers.

EDUCATIONAL OPPORTUNITY PROGRAM

MCC's Educational Opportunity Program (EOP) offers support services and financial assistance for students with the ability for higher education who are educationally and economically disadvantaged. EOP supplies special support services: financial, developmental, tutors, faculty advisors, EOP alumni, summer pre-freshman program, counseling, College Survival Skills course, diagnostic testing, workshops, and study groups.

Results

Of the 276 students enrolled in 1983-84, 16 were on the Deans List; 4 received New York State Special Program Awards for academic achievement; 3 were cited as outstanding community college minority graduates; 1 was cited in WHO'S WHO AMONG STUDENTS IN TWO-YEAR COLLEGES; 1 received an International Food Service Award; 1 was named DECA Officer of the Year; 3 received Distinguished Alumni Awards; 1 was named for Outstanding Service to the College Community; 1 was cited for Outstanding Service to the Student Association Building Committee.

MCC's Educational Opportunity Program dates back to 1968. A 10-year study in 1977, with a 37% response rate, indicated that of the 218 graduates

- 75.3% had transferred to a 4-year institution
- 22.2% were employed full-time
- 2.5% were unemployed

Of those who had transferred

- 77.0% earned a B.S. or a B.A. Degree
- 4.9% earned an M.A. or M.S. Degree
- 1.7% earned a Ph.D
- 16.4% did not complete a 4-year degree

Trends

The EOP enrollment increased 31% in the last three years, due partly to more Asian students (from 1% of EOP students in 1981-82 to 8.5% in 1983-84), and to a greater number of underprepared students applying to the college.

Increased recruiting efforts have resulted in more highly motivated students, more males, and an increased number with high school diplomas--from 65% in 1981-82 to 71%.

FINANCIAL AID OFFICE

The Financial Aid Office acquaints students with financial aid possibilities and assists them in applying. In 1983-84 this office helped distribute \$7,613,474 to approximately 70% of MCC's full-time enrollment.

Federal Aid

PELL GRANT: \$2,040,057 awarded to 2,220 students
Awarded to full and part-time students based on financial need; amounts from \$126 to \$1288 for the academic year

COLLEGE WORK-STUDY PROGRAM: \$125,373 awarded to 242 students
On-campus employment to defray college costs; based on financial need; minimum wages; 80% funding by Federal Government, 20% by MCC

SUPPLEMENTAL EDUCATIONAL OPPORTUNITY GRANT: \$31,662 awarded to 111 students
Awarded if financial needs not met by combination of PELL and TAP awards

State Aid

EDUCATIONAL OPPORTUNITY PROGRAM: \$25,739 awarded to 114 of the 276 enrolled EOP students

For both educationally and economically disadvantaged with financial needs not met by PELL and TAP. EOP includes not only funding but support services, such as diagnostic testing, group counseling, tutorial services, career planning. Students enrolled in EOP receive all the support services but not necessarily EOP funds.

NEW YORK STATE HIGHER EDUCATION SERVICES CORPORATION LOANS: \$3,571,836 loaned to 2,313 students

Amounts from \$200 to \$2500 each academic year for students who are at least half-time; repayment over a five-year period on completion of student's education

NEW YORK STATE REGENTS SCHOLARSHIP & TUITION ASSISTANCE PROGRAM: \$1,630,022 awarded to 2,688 students

Regents Scholarship based on results of Scholastic Aptitude Test or American College Test taken in high school; \$250 a year, without regard to income.

Tuition Assistance Program is for full-time students with family net taxable income of \$25,000 or less; independent students are eligible with taxable income below \$5,666. Annual awards range from \$200 to the cost of SUNY tuition.

Local Aid

MCC SCHOLARSHIP FUND: \$26,826 awarded to 140 students
Based on financial need

MCC EMERGENCY LOAN FUND: \$106,290 loaned to 907 students
30-day loans with no interest for full and part-time
students to assist in personal emergencies

SPECIAL SCHOLARSHIPS: \$25,075 awarded to 54 students
Monies given by corporations, clubs, businesses,
organizations, and generous individuals

MCC SCHOLARSHIP PROGRAM: \$20,500 awarded to 21 students
Formerly the MCC/Kodak Scholarship. Based on academic,
extracurricular, and community achievement, not need.
\$500 a semester for four semesters; requires 3.25 grade
average each semester.

CITY OF ROCHESTER SCHOOL DISTRICT HIGH SCHOOL SCHOLARSHIP
PROGRAM: \$10,094 towards tuition for 69 students
For high school juniors and seniors who wish to register
for one 3-credit hour course.

FINANCIAL AID DISBURSEMENTS 1973-74 to 1983-84

1983-84	\$7,613,474
1982-83	\$7,691,967
1981-82	\$8,798,890
1980-81	\$7,789,721
1979-80	\$7,560,964
1978-79	\$5,260,382
1977-78	\$5,655,150
1976-77	\$5,435,740
1975-76	\$5,473,662
1974-75	\$4,679,413
1973-74	\$3,108,035

Data supplied by Office of Transfer, Placement, and Financial
Aid

HEALTH SERVICES

High Demand for Health Services

In 1983-84, there were 21,171 visits to the Health Center, especially impressive when we consider that MCC's Health Center does not offer primary health care.

The MCC Health Services Department views its role as three-fold:

- To utilize college/community resources to give special assistance to disabled students or those who have special health requirements.
- To provide care for those who are injured or become ill on campus
- To promote health through education

Accessibility

Why is MCC's Health Center so heavily utilized? One answer is its accessibility in the Carl Hallauer Student Center.

Also their services are publicized, through wide distribution of information, immediate contact with students, and through health fairs.

Students receive a health questionnaire with the letter of acceptance to the college. All students reporting health problems are contacted, alerting them to Health Center services and acquainting them with campus support services, e.g., special parking permits, special physical education courses, special counseling services, library elevator keys.

In addition, Health Services draws on the questionnaire for its unique faculty notification system. With the students' permission, faculty are notified of all students in class who have health problems. Faculty are invited to seek specific information if they think they need it, and every semester about 50 do.

Special Health Requirements

Health Services works closely with the Admissions Office to be certain that students have met the medical requirements of those programs requiring them. Four programs require physical examinations: nursing, radiologic technology, medical records, and medical lab technology. Also, Health Services administers tuberculin skin tests to all students in health sciences programs, since clinical settings require it.

Health Education, an Important Role

The Health Center provides health education, believing people perform best when they are physically, mentally and emotionally healthy. Health education takes many forms:

--a regular series of articles on health topics in the
MONROE DOCTRINE

Sample topic: How to Handle Stress

--formal health education programs in the Brick Lounge or Student Center Hallway bi-weekly for day students and three times each semester for evening students

Example: "Fast Food--Junk, Gem or Just OK"

--two health fairs each year.

The Fall Health Fair had 29 Community College agencies from the community and the college, accounting for 2,642 visits to displays.

Sample exhibits:

* Podiatry Society of New York: resource person available to discuss jogging, footwear, and plantar wart problems.

* Rochester Optometric Society: visual acuity, depth perception and color vision screening.

* MCC Student Nurses Club: hypertension clinic; check blood pressure; provide literature.

The Spring Health Fair was a Major Mental Health Day and featured 11 agencies, such as

* MCC Counseling Center

* MCC Chaplains Office

* Monroe County Humane Society (Pet therapy--most popular exhibit!)

The Health Services staff meet with the ESOL students (English for Speakers of Other Languages) to acquaint newcomers with American medical practices and health procedures. Also, they give tips on how to dress in Rochester's climate.

The Health Services distributes health education literature for individual and classroom use. Examples: alcoholism, the common cold, birth control information, drug information.

Each year the Health Services Department reminds faculty and staff of first aid procedures and steps to be taken to evacuate the handicapped during an emergency.

REGISTRATION AND RECORDS

The Office of Registration and Records provides the essential service of registering students, maintaining their records, and producing them when documentation is needed. In addition, certain other services that assist the college community are performed by this office.

Records Maintenance For Students

Register students into all college courses	
Day/Evening: Credit/Credit-free	35,000 per year
Maintain official transcripts	125,000 students
Coordinate cross-registration with Rochester Area Colleges	
Develop final examination schedules	140,000 students
Issue transcripts upon request	10,000 per year
Mail semester grades	33,000 per year
Produce duplicate Student Identification Cards on request.	
Verify student attendance on request.	
Certify eligibility for TAP.	
Issue Industrial Grade Reports upon request of students.	

Services for College Community

Develop all Master Course Schedules and assign instructional facilities.	5,000 courses
Process drops, adds, course withdrawals, grade changes.	30,000 per year
Provide Notary Public Service.	
Prepare enrollment projections.	

SERVICES FOR EVENING STUDENTS

MCC's evening support services are attuned to the special needs of the after-5:00 p.m. student. Evening students are predominantly part-time and adult; therefore, while certain needs remain the same as for a day student, some differ, such as re-entry concerns or evaluation of credits earned several years ago at other colleges.

The Counseling Center offers workshops on Test Anxiety, Notetaking and Study Skills, Engineering Technology Careers for Women, Career Interests and Skills Identification, and two nights a week schedules appointments for personal counseling.

Advisement Services are offered four nights a week to assist with college procedures and forms, evaluate transfer credit, explain non-traditional methods of earning credit, help with program changes and scheduling difficulties, or to arrange tutoring.

Additional services are available from Health Services, the Financial Aid Office, and the Veterans Office.

College facilities that extend their hours to accommodate the evening student are: the Student Activities Office and Desk, the LeRoy V. Good Library, the Bookstore, the Forum (for food service), and the college swimming pool.

STUDENT ACTIVITIES

Social, cultural, athletic, and recreational activities are an integral part of an education. Therefore, the Student Activities Department provides a broad program to complement the formal classroom.

This Department oversees and administers all co-curricular programs and auxiliary services on campus except intercollegiate athletics, intramurals, and recreation. The work of the department is divided into five categories: educational, fiscal, service, facilities, and programs.

Educational

The Student Activities Department promotes leadership through a formal course, "Seminar in Leadership Development," and a series of conferences and workshops for campus leaders.

Aided by the Student Senate and Student Presidential Staff, SA charters, promotes, and monitors over 40 clubs and organizations. The list that follows gives an indication of the range.

SA also encourages students to participate in college government; students serve with full voting privileges, on Academic Governance Organization committees, the Board of Trustees, and the Board of Directors of MCC Association, Inc.

Fiscal

The MCC Student Activity Fee, which supports the co-curricular activities, is one of the lowest in the state, ranging on a sliding scale from \$25 for a full-time student to \$2 for a student taking one course. This fee supplemented by profits from the MCC Association provides high-quality, comprehensive programs for a diverse student body.

One way is through the Bookstore, which offers new books at a 5-15% discount and used books at 10% less than most other college bookstores.

Other benefits from the Activity Fee are described below under Program, Facilities, and Services.

SA oversees the finances of auxiliary operations of the MCC Association, and administers the accounts of the Student Association, the Bookstore, the Alumni Association, and the Corporate General Services Account.

Services

The Student Association Desk, in the Main Hall of the Carl S. Hallauer Building, performs a variety of daily services. Over a million dollars in checks were cashed (27,509 checks); 534 bus passes and 75,276 stamps sold. Block tickets for cultural events in Rochester and on campus were made available at reduced prices.

Other services include the use of the three vans owned by the MCC Association, which were driven 56,680 miles on college activities last year. SA provided bookkeeping services for 60 clubs and organizations (average: \$15,000 monthly), and rented 695 lockers (\$16,507.00)

Facilities

The Student Activities Department has contributed to the quality of campus life through beautification and renovation programs. Of the \$100,000 spent to remodel the Forum, \$75,000 was provided by the MCC Association and the Student Association; they underwrote the entire cost of renovating the Brick Lounge, provided the lounge and furniture on the 3rd Floor of Building 1, and planted the trees and bushes in the front entrance Circle.

The Conference Rooms in the Hallauer Center, renovated and furnished by SA, continue to be the college's most important rooms for workshops, seminars, speakers, art shows, and meetings. SA recently provided the Sports Hall of Fame display board in the Stabins Complex.

Another benefit is the inexpensive use of MCC's recreational facilities: Olympic-size pool, weight training room, fully equipped gymnasium, racquetball courts, tennis courts, track, and cross country course. Faculty and Staff are offered the facilities free. Members of the Rochester community are charged a nominal \$3 fee each occasion.

Program Events

Most of the cultural events at MCC are sponsored by the Student Activities Program Board (SAPB). Specific program details are available from the Student Activities Office, but a brief summary of the programs indicates their variety and scope.

In 1984-85, there were 128 events:

10 Arts Programs.

Examples: Denny and Lee (magic), Trent Arterberry (mime).

- 6 Black/Hispanic culture programs.
Examples: Dick Gregory, C. Delores Tucker, Ray Bonner
- 10 Coffee House programs.
Examples: Mark Rust, Paul Strowe, Linda Black
- 8 COTA programs.
Examples: Boston Danceworks, The Four Freshman,
Dr. Stanley Lindberg
- 10 Lecture programs.
Examples: Stanley Kloda, David Suzuki, Tom Sawyer
- 10 Music programs.
Examples: Little Trolls, Reporter, Talas.
- 19 Part-Time student programs.
Examples: Personal Safety, Tax Information, Halloween
Party, Blood Pressure Clinic, Fubar D. Robot
- 8 Special events programs.
Examples: Daytona Beach Trip, Valentine Social, Spring
Fling
- 47 Video programs.
Examples: "Risky Business," "War Games," "Tootsie,"
"Gandhi," "Purple Rain," "Star Wars"

COMMUNICATIONS MEDIA

Student Activities oversees the four communications media at MCC: MONROE DOCTRINE, the student newspaper; CABBAGES AND KINGS, the art and literary magazine; WMCC, the student radio station; SVTV-3, the student television station.

CHARTERED CLUBS AND ORGANIZATIONS
FOR 1985-1986

ETHNIC

Association of African-American
Students
La Federacion Estudiantil
Latino Americano (FELA)
International Club

GENERAL INTEREST

Amateur Radio Club
Anthropology/Sociology Club
Association for Women's Active
Return to Education (AWARE)
Botany Club
Chemistry Club
Civil Activities Club
Disabled Students Organization
Geology Club
Gospel Choir
Holistic Health Club
MCC S.T.A.G.E. Company
Phi Theta Kappa
Student Music Association
Vets Club
Wargames Club
Young Democrats

MEDIA

Cabbages and Kings
Monroe Doctrine
Student Video Productions
(SVTV-3)
WMCC

RELIGIOUS

Christian Fellowship
Calvary Bible Fellowship
Gospel Singers
New Horizons
Newman Community

RECREATIONAL

MCC Recreation Society
Outdoor Activities
Unlimited
Ski Club
Tennis Club

CAREER ORIENTED

Association for Computer
Users
Business and Accounting
Club
Civil Technology Club
Criminal Justice Club
Distributive Education
Clubs of American
(DECA)
Food Service Club
Instrument Society
Monroe Medical Science
Club
Organization of Human
Service Students
Society of Manufacturing
Engineers
Student American Dental
Hygienists Assoc.
(SADHA)
Student Branch of the
American Society
of Quality Control
Student Nurses Assoc.

TICKETS AVAILABLE
TO MCC STUDENTS
1984-1985

OFF CAMPUS EVENTS

Beach Boys
Bill Cosby
Ann Murray
Crosby, Stills & Nash
Sugar Babies
Ice Capades
Kiss
Buffalo Bills
Philharmonic
Zoar Whitewater (OAU)

Bristol Mountain
Ski Tickets
Swain Ski Tickets
Loews
Darien Lake
Doonsbury
Prince
Gore Mountain
Kissing Bridge
GEVA

ON-CAMPUS EVENTS

Ten Little Indians
Balm in Gilead
Valentine's Day Social
Jazz Festival
Danceworks
Style '85 (DECA)
Swing Choir
Donkey Basketball

On Campus Films
Student Assoc Banquet
Sports Hall of Fame
Dinner
Mu Chi Chi Picnic
Antique Portraits

INTRAMURALS

Fun, Friends, and a Sports Challenge

In 1984-85 more than 3,000 students, faculty, and staff participated in the 50 leagues, tournaments, and special events of the intramural program. MCC intramurals are an important educational and social experience for all involved; participants concentrate on enjoying sports. Thus, the Intramural Program motto is: "Fun, Friends and a Sports Challenge."

Last year's tournaments ranged from the Snowball Softball Tournament to the Great Pool Shoot Out, Chess, Backgammon, Archery, Slow Pitch Softball. There were leagues like Floor Hockey, Inner Tube Water Polo, and Basketball; activities like aerobics, a 6K marathon, and an Iron Horse Contest (Bike/Canoe Race).

Intramural History

The first intramurals were basketball and touch football, offered the first year of the college, 1962. Since we had no athletic facilities on the Alexander Street campus, football was played in city parks and basketball in the evenings at the old Catholic Youth Organization building five blocks away. Two years later the offerings included swimming, bowling, cross country, and archery.

When the new campus opened in 1968, the expanded facilities encouraged a wide choice of new intramural offerings, including racquetball, softball, and aerobic dance.

All the Samuel J. Stabins Physical Education Complex facilities are available for intramural sports, including the six-lane competition pool and a 13-foot deep diving well, weight room, dance studio, 5 racquetball courts, and multi-purpose gymnasium. The 10-acre pond for canoeing, the fitness trail, 2 baseball diamonds, two soccer and two football fields, 8 lighted tennis courts, and an all-weather running surface track provide additional dimensions.

TUESDAY/THURSDAY COLLEGE

Since 1979, the Tuesday/Thursday College has offered busy adults the option of scheduling a full load of classes on two days a week between 9:30 and 3:30 p.m. More than 1000 adults have enrolled in the program; many have graduated with distinction.

The first semester, 54 women took advantage of the program's convenience to study either full or part time. Five years later, Fall of 1984, the program enrolled 231 new people.

MCC provides special support groups to assist Tuesday/Thursday students build skills and confidence for successful re-entry to college and to help with registration, scheduling, and career planning. The Counseling Center offers a one-credit career exploration seminar for adult women during the noon hour. Other regularly scheduled noon-time seminars address interests and concerns of women returning to education.

The concept has expanded from liberal arts to business, human services, accounting, marketing, retailing, and criminal justice, as well as preparatory courses for engineering and health science.

The Tuesday/Thursday College led to the establishment of AWARE--Association for Women's Active Return to Education. AWARE, which operates under the aegis of the Student Association, to provide continued support and special activities for MCC's women students.

For more information, contact the Coordinator, Tuesday/Thursday College.

AWARE

The Association for Women's Active Return to Education (AWARE) was formally organized at MCC in 1981 by adult women students who felt a need for emotional support and programs to address their concerns. AWARE members meet monthly to discuss relevant issues such as time management, financial aid, and career possibilities. AWARE sponsors informal lunchtime networking sessions and an annual spring conference.

In four years AWARE has become the largest club on campus, received the Affirmative Action Award, and been named Club of the Year. AWARE alumni have gone on to four-year colleges and graduate school and been instrumental in starting similar programs at other institutions.

CAMPUS BEAUTIFICATION

Several groups have devoted major time, effort, and resources to making MCC more inviting and conducive to learning. Their task has been to transform sterile architecture and promising-but-undeveloped terrain into an attractive campus.

For 1985-86, \$20,000 from the College Development Funds are being set aside for internal and external beautification efforts. In addition, the Art Purchasing Committee and Back Campus Bunch have already made major improvements. The continuing contributions of the third group, Institutional Facilities Division, are described in Section VII, page 35.

Art Purchasing Committee

Within the last two years the Art Purchasing Committee has installed approximately 300 Fine Arts posters throughout the college.

The Committee helped finance five student art projects, such as the wooden sculpture on the First Floor of the South Tower and the metal disc sculpture in the courtyard outside the Student Activities area.

The Committee purchased 15 original prints and paintings that are now on display throughout the College, and commissioned three arts projects from community artists.

The commissioned pieces are:

--ROBERT CONGE

Six portraits of famous Rochesterians when they were the age of MCC students. Examples: George Eastman, Frederick Douglass, Kate Gleason. The portraits hang in the Forum.

--LAURIE ADAMS

Three watercolor drawings of Rochester landmarks, including MCC. The watercolors are located in the 3rd Floor Conference Room, Administration Building.

--EDDIE DAVIS

Sculpture "We Are One, We Are Many," modeled with MCC faculty and students as subjects. The Davis sculpture hangs on the West wall of the Brick Lounge Student Center.

CAMPUS BEAUTIFICATION

The Back Campus Bunch

The Back Campus Bunch, a loosely organized group of volunteers led by Dean Mary Pat Pennell, have spent the last eight years improving the quality of the aesthetic life of a relatively barren 250-acre campus. They have

- . planted 354 trees, 308 shrubs, 2,000 annual and perennial flowers, and 1,032 spring flowering bulbs
- . laid 550 square yards of bluegrass turf and used 680 pounds of grass seed
- . used 10,430 pounds of fertilizer, 624 cubic feet of peatmoss, 30 bales of straw, 200 cubic yards of woodchips, and 84 cubic yards of pine bark
- . built a 3/4 mile obstacle course for training police recruits
- . constructed a 1 1/4 mile Par Cours Fitness Trail with 20 exercise stations
- . cut and prepared walkways for a 1/2 mile nature walk
- . used, for the obstacle course, fitness trail, and nature walk, 700 railroad ties, 2,040 cubic yards of cinders, 200 tons of gravel, and 100 tons of sand
- . built a bridge over the drainage canal and a guard rail on the eastern side of the campus pond, using 2,772 board feet of lumber, 50 6" x 6" posts, 40 gallons of paint, and 20 gallons of linseed oil
- . built a concrete landing for the canoes and a terraced gravel walk from the canoe barn to the water
- . stabilized the pond banks with 600 tons of rip-rap
- . constructed two large and two small courtyard patios with picnic tables and benches; also added 11 other benches around campus
- . stocked the pond with 300 bass
- . brought in four 7-ton rock specimens representing different geological eras
- . gave untold hours of planning, research, organization
- . gave incalculable gallons of sweat and miles of sore muscles

All of us who look out over a green, blooming campus SALUTE YOU, BACK CAMPUS BUNCH!

COMMUNICATIONS MEDIA

A variety of communications media keeps the campus community informed of MCC happenings:

MONROE DOCTRINE

The MONROE DOCTRINE, MCC's student-produced weekly newspaper, has regularly won top awards from the Columbia Scholastic Press Association since its founding in 1963.

Students, with a faculty advisor, handle all aspects of the paper: writing, layout, advertising, editorial decisions, distribution. During 1984 there were 30 issues, averaging 10 pages.

CABBAGES AND KINGS

CABBAGES AND KINGS, the annual visual arts and literary magazine, is unique among student publications. In addition to poetry, short stories, and essays written by MCC students, CABBAGES AND KINGS features student photography, musical scores, and art.

The magazine, first published in 1966, has scored high in Columbia University Scholastic Press Association contests. CABBAGES AND KINGS won the "Medalist" certificate, the highest award category, four years in a row, 1978-1981.

The Spring 1985 edition was a professional-looking 5-color, 38-page magazine, with 25 contributors. Financed by the Student Association, CABBAGES AND KINGS was produced by a student staff of 14 and a faculty advisor.

Copies are available from the Student Activities Desk.

WMCC

WMCC, our student-operated radio station, has been broadcasting daily since 1968-69. Programming from 8:00 a.m.-5:00 p.m. is geared to day students; from 5:00 p.m. until signoff at 7:00 p.m., for the evening student. WMCC has a music format with features that present campus news and promote student organizations and events. Many of the features are remote broadcasts from various areas of the campus to take advantage of immediate happenings. In 1984-85 thirty-five students were involved in all aspects of the operation, from announcing to engineering.

CAMPUS NEWS

CAMPUS NEWS, the weekly campus newsletter, is produced by the Office of Public Relations. CAMPUS NEWS, distributed to 1400 readers, contains information and announcements of interest to the entire college community. The distribution list includes:

- * Board of Trustees
- * faculty
- * staff
- * local government officials
- * curriculum advisory committee members
- * local media

COTA ENRICHES THE CAMPUS

Monroe Community College's Student-Faculty Committee on the Arts, known more simply as COTA, arranges artistic events for the enrichment of the college community. Most events are also open to Rochester residents.

The Committee, composed of faculty, Student Activities staff, and students, receives its \$4,000-5,000 budget from the Student Activities Division (two-thirds) and the Academic Division (one-third).

In 1984-85 the six programs varied from the poet Jonathan Holden reading from his works and Stanley Lindbers, editor of *GEORGIA REVIEW*, speaking on "Contemporary American short story," to a Classical guitar duo and the Boston Danceworks. Richard Margolies, photographer, gave a slide-lecture on his work in the Library gallery and there was a Renaissance Christmas presentation, with performers in period costumes playing instrumental music on original instruments.

MCC LIBRARY GALLERY

MCC's art gallery, located on the Third Floor of the LeRoy V. Good Library, has exhibited the work of Rochester area artists since its founding 16 years ago.

Although Monroe County has many commercial art galleries, there is a shortage of non-commercial galleries suitable for 1 or 2-person shows. Viewing original art in a quiet accessible space has enriched MCC students, faculty, and the Rochester community.

The Library Gallery, under the direction of its founder and current director Charles Speirs, Associate Librarian, has brought over 160 exhibits of paintings, sculpture, photography and crafts to the campus.

FOOD SERVICE STUDENTS ENRICH THE CAMPUS AND COMMUNITY

Wherever there are celebrative events on the campus or in the community, food and service are provided by our food service students. A few recent examples are:

- Luncheon for New York State governor
- Food and wine service for the Channel 21 Art and Antique Preview Party for the past nine years
- 24 cakes and service for Rochester's Sesquicentennial Gala Ball
- Service for the 10-night Opening for Rochester's Margaret Woodbury Strong Museum
- Dinner for the Monroe County Legislature
- Dinner for MCC's Advisory Boards (highly praised)
- Food and service for 500 guests at MCC's 20th Anniversary celebration
- Dr. Sherry Penney Dinner for the College community
- The National Women's Career Division in the Rochester area Foundation Dessert Party

Assist in Career Exploration

Members of the food service program also participate in community projects, such as the Explorer Scout program, 4-H, and career days at area schools. They host tour groups of junior and senior high school students interested in careers in food service administration.

Graduates Enrich the Community

Food Service graduates own, operate, and manage some of Rochester's finest restaurants. They are also food and beverage directors, managers, assistant managers, kitchen and dining room supervisors. They are production managers for contract feeders, industries and health care; school lunch directors. They direct and work in dietary departments of area hospitals and nursing homes. They are food salesmen, food brokers, food marketers. They work for government regulatory agencies.

TV Cooking Classes

The television cooking classes conducted by Professor Eddy Callens have not only acquainted the community with MCC's Food Service Administration program but also brought additional respect for its high quality.

MUSIC PROGRAM

The community that houses both the Eastman School of Music and the Rochester Philharmonic Orchestra places a high value on music. Our student and faculty musicians provide a strong link in the music life of both MCC and the Rochester community. Wherever significant events are taking place, our musicians provide the sounds that make the event special.

The scope of the Music Department's activities is reflected in the department's 1985 calendar. Since the beginning of the year the MCC Jazz Ensemble, Noonflyte Show Choir, or other vocal and instrumental groups performed 20 times in the community or on campus. Typical events were

- | | |
|------------------------|--|
| February 4 | 2-Year College Presidents' Meeting
Hilton Inn on the Campus
Jazz Ensemble and Noonflyte Show Choir |
| March 5
8 - 12 p.m. | "MCC Nite at the Casablanca"
Casablanca Night Club
Jazz Ensemble and Noonflyte Show Choir |
| April 24 | Celebrity Waiters Luncheon
Fundraiser to fight lung disease
Downtown Holiday Inn
Ragtime group |
| May 19 | Rochester Lilac Festival
Highland Park
Jazz Ensemble and Noonflyte |
| May 29 | Commencement
Dome Arena
Brass Ensemble |

In addition, of particular interest to other musicians and music lovers are the department's festivals and tour:

JAZZ FESTIVAL

MCC's Jazz Festival, held annually for 15 years, gives 15-20 local high school and college jazz ensembles an opportunity to perform onstage, participate in workshop sessions with jazz greats, and then attend an evening performance by internationally acclaimed jazz personalities. This year's Jazz Festival featured ART BLAKEY AND THE JAZZ MESSENGERS; past festivals were conducted by artists such as Maynard Ferguson, Woody Herman, Phil Woods, Gerry Mulligan, Count Basie. The evening performances, with the MCC Jazz Band

providing the warm-up for the celebrity band, are open to the community at \$6.00 a ticket, and are always SRO.

SWING CHOIR FESTIVAL

The Swing Choir Festival is in its fourth year. Ten high school swing choirs perform for each other in a non-competitive atmosphere, participate in workshops, and are taped. Judges work with each group; also the judges' critiques of performances are taped along with the performance, so groups can have feedback on specific sections of their work. This year's festival featured THE FOUR FRESHMEN.

New England Tour

Each year, for the last 13 years, MCC musicians have gone on tour during the spring break. This year's five-day tour took the Jazz Ensemble and Show Choir to colleges in New England States with several stops in the Boston area. Previous tours were to Washington-Virginia, Pennsylvania-Ohio, Clarkson-Syracuse, and Ontario, Canada areas.

Student Association Support

Student Association funds make the festivals possible. Also, the Student Association subsidizes room and transportation for tours. The Music Student Club raises the remainder of the funds.

MCC THEATRE ENRICHES BOTH COLLEGE AND COMMUNITY

This year the Department of Speech and Theatre, in conjunction with S.T.A.G.E., the student theatre club, presented three productions to the public. In the fall, Agatha Christie's TEN LITTLE INDIANS had three performances, with opening night highlighted by a Dinner Theatre presented by the MCC Food Service Club. Lanford Wilson's BALM IN GILEAD was given three times in March, assisted by MCC security people, who helped create a mood of New York City street people.

For each of the past seven years, the Theatre Department has offered free a play of special interest to children. This year's JACK AND THE GIANT had 13 showings to over 7,000 community elementary school students.

Theatre Is Important to MCC

MCC's theatrical performances serve important functions like teach students to budget live theatre into their lives and acquaint them with dramatic literature. Also, the plays build bridges to the college community. The Design I and II classes of the Art Department produced promotion posters for INDIANS and BALM, with the winning design used as program cover, poster, and media advertising. All entries were mounted by Instructional Media Services for display in the Theatre Lobby during shows. The Food Service Department joined the theatre department to present the dinner arrangement for seventy people before the showing of TEN LITTLE INDIANS.

MCC Theatre Widely Used

Monroe Community College's 574-seat theatre is used by both the college community and the Community of Monroe. In 1984, 239 events were scheduled in the theatre, in addition to 360 class hours.

Events are scheduled by both MCC and the community. The MCC uses range from the President's address to the faculty, COTA events, and rehearsals, to instructional use. The community uses are mostly as a meeting hall. Because the college has a central location and is neutral ground, the theatre is often used for activities such as hearings on bills for the State Legislature, for candidates forums, and for hearings such as the Correctional Facility proposal.

COMPUTING CENTER

The Computing Center has an IBM 4341-M2 mainframe computer with 89 terminals. While we think of the Center, on the First Floor of Building 6, as serving administrative needs, its use is largely for academic purposes. Interactive computing for data processing, business administration, computer science and math students utilizes most of the mainframe computer resources. Forty-three of the terminals are solely for academic use. A total of 977 students have accounts on the computer.

Test grading is an additional academic support service. Although the hardware for this system is relatively old and admittedly inadequate, the Center still grades 25,000 to 30,000 test papers each semester.

Administrative Needs

The Center also supports an on-line, real time system for Admissions, Financial Aid, Registration, Accounts Receivable, Appropriation Accounting, and supporting batch systems for General Ledger, transcripts, and fixed asset inventory.

Admissions, Controller, Financial Aid, Records and Registration utilize less than 50% of the computer's resources in a typical month.

Operating Costs

The cost of operating the Computer Center is approximately 45% personnel and 55% computer hardware, software, and supplies. Most of the hardware, software and systems cost supports academic programs.

The equipment of the Center has changed tremendously since it was first organized in 1968 with an IBM 360 Model 30, with no terminals, but still there is need for more mainframe academic computing than the Center can presently provide.

Data supplied by Computer Services Office.

INSTITUTIONAL FACILITIES

Institutional Facilities has the awesome task of maintaining buildings and grounds for 15,000 people engaged in a wide range of activities. Involved are:

- 11 buildings, with a total of 640,000 square feet of space and 250 acres of grounds
- Rush Rifle Range, a 124-acre property located in Rush, New York, that has two firing ranges and a large building
- 3055 Brighton-Henrietta Townline Road, a 36,000 square foot facility located one-half mile from the campus.

The nine departments and 83 people of Institutional Facilities could write a BOOK OF LISTS as they identify their essential, specialized duties. A few are:

Housekeeping

- clean and maintain daily 676,000 square feet of building space
- maintain 84 restrooms and supply consumable products
- reupholster furniture, clean and replace draperies, shampoo rugs, refinish floors
- set up facilities for special events

Grounds

- remove ice and snow and maintain three miles of roadway, 20 acres of parking lots, and nine miles of sidewalk
- maintain 180 acres of lawn and 135 acres of ponds and woods: sow, mow, plant, prune, and fertilize
- maintain and schedule field striping for soccer fields, baseball diamonds, and the track field

Central Stores

- house all electrical, plumbing, power tools, supplies, and lumber
- control inventory

Garage

- schedule repairs, inspections, and preventive maintenance for the entire fleet of College vehicles as well as tractors, lawn mowers, and heavy duty equipment

Building Maintenance

- carry out renovations and building modifications
- supply necessary carpentry, plumbing, painting, electrical, masonry services

Stationary Engineers

- oversee operation of pumps, air compressors, vacuum pumps, valves, generators; electrical, steam, water transfer lines; heating, ventilating, and air conditioning

Engineering Services

- draft plans and specifications for repairs and modifications to buildings, facilities, equipment
- prepare price quotes for the above
- order materials and supplies for in-house maintenance, modifications, and major repair projects
- maintain up-to-date files on prints, specifications, and correspondence related to project work

INSTRUCTIONAL SERVICES

The Instructional Services Department supports the college through

- . Production--graphics, photography, video and audio materials
- . Audio-visual support--equipment and software from the Media Library delivered to classrooms, workshops, seminars, and meetings
- . Consultation--staff assistance with use of equipment and development of projects using media and telecommunications

Graphics and Photography

There were 830 orders for graphics and photography in 1984-85, 65% for instructional purposes, 25% for administrative offices, and 10% for public relations uses.

Ten displays were created, using three-dimensional units and photographs. One display, on the history of the Erie Canal, was viewed by thousands of visitors to Rochester's sesquicentennial festivities.

STUDENT ORIENTATION, the 20 minute, two-projector, tape-slide program, was revised and presented to 4,000 new students and their parents.

Video Productions

Television Production Services devoted over 800 hours to video planning sessions, studio and remote video tapings, and post-production video/audio editing, resulting in

- . 18 television and radio commercials
- . 24 instructional programs, average 30 minutes in length
- . 18 course project documentations

Instructional Development Projects

Ten instructional projects were funded and produced the summer of 1984; examples are

English Department--"In Pursuit of Communication"
Nursing Department--"Nursing Skills Videotape"
Food Service Dept --"Instructional Demonstrations for Food Service"

Other Services

- . broadcast 312 hours and 40 education programs on People's Cable, Channel 19
- . three workshops to familiarize faculty and staff with equipment
- . 188 hours of audio tape production and/or duplication
- . 150 hours of video duplication or video transfers
- . 160 hours of maintenance and repair
- . 250 hours of technical assistance to student productions
- . 150 hours of intercom services

PUBLIC RELATIONS AND PUBLICATIONS

The Office of Public Relations and Publications is the source of information about MCC programs and services for the Rochester community and the College community. This office also makes College facilities available to the public, involves the College in community affairs, and serves as a liaison with SUNY agencies as well as local and state governments.

Publicity

The Office of Public Relations generates news releases of interest to the community. In 1983, 159 news releases received coverage in 235 articles, approximately \$17,000 worth of "free" promotion for MCC.

The PR staff work closely with local media to coordinate special appearances of MCC faculty and students on talk shows, specials, and news interviews.

Advertising

MCC's annual advertising budget is managed through Public Relations. Advertisements for television and radio, written by the PR Office, are produced in cooperation with MCC's Instructional Services Department. Print advertising is produced in the Public Relations Office for the large daily and weekly newspapers.

Community Relations

Public Relations responds to the daily requests for information about the College. Also this office distributes the MCC Speakers Bureau Directory, listing faculty and staff who are available to give presentations to local organizations.

College Facilities

An important part of the College's service to the community is the availability of our campus facilities: gymnasium, theatre, lecture halls, and conference rooms. Over 1200 applications for use of MCC facilities were coordinated through the PR Office.

Publications

The Office of Public Relations and Publications is

responsible for all major publications of the College, including the College Catalog (Bulletin); the Admissions Bulletin; the Student Handbook; Fall, Spring, and Summer Continuing Education Bulletins; program brochures, posters, flyers, special events programs, and invitations. This office handled every aspect from bid specifications and design to printing over 1100 publications in 1984.

Campus News

The campus weekly newsletter CAMPUS NEWS is produced by the Office of Public Relations. See: Section VII, Our Quality of Life: Communications Media.

Special Events

The major special events hosted by or in conjunction with MCC are coordinated by the Office of Public Relations: conferences, retirement and recognition dinners, advisory committee dinners, events for the County Legislature, awards events, and articulation signings.

Also this office plays a major role in Rochester's annual 10-day Lilac Festival, including coordinating responsibility for the Lilac Teen Pageant.

Support Services

Public Relations serves as a liaison between the College, the general public, and the MCC Foundation, Inc., providing public relations and publications back-up for all Foundation campaign efforts.

Through the Office of Institutional Advancement, the PR Office provides support services to the MCC Alumni Association, including producing the alumni quarterly "In Touch."

PURCHASING SERVICES

Everything necessary for MCC to function is purchased through this department, from art supplies to x-ray film, chalk to cadavers, road salt to oscilloscopes. The Purchasing Department services 85 departments, the grant directors, and special projects.

In 1983-84 Purchasing obtained competitive prices for 4189 purchase orders, with an estimated value of \$4,500,000; in 1982-83 there were 4693 purchase orders for \$3,832,865. Although the number of purchase orders decreased, the total dollars spent increased. To reduce paperwork required in making purchases, the department is initiating a number of cost saving programs.

MCC is required to use public bids for items, or a group of like items, that will cost \$5,000 or more within a fiscal year. There were 40 such bids opened in 1983-84, 46 the previous year.

Items purchased are too numerous to list, but the following may indicate the scope of Purchasing's responsibilities.

Instructional support:

- dental furniture, equipment, supplies, film
- scripts for plays, sheet music, art supplies
- microscopes, oscilloscopes, electronic parts
- preserved and live material; chemicals
- greenhouses

Building improvements:

- furniture, carpeting, draperies
- paint and wall coverings
- lumber and building materials
- kitchen equipment (oven, dishwasher); utensils
- generators

Support services:

- audio visual equipment
- computers and software
- printed catalogs and brochures
- books, periodicals, publications
- printing ink, office supplies
- parking gates, signs

Maintenance:

- stone, asphalt; salt spreaders, road salt
- electrical, plumbing, housekeeping supplies
- cars, trucks, vans; automotive parts
- fire extinguishers; water treatment
- grass seed, flowers, shrubs, trees, fertilizer

The Purchasing Department consists of a Director and four assistants.

SAFETY AND SECURITY SERVICES

The Campus Safety and Security Department is charged with the responsibility of maintaining a campus environment conducive to learning.

In Support of the College Community and Visitors

The Campus Safety and Security Department's Year-End Operations Report listed more than 360,000 services rendered in 1984. A few examples:

Directions/Information	31,423
Ambulance Calls/Escorts	107
Flag Details	296
Messages/Notifications	1,107
Bank Transports	260

In addition, Safety and Security administers Lost and Found, key control, messenger service, and parking control as well as the College owned Tele-Communications system.

The Safety and Security staff conducts crime prevention programs, acts as consultants on physical security, counsels the college community on criminal and traffic law, serves as guest lecturers, and administers first aid. Their slide and tape presentation describing services offered is played for students during student orientation, and copies of parking regulations are included in packets for every new person on campus.

A Safe Atmosphere

One area of Safety and Security is environmental safety. Staff members enforce OSHA regulations; oversee the ordering and safe storage of chemicals; monitor maintenance, construction, and renovations to assure they meet safety codes.

Protect People and Enforce Laws

The crime summary for 1984 lists 3,713 crime reports. "Campus crime" ranged from the relatively minor: Disorderly Conduct (9 incidences), Traffic Offenses (8); to the serious: Burglary (4), Grand Larceny (42), Assault (6), Harassment (33); to the life threatening: Fires (5).

With approximately 15,000 people on campus each day, a safe and secure environment doesn't just happen; it is carefully planned.

FACULTY RESOURCES COMMITTEE

The Faculty Resources Committee was appointed by the Academic Governance Board March 7, 1979, to study ways of avoiding faculty retrenchment. The following September, the FRC was designated in the Faculty Association/College contract to act as liaison to carry out "Article 8."

Article 8 outlines procedures for rearranging MCC's human resources to respond to changing college needs. Under Article 8, the President notifies departments with declining enrollments (soft departments) of possible staff reductions, two years in advance. He also identifies areas in the college that anticipate growth and therefore might need additional faculty.

The Faculty Resources Committee then acts as the liaison, or ombudsmen, to meet with faculty who might be retrenched to discuss their training, experience, and future plans. Also they meet with potential receiving departments to determine their needs and criteria for accepting "crossovers," then work out a retraining arrangement that best serves the needs of the individual, the departments, and the college.

Departments Aided by FRC

"Soft", or Sending Departments

Modern Languages	History/Political Science
Health, Physical Education, Recreation Leadership	Dental Hygiene
Medical Lab Technology	Medical Records
Music	Fire Protection Technology

Receiving Departments

English	Chemistry
Mathematics	Sociology
Business Administration	Developmental Studies
Criminal Justice	

Individuals

From	To
Modern Languages	English
Modern Languages	Business Administration
Modern Languages	Chemistry
Modern Languages	Mathematics
History and Political Science	Developmental Studies
History and Political Science	Sociology
History and Political Science	Criminal Justice
Fire Protection Tech	Business Administration

FACULTY DEVELOPMENT PROGRAMS

Professional growth for the staff is vital to the institution. The Professional Development/Instructional Resources Committee, a nine-member elected Academic Governance Committee known equally awkwardly as PDIRC, oversees faculty development activities on campus. This year they scheduled

- 10 computer workshops
- Grant Writing Workshop
- 4 breakfasts and speakers
 - Dr. Jeremiah Ryan, Vice President of Institutional Advancement, "Funding and Marketing"
 - Dr. Wendell B. Wickland, State University at Buffalo, "Benefits of National Faculty Exchange"
 - Director Janis Dowd, Community Services, "Non-credit Courses, Types in Demand, Ways to Create a Course"
 - Mr. Ahway Orara, "Cultural Diversity in the Classroom"
- Workshop and Luncheon Presentation
 - Dr. Frank Faoni, Brookdale Community College, "Educational Research Possibilities"
- Dinner Meeting
 - Dr. Sherry Penny, Vice Chancellor for Academic Programs, Policy, and Planning for State University of New York, "Future Trends at Community Colleges"

PDIRC also publishes SHOP TALK, a six-page newsletter that gives announcements of conferences, helpful articles for faculty, and information on professional events and resources.

Funding for 1984-85

College Development Fund	projects funded separately
Fanny Allen Estate Endowment Fund	(approx.) \$14,000
Academic Affairs, Administrative Affairs, Institutional Advancement, Student Affairs, President's Office, Academic Divisions, Academic and Non-Academic Departments	27,700
Summer Instructional Development Grants	12,000
Leaves for Professional Advancement	N/A
Tuition Reimbursement	22,100
\$12,100--faculty; \$10,000--civil service	
Tuition Waiver	30,000

Section VIII

HOW WE ARE ORGANIZED

BOARD OF TRUSTEES	VIII-1
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HOW WE ARE ORGANIZED

Legal Structure

In 1961 the Board of Supervisors of Monroe County, predecessor to the Monroe County Legislature, established Monroe Community College. We became the twenty-third community college in the State University of New York system.

The legal structure of SUNY community colleges consists of the Board of Trustees, and the college president and staff, who operate under the codes and regulations of the State of New York, Subchapter D--The Administration and Operation of Community Colleges.

Board of Trustees of Monroe Community College

Monroe Community College is a strong college today because of the wisdom and foresight of its initial and subsequent Boards of Trustees. There are nine voting Board members, five appointed by the Monroe County Legislature and four by the Governor of the State, for nine-year terms. A non-voting student Board member is elected for a one-year term by the student body. See opposite and next pages for current and original Board members.

The ultimate authority for governance rests with the Board of Trustees, their specific powers and number of members mandated by Community College Law. The Board's meetings are held on the fourth Thursday of each month, with agenda and relevant documents delivered to Board members the previous Friday. Because these are open meetings, the media are notified and notices posted 72 hours in advance on the bulletin board outside the Bursar's Office. The Presidents of the Academic Governance Organization, the Faculty Association, the Student Association, the Alumni Association, and the Civil Service Employees Association are invited guests.

Two committees assist the Board in their duties of setting policy and reviewing operational decisions:

Finance and Facilities

Personnel and Programs

Additionally, there are frequent reports on matters of interest to the Board by administrative personnel, faculty, and students.

BOARD OF TRUSTEES
1985-6

Alice H. Young, B.S., M.Ed., Ed.D., Chairman
Supervising Director of Elementary Instruction, Retired,
Rochester City School District
Term expires: 1986

Wayne K. Gilman, B.S., B.M.E, Vice Chairman
Assistant Controller, Retired, Eastman Kodak Company
Vice President, Finance, Rochester Area Hospitals
Corporation
Term expires: 1991

Doris A. Blake, Doctor of Chiropractic
Secretary-Treasurer, Blake Chiropractic Associates, P.C.
Term expires: 1988

E. Kent Damon, B.A., M.B.A.
Vice President and Secretary, Retired, Xerox Corporation
Term expires: 1989

Robert N. Latella, B.A., LL.B., LL.M.
Vice President Finance and General Counsel,
Case-Hoyt Corporation
Term expires: 1985

Claire S. Montgomery, B.S., M.B.A.
The Pfaudler Company
Term expires: 1990

Nathan J. Robfogel, B.A., J.D.
Partner, Harter, Secrest & Emery
Term expires: 1992

Lois R. Tucker, B.S.
Term expires: 1987

Glenn H. Zwetsch, B.A., M.Ed.
Vice President, Sales, B. G. Equipment Company; Vice
President and Treasurer, Signal Development Corporation
Term Expires 1993

Mary Hambrock
Student Member
Term expires 1986

Honorary Trustees

Wesley T. Hanson, Jr., B.S., M.S., Ph.D.

Vice President, Retired, Eastman Kodak Company
Director, Retired, Kodak Research Laboratories

Vincent S. Jones, A.B., LL.D.

Executive Vice President, Retired,
Gannett Newspaper Foundation

William W. McQuilkin, B.A., M.A., B.C.L.

Chairman of Executive Committee, Retired,
Chairman, Board of Directors, Retired,
Bausch & Lomb, Inc.

Samuel J. Stabins, M.D.

Emeritus Professor of Clinical Surgery,
University of Rochester School of Medicine and Dentistry

Founding Board of Trustees

Samuel J. Stabins, Chairman

Howard M. Woods, Attorney, Vice Chairman

Michael J. Crino, M.D.

Marion B. Folsom

Director, Eastman Kodak Company

Carl S. Hallauer

Chairman, Board of Directors
Bausch & Lomb, Inc.

Vincent S. Jones

James M. Weil

Director and Secretary-Treasurer

Michaels Stern Company

Alice H. Young

It's an indication of the stability of MCC's Boards of Trustees that three of the 1961 appointees are still serving the College, Ms. Young as current chairman, Mr. Jones and Dr. Stabins as honorary trustees. In addition, Mr. Damon has served for 21 years, and four former members served more than nine years.

Copies of THE POLICY MANUAL, containing the Policies of the Board of Trustees, are given to each new employee and are available from the Office of the President.

ADMINISTRATIVE STRUCTURE

Office of the President

The President, the chief administrative officer in charge of all aspects of the College, is assisted by four Vice Presidents who head the major divisions: Academic Affairs, Student Affairs, Administrative Affairs, and Institutional Advancement. Also reporting to him is the Administrative Assistant to the President and the Internal Auditor.

Division of Academic Affairs

The Vice President, Academic Affairs, is responsible for planning, developing, and evaluating the college's academic programs, personnel, and learning services. This Division encourages the academic necessities that help faculty provide quality higher education.

The Vice President is assisted by the Associate Vice President, who has major curriculum and training responsibilities; an Assistant Vice President who has major responsibilities for library, instructional services, and academic computer services; an Assistant to the Vice President; the Dean of Lifelong Learning and Community Services; the Dean of Developmental Education.

Reporting directly to the Vice President are the Deans of the six academic divisions: Arts and Humanities, Business, Engineering Technologies, Health Sciences, Natural Sciences and Mathematics, and Social and Behavioral Sciences and Services.

Division of Student Affairs

The Vice President, Students Affairs, is responsible for those support services which assist student enrollment and development within the College. Divisional staff provide assistance in areas ranging from the newly admitted students' concerns for financial aid and program selection through to the graduating students' concerns for job placement and/or college transfer.

Directly assisting the Vice President in the Office of Student Affairs are: an Associate Vice President, whose responsibility includes Health Services and judicial affairs; an Assistant Vice President responsible for legislative compliance within the division and the Office of Transfer and Placement; a Coordinator responsible for academic standards and graduation certification.

Other operational areas within the Student Affairs Division are headed by a Dean, five Directors, and a Manager. These

include: the Dean of Admissions and Financial Aid Services; the Directors of the Counseling Center, Registration and Records, the Educational Opportunity Program, Student Activities, and Athletics and Recreation; and the Manager of Food Services. The Director of Student Activities also serves as Executive Director of the M.C.C. Association, Inc., to whom the Bookstore Manager and Corporation personnel report.

Division of Administrative Affairs

The Vice President, Administrative Affairs, is responsible to the President for all financial and business functions of the college. He is assisted by the Associate Dean to whom seven areas report: Personnel, Bursar, Print Shop, Insurance, Mailroom, Bookstore, and Contract Food Services.

Seven areas report directly to the Vice President of Administrative Affairs: Computing Center, Controller, Steno Services, Director of Purchasing, Director of Campus Security, Director of Institutional Facilities, and Equipment Management.

Division of Institutional Advancement

The Vice President, Institutional Advancement, is responsible to the President for the college's planning, fund-raising, marketing, research, and public relations programs. He also serves as Executive Director of the MCC Foundation and the MCC Alumni Association. There are five positions that report to the Vice President: Associate Vice President of Institutional Advancement, Director of Research, Director of Marketing and Development, Director of Public Relations and Publications, and Associate Director of Resource Development.

ACADEMIC GOVERNANCE ORGANIZATION

The Academic Governance Organization (AGO) recommends policies and procedures for academic functions, providing a system for shared authority among the college community. All full and part-time persons holding academic rank are voting members.

Academic Governance Board

The Academic Governance Board, a 10-member elected executive body, a Chair, Vice Chair, Secretary and seven area representatives. For the Board, as well as AGO Standing Committees, area representatives are elected for staggered three-year terms from the academic divisions plus the administration. In addition, a student representative sits as a non-voting member on all standing committees except the Special Committee for Administrative Affairs.

Standing Committees

ACADEMIC STANDARDS COMMITTEE

Recommends policy for academic standards, probation, separation, and admissions.

CURRICULUM COMMITTEE

Recommends curriculum policy; reviews academic programs and considers changes in courses and programs

EDUCATIONAL POLICIES COMMITTEE

Recommends policy relating to calendar, registration, scheduling, advising, aid to students, and faculty-student relations

PERSONNEL POLICIES COMMITTEE

Makes recommendations for appointments, reappointments, non-tenure and tenure, promotion, and academic freedom; sends recommendations for salary, fringe benefits, or working conditions to the President and the recognized bargaining agent

PHILOSOPHY AND GOALS COMMITTEE

Constantly reviews, reevaluates, and refines the philosophy, goals, and priorities of the College

PROFESSIONAL DEVELOPMENT AND INSTRUCTIONAL RESOURCES COMMITTEE

Recommends improvements for teaching and learning resources

SPECIAL COMMITTEE ON ADMINISTRATIVE AFFAIRS

Conducts department chair elections, recommends candidates for principal academic offices, evaluates administrative and academic organization, and recommends organizational changes

Brief Governance History

The Faculty Association, forerunner to the Academic Governance Organization, was established in the early days of the campus. The constitution was adopted in the spring of 1965, and seven standing committees and an executive council were formed.

After the 1967 passage of the Public Employees Fair Employment Act led to a statewide move toward collective bargaining, the Faculty Association became the recognized bargaining agent for the faculty. Eventually the governance and bargaining functions separated and in 1973 the faculty approved a new governance organization, standing committees, and Academic Governance Board.

Campus Bargaining Agents

There are three bargaining agents on campus: Faculty Association, Civil Service Employees Association, and the Stationary Engineers.

The Faculty Association (FA), associated with New York State United Teachers (NYSUT), represents almost all faculty and administrative staff, full and part-time.

The Civil Service Employees Association (CSEA) represents the campus service staff. Their contract is negotiated by the County, except for a separate page describing areas in which MCC staff differ from other county employees.

The Stationary Engineers, Local 71-71A, is associated with the International Union of Operating Engineers.

MONROE COMMUNITY COLLEGE FOUNDATION, INC.

The Monroe Community College Foundation was established January, 1983, to encourage philanthropic support for the College. The Foundation was incorporated in April and received its tax-exempt status the following November.

The 30-member Board of Directors is currently conducting its first major fund-raising program, a three-year \$1.6 million campaign. The goals are \$300,000 in 1984-85, \$500,000 in 1985-86, and \$800,000 in 1986-87.

The revenues raised by the Foundation are to be used for scholarships, instructional equipment, and special projects.

BOARD OF DIRECTORS

MONROE COMMUNITY COLLEGE FOUNDATION

- G. Jeremiah Ryan, Executive Director
Vice President, Institutional Advancement, Monroe
Community College
- VanBuren N. Hansford, Jr., Chairman
President, Hansford Manufacturing Corporation
- Gayle S. Medill, President
Rochester Junior League
- J. Richard Wilson, Vice President
President, ReQua Electrical Supply Company, Inc.
- R. Thomas Flynn, Secretary
Vice-President, Student Affairs, Monroe Community College
- Ronald A. Cocquyt, Treasurer
Secretary-Treasurer, Wilmorite, Inc.
- Thomas T. Balog
Vice-President, Human Resources, General Railway Signal
- John L. Bartolotta
Vice-President, Commercial Lending Department,
Central Trust Company
- Cortland L. Brovitz
Cortland L. Brovitz & Company, PC

Michael McG. Curry
Nixon, Hargrave, Devans & Doyle

E. Kent Damon
Retired, Vice-President and Secretary, Xerox Corporation

Gary DeBlase
Builder

Thomas G. Dignan
Nixon, Hargrave, Devans and Doyle

Ruth A. Eckelmann
Executive Director and President, Preferred Care

Ruth H. Fleischmann
Executive Director, Marie C. Wilson Foundation

Ruth Forsyth
Professor, Monroe Community College

Alfred M. Hallenbeck
Vice President and General Counsel, Sybron Corporation

Peter Heinrich
Owner, Daisy Flour Mill

Kathleen Griffin Weston Hickey
Retired, Administrative Assistant to The Board of
Trustees, Monroe Community College

Gordon A. Howe
Retired, former Monroe County Manager

Robert King
Personnel Director, Scientific Calculations, Inc.

Susan K. Lepkowski
Realtor

W. Christopher Maxwell
Senior Vice President, Chase Lincoln First Bank

John R. McCarthy
Vice President and Assistant Director of Corporate
Relations, Eastman Kodak Company

Ronald E. Monacelli, O.D.
President, Clinical Research Associates

Nathan J. Robfogel
Partner, Harter, Secrest and Emery

J. Michael Smith
President, The Cabot Group

Peter A. Spina
President, Monroe Community College

Samuel J. Stabins
Retired, Surgeon in Chief, Genesee Hospital

George F. Wiedemer
Chairman of the Board, Cable-Wiedemer, Inc.

HONORARY

James P. Walsh
Retired, Vice President Faculty Affairs, Monroe Community
College

Eugene M. Lowenthal, Jr.
Deceased, Founder and CEO, Greene-Douglas Industries

MCC ALUMNI ASSOCIATION

The Alumni Association was organized in 1964 to provide close contacts among alumni, students, and the college.

Membership in the MCC Alumni Association is open to all who have earned a degree or certificate at MCC, potentially over 25,000 people. Associate memberships are available for others who wish to advance alumni interests. The Association is currently preparing a computerized alumni information system to maintain closer contact with MCC graduates. The Alumni Office estimates that as many as 80% of our 25,000 graduates reside in the Community of Monroe.

Membership Benefits

Alumni Association members enjoy campus recreation facilities, the LeRoy V. Good Library, and campus arts and athletic events. The Association also sponsors programs, such as the 1983-84 art auction and the Spring Fever Arts Festival. The annual Phonathon is the major fund-raiser.

The newsletter IN TOUCH, published four times each year, informs alumni about each other, contains items of interest to graduates, and publicizes special events, such as this year's 20th Anniversary Celebration for the first MCC graduating class.

Organization

An elected Alumni Council is the governing body of the Association and maintains liaison with MCC through the Director of Alumni Relations.

The Alumni Relations Office, established in 1975 and now a part of the Foundation Office, maintains alumni records, assists the Association, and serves as a communications center for alumni activities.

Alumni Serve MCC and the Community

MCC alumni play major roles in Rochester business, industry, and professions. Three current members of the Monroe County Legislature are alumni; one also served as an MCC Board of Trustees member. Two alumni are on the Foundation Board of Directors. A different but important service: one alumna is a consistent money winner on the Women's Professional Golf Tour.

MCC ASSOCIATION, INC.

The MCC Association was incorporated August 15, 1964, to:

- supplement and enrich the educational, social, cultural, and recreational welfare of the college community
- construct, operate, and maintain educational, social, cultural, research, recreational, eating, and living facilities for the college community
- promote and cultivate educational, social, cultural, and recreational relations among the College community and between the College and the community of Monroe

Board of Directors

The Corporation is managed by a Board of Directors that represents its constituencies.

Students (4)	President of Student Association, Chair of Student Senate, two students at-large
Faculty (2)	Elected by faculty
Administration (3)	Vice President of Student Affairs, Associate Vice President of Administrative Affairs, an Academic Affairs Administrator
Staff (1)	Elected by staff
Alumni (1)	Appointed by Alumni Association

The Director of Student Activities is ex-officio Executive Director of the Corporation. Other officers include: The Vice President of Student Affairs, who serves as ex-officio Chair, Secretary, and Treasurer.

Accomplishments

The MCC Association is instrumental in improving the quality of life on campus. Since 1978 more than a quarter of a million dollars have been spent to enhance services and facilities for students, faculty, and staff:

- Major renovations to the Forum and the Cafeteria
- Renovations of the Brick Lounge area, expanding the program space and the student lounges

- Transportation services for campus organizations and academic departments
- Purchase of equipment and furniture, such as lockers, tables, and chairs
- Supplemental funding of a comprehensive co-curriculum that includes student government, Program Board, media, 60 clubs and organizations, and extensive athletic and intramural programs
- Development of a campus recreation program

Finance

The total 1984-85 MCC Association, Inc. budget exceeded \$2.3 million with the Bookstore portion of \$1,625,000; the Student Association, \$367,850; and Corporate General Services, \$321,555.

Funds for the Student Association portion are generated from a pro rata, mandatory student activity fee. The Student Senate is responsible for the development of this budget, subject to approval by the Corporation Board of Directors. The Bookstore and Corporate Services funds are generated through a variety of revenue-producing programs and services. Copies of all budgets, annual reports, and audits are available in the Student Activities/Corporation Offices.

Section IX

HOW WE ARE FINANCED

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Financial Highlights (percentage of total) .	IX-6

FINANCES

Operating income for State University of New York community colleges is derived from three principal sources: tuition, state aid, and local sponsor. Income from annual student tuition is limited to one-third of the net operating budget, and, at present, may not exceed \$1,350 per year for full-time students. In 1983-84, because there was an annual and previous student excess, the student share was 37.2% of the operating expenditures.

State aid is calculated by a formula based on full-opportunity enrollment, sponsor's contribution, and supplemental aid for technical and business programs. The state's contribution for 1983-84 was 32.0%.

The sponsor's contribution for 1983-84 was 23.0%. The remaining 7.8% was from Federal grants, offsetting revenues, and chargebacks to other counties for out-of-county students attending MCC.

State aid balances from the previous year are applied to the balance for the following year. The sponsor's fund balances are used to reduce the sponsor's share the following budget year. Student fund balances may be used toward the student's share of one-third of the net operating budget or toward the sponsor's contribution. If there is a student deficit, the sponsor assumes that cost.

Under State University regulations, a maximum of 50% in state financial aid is allowable for capital construction, after the total amount has been approved by the State University Board of Trustees. The remaining half is provided by the local sponsor.

Department chairs prepare detailed budgets based on past expenditures, present budget, and estimates for future enrollment. Their budgets are reviewed by the Vice Presidents of each division, the President, and finally by the Finance Committee of the Board of Trustees. After approval by the Board of Trustees, the budget is forwarded to the County Executive and the President of the Legislature of the County of Monroe. The budget is studied by the Recreation and Education Committee and the Ways and Means Committee, discussed at a public hearing, and approved by the County Legislature, then submitted to the State University Board of Trustees.

The college is audited annually by an independent auditor; it is also audited regularly by the State of New York. Funds of the Monroe Community College Association, Bookstore, and Student Association are recorded by accountants in the Association and audited as a separate corporation.

STATE UNIVERSITY OF NEW YORK
Community College Tuition and Fee Schedule - 1984/85
 Monroe Community College

Tuition

New York State residents who are residents of the sponsorship area or non-residents of the sponsorship area who present a Certificate(s) of Residence:

Full-time - 12 cr. hr. or equiv. or more per semester (per academic year)	\$1,160.00
Part-time (per semester credit hour or equivalent)	49.00

Tuition

New York State residents who are not residents of the sponsorship area and do not present a Certificate(s) of Residence:

Full-time - 12 cr. hr. or equiv. or more per semester (per academic year)	\$2,320.00
Part-time (per semester credit hour or equivalent)	98.00

Tuition

Non-New York State residents:

Full-time - 12 cr. hr. or equiv. or more per semester (per academic year)	\$2,320.00
Part-time (per semester credit hour or equivalent)	98.00

Tuition Deposits

Full-time	\$30.00
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Student Service Fees

Application fee	\$10.00
Laboratory fee, each lab course	\$6.00 to 46.00
with the following exceptions:	
Skiing I and II	71.00
Outdoor Recreation, REC 203	89.00
Credit by examination	49.00
Returned check fee	10.00
Transcript fee, each transcript	3.00

Student Association Fees

12 credit hours or equivalent, per semester	\$30.00
9 - 11 credit hours or equivalent, per semester	15.00
5 - 8 credit hours or equivalent, per semester	5.00
1 - 4 credit hours or equivalent, per semester	2.00

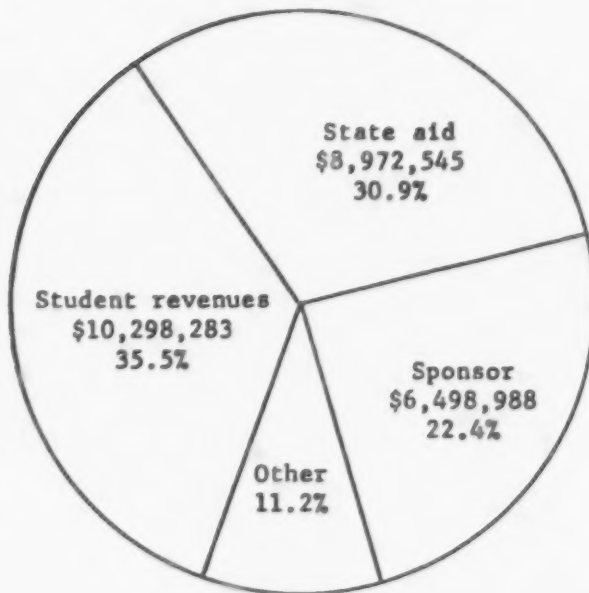
Mandatory Insurance Fee

All students - 9 credit hours or equivalent or more - Fall semester	\$3.00
All students - 9 credit hours or equivalent or more - Spring semester	5.00
All students enrolled in Physical Education courses - Fall semester	3.00
All students enrolled in Physical Education courses - Spring semester	5.00

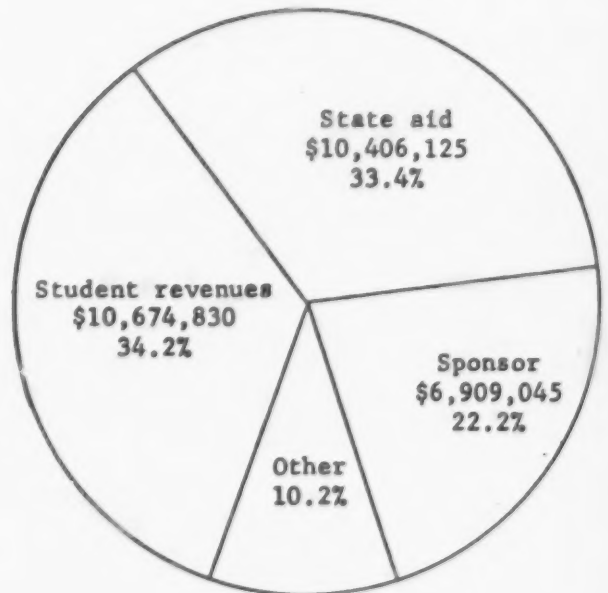
MONROE COMMUNITY COLLEGE OPERATING BUDGET REQUEST - 1984/85

Where it comes from!

Revenues 1983/84

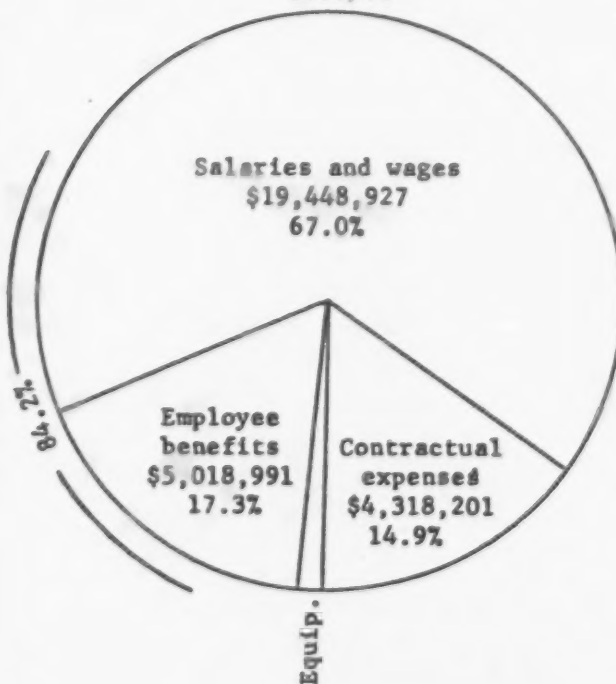


Revenues 1984/85

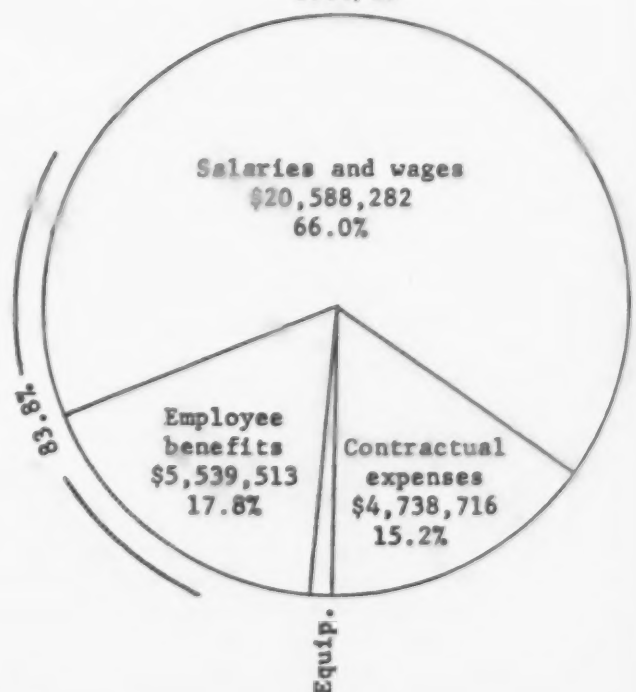


Where it goes!

Appropriations by object of expense
1983/84



Appropriations by object of expense
1984/85



MONROE COMMUNITY COLLEGE
Revenues and Cost per Full-Time Equivalent Student
(to the nearest dollar)

	<u>Budget</u> <u>1984/85</u>	<u>Actual</u> <u>1983/84</u>	<u>Actual</u> <u>1982/83</u>	<u>Actual</u> <u>1981/82</u>	<u>Actual</u> <u>1980/81</u>
<u>Revenues/FTE</u>					
Student revenues	\$1,271	\$1,245	\$1,083	\$1,065	\$1,002
State aid	1,239	1,073	1,068	1,005	846
Sponsor's contribution	823	769	760	753	751
Chargebacks and non- resident tuition	117	115	115	94	105
Appropriated cash surplus	121	(20)	88	10	69
Offsetting and federal aid	<u>143</u>	<u>166</u>	<u>155</u>	<u>163</u>	<u>201</u>
Total*	\$3,713	\$3,348	\$3,268	\$3,091	\$2,973
<u>Cost by function/FTE</u>					
Instruction	\$1,893	\$1,749	\$1,656	\$1,536	\$1,468
Library	60	55	54	50	48
Student services	326	292	288	261	243
Maintenance and utilities	532	467	474	415	381
General administration	212	175	193	169	167
Other	31	40	31	30	33
Employee benefits	<u>659</u>	<u>571</u>	<u>549</u>	<u>527</u>	<u>499</u>
Total*	\$3,713	\$3,348	\$3,245	\$2,989	\$2,839
<u>Cost by category/FTE</u>					
Salaries and wages	\$2,451	\$2,274	\$2,196	\$2,023	\$1,934
Equipment	38	31	25	32	24
Other expenses	564	472	475	406	382
Employee benefits	<u>659</u>	<u>571</u>	<u>549</u>	<u>527</u>	<u>499</u>
Total*	\$3,713	\$3,348	\$3,245	\$2,989	\$2,839
<u>FULL-TIME EQUIVALENT STUDENT (FTE)</u>					
	8,400.0	8,447.4	7,927.1	7,871.5	7,726.4

*Because of rounding to the nearest tenth, items may not equal total.

MONROE COMMUNITY COLLEGE
Financial Highlights - Revenues and Appropriations
(in millions of dollars)

	<u>Budget</u> <u>1984/85</u>	<u>Actual</u> <u>1983/84</u>	<u>Actual</u> <u>1982/83</u>	<u>Actual</u> <u>1981/82</u>	<u>Actual</u> <u>1980/81</u>
<u>Revenues</u>					
Student revenues	\$10.7	\$10.5	\$ 8.6	\$ 8.4	\$ 7.7
State aid	10.4	9.1	8.5	7.9	6.5
Sponsor's contribution	6.9	6.5	6.0	5.9	5.8
Chargebacks and non- resident tuition	1.0	1.0	.9	.7	.8
Appropriated cash surplus	1.0	(.2)	.7	.0	.5
Offsetting and federal aid	<u>1.2</u>	<u>1.4</u>	<u>1.2</u>	<u>1.3</u>	<u>1.6</u>
Total*	\$31.2	\$28.3	\$25.9	\$24.3	\$23.0
<u>Cost by function</u>					
Instruction	\$15.9	\$14.8	\$13.1	\$12.1	\$11.3
Library	.5	.5	.4	.4	.3
Student services	2.7	2.5	2.3	2.1	1.9
Maintenance and utilities	4.5	3.9	3.8	3.3	2.9
General administration	1.8	1.5	1.5	1.3	1.3
Other	.3	.3	.2	.2	.3
Employee benefits	<u>5.5</u>	<u>4.8</u>	<u>4.4</u>	<u>4.2</u>	<u>3.9</u>
Total*	\$31.2	\$28.3	\$25.7	\$23.5	\$21.9
<u>Cost by category</u>					
Salaries and wages	\$20.6	\$19.2	\$17.4	\$15.9	\$14.9
Equipment	.3	.3	.2	.3	.2
Other expenses	4.7	4.0	3.8	3.2	3.0
Employee benefits	<u>5.5</u>	<u>4.8</u>	<u>4.4</u>	<u>4.2</u>	<u>3.9</u>
Total*	\$31.2	\$28.3	\$25.7	\$23.5	\$21.9
FULL-TIME EQUIVALENT					
STUDENT (FTE)	8,400.0	8,447.4	7,927.1	7,871.5	7,726.4

*Because of rounding to the nearest tenth, items may not equal total.

MONROE COMMUNITY COLLEGE
Financial Highlights - Revenues and Appropriations
 (as a Percent of Total)

	<u>Budget</u> <u>1984/85</u>	<u>Actual</u> <u>1983/84</u>	<u>Actual</u> <u>1982/83</u>	<u>Actual</u> <u>1981/82</u>	<u>Actual</u> <u>1980/81</u>
<u>Revenues</u>					
Student revenues	34.2%	37.2%	33.1%	34.5%	33.7%
State aid	33.4	32.0	32.7	32.5	28.4
Sponsor's contribution	22.2	23.0	23.2	24.4	25.2
Chargebacks and non- resident tuition	3.1	3.4	3.5	3.0	3.5
Appropriated cash surplus	3.3	(.6)	2.7	.3	2.3
Offsetting and federal aid	<u>3.8</u>	<u>5.0</u>	<u>4.7</u>	<u>5.3</u>	<u>6.8</u>
Total*	100.0%	100.0%	100.0%	100.0%	100.0%
<u>Cost by function</u>					
Instruction	51.0%	52.2%	51.0%	51.4%	51.7%
Library	1.6	1.6	1.7	1.7	1.7
Student services	8.8	8.7	8.9	8.7	8.6
Maintenance and utilities	14.3	13.9	14.6	13.9	13.4
General administration	5.7	5.2	5.9	5.7	5.9
Other	.8	1.2	1.0	1.0	1.2
Employee benefits	<u>17.8</u>	<u>17.1</u>	<u>16.9</u>	<u>17.6</u>	<u>17.6</u>
Total*	100.0%	100.0%	100.0%	100.0%	100.0%
<u>Cost by category</u>					
Salaries and wages	66.0%	67.9%	67.7%	67.7%	68.1%
Equipment	1.0	.9	.8	1.1	.8
Other expenses	15.2	14.1	14.6	13.6	13.5
Employee benefits	<u>17.8</u>	<u>17.1</u>	<u>16.9</u>	<u>17.6</u>	<u>17.6</u>
Total*	100.0%	100.0%	100.0%	100.0%	100.0%
FULL-TIME EQUIVALENT					
STUDENT (FTE)	8,400.0	8,447.4	7,927.1	7,871.5	7,726.4

*Because of rounding to the nearest tenth, items may not equal total.

VP, Admin. Affairs

5/7/85

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